

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 23 2009**

SOCIETY OF DIAGNOSTIC MEDICAL
SONOGRAPHY FOUNDATION
2745 DALLAS PKY STE 350
PLANO, TX 75093-8730

Employer Identification Number:
27-0335425
DLN:
17053279351029
Contact Person:
BENJAMIN L DAVIS ID# 31465
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 26, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

SOCIETY OF DIAGNOSTIC MEDICAL

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive, slightly slanted style.

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Form 1023 Checklist

(Revised June 2006)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note. Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order:
- Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.
- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.
- Employer Identification Number (EIN)
- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
- You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.
- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.
- | | | | | | |
|------------|---------|--|------------|---|--|
| Schedule A | Yes ___ | No <input checked="" type="checkbox"/> | Schedule E | Yes ___ | No <input checked="" type="checkbox"/> |
| Schedule B | Yes ___ | No <input checked="" type="checkbox"/> | Schedule F | Yes ___ | No <input checked="" type="checkbox"/> |
| Schedule C | Yes ___ | No <input checked="" type="checkbox"/> | Schedule G | Yes ___ | No <input checked="" type="checkbox"/> |
| Schedule D | Yes ___ | No <input checked="" type="checkbox"/> | Schedule H | Yes <input checked="" type="checkbox"/> | No ___ |

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters.
 - Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) [Page 1, Article 3.1](#)
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law [Page 5, Article 11](#)
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
 - Signature at Part XI of Form 1023.
- Your name on the application must be the same as your legal name as it appears in your articles of organization.

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
201 West Rivercenter Blvd.
Attn: Extracting Stop 312
Covington, KY 41011



**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
Society of Diagnostic Medical Sonography Foundation			
3 Mailing address (Number and street) (see instructions)	Room/Suite	4 Employer Identification Number (EIN)	
2745 Dallas Pkwy	Ste 350	27-0335425	
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01 - 12)	
Plano, TX 75093-8730		12	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: 214-473-8057	
a Name: Donald F Haydon, Executive Director/CEO		c Fax: (optional) 214-473-8563	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: www.sdmsfoundation.org			
b Organization's email: (optional) dhaydon@sdms.org			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		06 / 26 / 2009	
12 Were you formed under the laws of a foreign country ? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. (See instructions.) **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1 Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing **certification of filing** with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. **Yes** **No**
- 2 Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. **Yes** **No**
- 3 Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. **Yes** **No**
- 4a Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. **Yes** **No**
- b Have you been funded? If "No," explain how you are formed without anything of value placed in trust. **Yes** **No**
- 5 Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. **Yes** **No**

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1 Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language. Location of Purpose Clause (Page, Article, and Paragraph): Page 1, Article 3.1
- 2a Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- 2b If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. Page 5, Article 11
- 2c See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state:

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past*, *present*, and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

- 1a List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual **compensation**, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
See Attachment #4, Page 4	-- IRS Form 1023 Explanations	None
		
		
		
		

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
N/A			N/A

c List the names, names of businesses, and mailing addresses of your five highest compensated **independent contractors** that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
N/A			N/A

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

2a Are any of your officers, directors, or trustees **related** to each other through **family or business relationships**? If "Yes," identify the individuals and explain the relationship. Yes No

b Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. Yes No

c Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No

3a For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

b Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through **common control**? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. Yes No

4 In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.

a Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? Yes No

b Do you or will you approve compensation arrangements in advance of paying compensation? Yes No

c Do you or will you document in writing the date and terms of approved compensation arrangements? Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? **Yes** **No**
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source? **Yes** **No**
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.
-
- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. **Yes** **No**
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?
- Note:** A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.
-
- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
-
- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine that you pay no more than **fair market value**. Attach copies of any written contracts or other agreements relating to such purchases. **Yes** **No**
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. **Yes** **No**
-
- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. **Yes** **No**
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.
-
- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. **Yes** **No**

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b** Describe any written or oral arrangements you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f** Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past*, *present*, and *planned* activities. (See instructions.)

- 1a** In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. **Yes** **No**
- b** In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. **Yes** **No**
- 2** Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. **Yes** **No**
- 3** Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. **Yes** **No**

Part VII Your History

The following "Yes" or "No" questions relate to your history. (See instructions.)

- 1** Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. **Yes** **No**
- 2** Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. **Yes** **No**

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past*, *present*, and *planned* activities. (See instructions.)

- 1** Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. **Yes** **No**
- 2a** Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. **Yes** **No**
- b** Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. **Yes** **No**
- 3a** Do you or will you operate bingo or **gaming** activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. **Yes** **No**
- b** Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. **Yes** **No**
- c** List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

- 4a** Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will conduct. (See instructions.) **Yes** **No**
- | | |
|---|---|
| <input checked="" type="checkbox"/> mail solicitations | <input checked="" type="checkbox"/> phone solicitations |
| <input checked="" type="checkbox"/> email solicitations | <input checked="" type="checkbox"/> accept donations on your website |
| <input checked="" type="checkbox"/> personal solicitations | <input checked="" type="checkbox"/> receive donations from another organization's website |
| <input type="checkbox"/> vehicle, boat, plane, or similar donations | <input checked="" type="checkbox"/> government grant solicitations |
| <input checked="" type="checkbox"/> foundation grant solicitations | <input checked="" type="checkbox"/> Other |
- Attach a description of each fundraising program.
- b** Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. **Yes** **No**
- c** Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. **Yes** **No**
- d** List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.
- e** Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. **Yes** **No**
-
- 5** Are you **affiliated** with a governmental unit? If "Yes," explain. **Yes** **No**
- 6a** Do you or will you engage in **economic development**? If "Yes," describe your program. **Yes** **No**
- b** Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.
-
- 7a** Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. **Yes** **No**
- b** Do or will persons other than your employees or volunteers **manage** your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. **Yes** **No**
- c** If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.
-
- 8** Do you or will you enter into **joint ventures**, including partnerships or **limited liability companies** treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. **Yes** **No**
-
- 9a** Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. **Yes** **No**
- b** Do you provide child care so that parents or caretakers of children you care for can be **gainfully employed** (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**
- c** Of the children for whom you provide child care, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**
- d** Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**
-
- 10** Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other **intellectual property**? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. **Yes** **No**

Part VIII Your Specific Activities (Continued)

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. **Yes** **No**
-
- 12a** Do you or will you operate in a **foreign country or countries**? If "Yes," answer lines 12b through 12d. If "No," go to line 13a. **Yes** **No**
- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.
-
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. **Yes** **No**
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. **Yes** **No**
- d** Identify each recipient organization and any **relationship** between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following:
- (i)** Do you require an application form? If "Yes," attach a copy of the form. **Yes** **No**
- (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. **Yes** **No**
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
-
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. **Yes** **No**
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. **Yes** **No**
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. **Yes** **No**
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. **Yes** **No**
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. **Yes** **No**

Part VIII Your Specific Activities (Continued)

- | | | | |
|-----------|--|--|---|
| 15 | Do you have a close connection with any organizations? If "Yes," explain. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 16 | Are you applying for exemption as a cooperative hospital service organization under section 501(e)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 17 | Are you applying for exemption as a cooperative service organization of operating educational organizations under section 501(f)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 18 | Are you applying for exemption as a charitable risk pool under section 501(n)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 19 | Do you or will you operate a school ? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 20 | Is your main function to provide hospital or medical care ? If "Yes," complete Schedule C. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 21 | Do you or will you provide low-income housing or housing for the elderly or handicapped ? If "Yes," complete Schedule F. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 22 | Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Note: Private foundations may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

A. Statement of Revenues and Expenses

Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)	
	(a) From <u>06/26/09</u> To <u>12/31/09</u>	(b) From <u>01/01/10</u> To <u>12/31/10</u>	(c) From <u>01/01/11</u> To <u>12/31/11</u>	(d) From <u>01/01/12</u> To <u>12/31/12</u>		
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	85,000	86,720	90,000	100,000	361,720
	2 Membership fees received	0	0	0	0	0
	3 Gross investment income	0	0	1,500	2,000	3,500
	4 Net unrelated business income	0	0	0	0	0
	5 Taxes levied for your benefit	0	0	0	0	0
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)	0	0	0	0	0
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)	0	0	0	0	0
	8 Total of lines 1 through 7	85,000	86,720	91,500	102,000	365,220
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	0	0	0	0	0
	10 Total of lines 8 and 9	85,000	86,720	91,500	102,000	365,220
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)	0	0	0	0	0
	12 Unusual grants	0	0	0	0	0
	13 Total Revenue Add lines 10 through 12	85,000	86,720	91,500	102,000	365,220
Expenses	14 Fundraising expenses	0	0	0	0	
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)	66,760	71,760	76,760	90,000	
	16 Disbursements to or for the benefit of members (attach an itemized list)	0	0	0	0	
	17 Compensation of officers, directors, and trustees	0	0	0	0	
	18 Other salaries and wages	0	0	0	0	
	19 Interest expense	0	0	0	0	
	20 Occupancy (rent, utilities, etc.)	0	0	0	0	
	21 Depreciation and depletion	0	0	0	0	
	22 Professional fees	0	0	0	0	
	23 Any expense not otherwise classified, such as program services (attach itemized list)	325	780	1,005	1,205	
	24 Total Expenses Add lines 14 through 23	67,085	72,540	77,765	91,205	

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Year End: **n/a**

Assets		(Whole dollars)
1	Cash	1
2	Accounts receivable, net	2
3	Inventories	3
4	Bonds and notes receivable (attach an itemized list)	4
5	Corporate stocks (attach an itemized list)	5
6	Loans receivable (attach an itemized list)	6
7	Other investments (attach an itemized list)	7
8	Depreciable and depletable assets (attach an itemized list)	8
9	Land	9
10	Other assets (attach an itemized list)	10
11	Total Assets (add lines 1 through 10)	11
Liabilities		
12	Accounts payable	12
13	Contributions, gifts, grants, etc. payable	13
14	Mortgages and notes payable (attach an itemized list)	14
15	Other liabilities (attach an itemized list)	15
16	Total Liabilities (add lines 12 through 15)	16
Fund Balances or Net Assets		
17	Total fund balances or net assets	17
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17)	18 n/a
19	Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a **private foundation** or a **public charity**. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a **private operating foundation**. (See instructions.)

- 1a** Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. If you are unsure, see the instructions. **Yes** **No**
- b** As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.
- 2** Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI. **Yes** **No**
- 3** Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4. **Yes** **No**
- 4** Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation? **Yes** **No**
- 5** If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.
The organization is not a private foundation because it is:
 - a** 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
 - b** 509(a)(1) and 170(b)(1)(A)(ii)—a **school**. Complete and attach Schedule B.
 - c** 509(a)(1) and 170(b)(1)(A)(iii)—a **hospital**, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
 - d** 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

Part X Public Charity Status (Continued)

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time for issue(s). Publication 1335, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1335 free of charge from the IRS website at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal right to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

Not Applicable

(Signature of Officer, Director, Trustee, or other authorized official)

(Type or print name of signer)

(Date)

See Errata

(Type or print title, authority, or position)

For IRS Use Only

IRS Director, Exempt Organizations

(Date)

Instructions

- b **Request for Definitive Ruling.** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).

(i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. _____

(b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.

(ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box.

(b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

- 7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. **Yes** **No**

Part XI User Fee Information

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. *User fees are subject to change. Check our website at www.irs.gov and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.*

- 1 Have your annual gross receipts averaged or are they expected to average not more than \$10,000? Yes No
 If "Yes," check the box on line 2 and enclose a user fee payment of \$300 (Subject to change—see above).
 If "No," check the box on line 3 and enclose a user fee payment of \$750 (Subject to change—see above).
- 2 Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change).
- 3 Check the box if you have enclosed the user fee payment of \$750 (Subject to change).

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here



(Signature of Officer, Director, Trustee, or other authorized official)

Donald F. Haydon

(Type or print name of signer)

09/30/2009

(Date)

CEO/Executive Director

(Type or print title or authority of signer)

Reminder: Send the completed Form 1023 Checklist with your filled-in-application.

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures

Section I *Names of individual recipients are not required to be listed in Schedule H.*

Public charities and private foundations complete lines 1a through 7 of this section. See the instructions to Part X if you are not sure whether you are a public charity or a private foundation.

- 1a Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.
 - b Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.
 - c If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).
 - d Specify how your program is publicized.
 - e Provide copies of any solicitation or announcement materials.
 - f Provide a sample copy of the application used.
-
- 2 Do you maintain case histories showing recipients of your scholarships, fellowships, educational loans, or other educational grants, including names, addresses, purposes of awards, amount of each grant, manner of selection, and relationship (if any) to officers, trustees, or donors of funds to you? If "No," refer to the instructions. **Yes** **No**
-
- 3 Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)
-
- 4a Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)
- b Describe how you determine the number of grants that will be made annually.
 - c Describe how you determine the amount of each of your grants.
 - d Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant. (For example, specific requirements or conditions could consist of attendance at a four-year college, maintaining a certain grade point average, teaching in public school after graduation from college, etc.)
-
- 5 Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.
-
- 6 Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?
-
- 7 Are relatives of members of the selection committee, or of your officers, directors, or **substantial contributors** eligible for awards made under your program? If "Yes," what measures are taken to ensure unbiased selections? **Yes** **No**
- Note.** If you are a private foundation, you are not permitted to provide educational grants to **disqualified persons**. Disqualified persons include your substantial contributors and foundation managers and certain family members of disqualified persons.

Section II **Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section.**

- 1a If we determine that you are a private foundation, do you want this application to be considered as a request for advance approval of grant making procedures? **Yes** **No** **N/A**
 - b For which section(s) do you wish to be considered?
 - 4945(g)(1)—Scholarship or fellowship grant to an individual for study at an educational institution
 - 4945(g)(3)—Other grants, including loans, to an individual for travel, study, or other similar purposes, to enhance a particular skill of the grantee or to produce a specific product
-
- 2 Do you represent that you will (1) arrange to receive and review grantee reports annually and upon completion of the purpose for which the grant was awarded, (2) investigate diversions of funds from their intended purposes, and (3) take all reasonable and appropriate steps to recover diverted funds, ensure other grant funds held by a grantee are used for their intended purposes, and withhold further payments to grantees until you obtain grantees' assurances that future diversions will not occur and that grantees will take extraordinary precautions to prevent future diversions from occurring? **Yes** **No**
-
- 3 Do you represent that you will maintain all records relating to individual grants, including information obtained to evaluate grantees, identify whether a grantee is a disqualified person, establish the amount and purpose of each grant, and establish that you undertook the supervision and investigation of grants described in line 2? **Yes** **No**

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures
(Continued)

Section II Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section. (Continued)

- 4a** Do you or will you award scholarships, fellowships, and educational loans to attend an educational institution based on the status of an individual being an *employee of a particular employer*? If "Yes," complete lines 4b through 4f. **Yes** **No**
- b** Will you comply with the seven conditions and either the percentage tests or facts and circumstances test for scholarships, fellowships, and educational loans to attend an educational institution as set forth in Revenue Procedures 76-47, 1976-2 C.B. 670, and 80-39, 1980-2 C.B. 772, which apply to inducement, selection committee, eligibility requirements, objective basis of selection, employment, course of study, and other objectives? (See lines 4c, 4d, and 4e, regarding the percentage tests.) **Yes** **No**
- c** Do you or will you provide scholarships, fellowships, or educational loans to attend an educational institution to employees of a particular employer? **Yes** **No** **N/A**
If "Yes," will you award grants to 10% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? **Yes** **No**
- d** Do you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer? **Yes** **No** **N/A**
If "Yes," will you award grants to 25% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? If "No," go to line 4e. **Yes** **No**
- e** If you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer, will you award grants to 10% or fewer of the number of employees' children who can be shown to be eligible for grants (whether or not they submitted an application) in that year, as provided by Revenue Procedures 76-47 and 80-39? **Yes** **No** **N/A**
If "Yes," describe how you will determine who can be shown to be eligible for grants without submitting an application, such as by obtaining written statements or other information about the expectations of employees' children to attend an educational institution. If "No," go to line 4f.
- Note.** Statistical or sampling techniques are not acceptable. See Revenue Procedure 85-51, 1985-2 C.B. 717, for additional information.
- f** If you provide scholarships, fellowships, or educational loans to attend an educational institution to *children of employees of a particular employer* without regard to either the 25% limitation described in line 4d, or the 10% limitation described in line 4e, will you award grants based on facts and circumstances that demonstrate that the grants will not be considered compensation for past, present, or future services or otherwise provide a significant benefit to the particular employer? If "Yes," describe the facts and circumstances that you believe will demonstrate that the grants are neither compensatory nor a significant benefit to the particular employer. In your explanation, describe why you cannot satisfy either the 25% test described in line 4d or the 10% test described in line 4e. **Yes** **No**



Attachments

- 1. Articles of Incorporation**
- 2. Bylaws**
- 3. IRS Form 5768 – Election to Make Expenditures to Influence Legislation**
- 4. IRS Form 1023 Explanations**
- 5. Mission Statement**
- 6. Conflict of Interest Policy**
- 7. Non-Discrimination Policy**
- 8. Business Ethics and Conduct (Whistleblower) Policy**
- 9. Board of Directors Confidentiality Statement**
- 10. Program Announcements**
- 11. Financial Policies**
- 12. Affiliation Agreement**
- 13. Website**
- 14. Program Information and Applications**
- 15. Application Scoring Instructions**
- 16. Grant and Scholarship Award Notification**
- 17. Sponsorship Opportunities**
- 18. Sponsorship Agreements**
- 19. Email Solicitation**
- 20. Online Donation Form**
- 21. Online Donation Receipt**
- 22. Donation Form**
- 23. Donation Receipt**
- 24. SDMS: Member Packet Insert**
- 25. SDMS: Renewal Invoice**
- 26. SDMS: Online Join/Renew Donation**
- 27. SDMS: Online Join/Renew Receipt**



ATTACHMENT 1

Articles of Incorporation

UNITED STATES OF AMERICA

The State of Washington



Secretary of State

I, **SAM REED**, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

CERTIFICATE OF INCORPORATION

to

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION**

a/an WA Non-Profit Corporation. Charter documents are effective on the date indicated below.

Date: 6/26/2009

UBI Number: 602-934-518

APPID: 1477054



Given under my hand and the Seal of the State of Washington at Olympia, the State Capital

Sam Reed, Secretary of State

FILED
SECRETARY OF STATE

JUN 26 2009

ARTICLES OF INCORPORATION

STATE OF WASHINGTON

OF

602 934 518

SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY FOUNDATION

(a nonprofit corporation)

The undersigned, acting as the incorporator of a corporation under the provisions of the Washington Nonprofit Corporation Act (Chapter 24.03 of the Revised Code of Washington) (the "Act"), hereby signs and verifies the following Articles of Incorporation for such corporation.

ARTICLE 1
NAME

The name of the corporation is "Society of Diagnostic Medical Sonography Foundation" (hereinafter referred to as the "**Corporation**").

ARTICLE 2
DURATION

The Corporation has perpetual existence.

ARTICLE 3
PURPOSES AND POWERS

3.1 Purposes. The Corporation is organized exclusively for one or more of the purposes specified in Section 501(c)(3) of the Internal Revenue Code of 1986 (the "**Code**"), including without limitation,

(a) providing grants and financial support for the training and education of individuals in the field of diagnostic medical sonography;

(b) providing grants and financial support to educational institutions that provide diagnostic medical sonography educational programs and training to individuals;

(c) advancing scientific research in the public interest concerning developments and advancements in diagnostic medical sonography; and

(d) aiding in the exchange of information regarding developments and advancements in diagnostic medical sonography among stakeholders and other interested parties in the global medical community.

3.2 Powers. In general, and subject to such limitations and conditions as are or may be prescribed by law, or in the Corporation's Articles of Incorporation or Bylaws, the Corporation shall have all powers that now or hereafter are conferred by law upon a corporation organized for the purposes set forth above, or are necessary or incidental to the powers so conferred, or are conducive to the attainment of the Corporation's purposes.

ARTICLE 4 LIMITATIONS

4.1 Permitted Activities. Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any activities not permitted to be carried on by (a) an organization exempt from federal income tax under Section 501(a) and described in Section 501(c)(3) of the Code or the corresponding provision of any future federal tax law, or (b) an organization contributions to which are deductible under Section 170(c)(2) of the Code or the corresponding provision of any future federal tax law.

4.2 Legislative and Political Activity. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, except as otherwise permitted to an organization described in Section 501(c)(3) of the Code or the corresponding provision of any future federal tax law. The Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office.

4.3 No Inurement to Private Persons. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its members, if any, or any director, officer, or other private person, except that the Corporation is authorized or empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes.

ARTICLE 5 MEMBERS

The Corporation shall have one member, which shall be the Society of Diagnostic Medical Sonography (the "**Member**"). The rights, powers and privileges of the Member and the manner of their exercise shall be as set forth in the Corporation's Bylaws and the Act.

ARTICLE 6 DIRECTORS

The management of the Corporation shall be vested in a Board of Directors. The powers and duties, number, qualifications, terms of office, manner of election, criteria for removal, and time and place of meetings of the directors shall be prescribed in the Bylaws of the Corporation. The number of directors constituting the initial Board of Directors of the Corporation shall be seven (7) directors. The names and addresses of the persons who are to serve as the initial directors of the Corporation are as follows:

Name	Address
Shannon Boswell	6215 30th Ave NE Seattle, WA 98115-7207
Charlotte Henningsen	671 Winyah Dr Orlando, FL 32803
Joy Guthrie	37844 Myrtlewood Dr Madera, CA 93636
Cindy Owen	257 Buena Vista Pl Memphis, TN 38112
Kathryn Kuntz	2025 Woodlane Dr Woodbury, MN 55125-2998
Jean Lea Spitz	12316A North May Avenue #272 Oklahoma City, OK 73120-3017
Mani Montazemi	C-1 Mahoning Terrace Danville, PA 17821

ARTICLE 7 DIRECTOR LIABILITY LIMITATIONS

7.1 Immunity from Liability. A director of the Corporation shall have such immunity from liability as is granted under federal and Washington state law, including without limitation, if applicable, the Federal Volunteer Protection Act and RCW 4.24.264.

7.2 Liability to the Corporation. No director of the Corporation shall be personally liable to the Corporation or its members, if any, for monetary damages for conduct as a director, except for (a) acts or omissions involving intentional misconduct or a knowing violation of law by the director, (b) a director's vote or assent to a distribution which is unlawful or violates the requirements of these Articles of Incorporation, or (c) any transaction from which the director

will personally receive a benefit in money, property or services to which the director is not legally entitled. If the Act is hereafter amended to authorize corporate action further eliminating or limiting the personal liability of directors, then the liability of a director shall be deemed eliminated or limited to the full extent permitted by the Act, as so amended. Any repeal or modification of this Article shall not adversely affect any right or protection of a director of the Corporation with respect to an act or omission of such director occurring prior to such repeal or modification.

ARTICLE 8 INDEMNIFICATION OF DIRECTORS

8.1 Authorized Indemnification and Advancement of Expenses. As authorized by RCW 23B.08.560, the Corporation shall, without regard to the limitations in RCW 23B.08.510 through 23B.08.550:

(a) Indemnify its directors to the full extent permitted by the Act now or hereafter in force; and

(b) Advance reasonable expenses incurred by a director who is a party to a proceeding in advance of final disposition of the proceeding.

However, such indemnity and advancement of expenses shall not apply on account of:

(i) Acts or omissions of the director finally adjudged to be intentional misconduct or a knowing violation of law;

(ii) Conduct of the director finally adjudged to be in violation of RCW 23B.08.310, as applicable to corporations formed under the Act;

(iii) Any transaction with respect to which it was finally adjudged that the director personally received a benefit in money, property, or services to which the director was not legally entitled.

Notwithstanding the foregoing, no indemnification shall be provided under this Article if payment of any such amount would result in an excess benefit transaction such that the director would be subject to the imposition of tax and any applicable correction procedures, including repayment of such amounts, under Section 4958 of the Code or the corresponding provision of any future federal tax law.

8.2 Procedure. The Board of Directors may take such action as is necessary to carry out these indemnification and expense advancement provisions. The Board of Directors is expressly empowered to adopt, approve, and amend from time to time such Bylaws, resolutions, contracts, or further indemnification and expense advancement arrangements as may be permitted by law to implement these provisions. Such Bylaws, resolutions, contracts or further

arrangements shall include but not be limited to establishing the procedures and implementing the manner in which determinations as to any indemnity or advancement of expenses shall be made.

8.3 Amendment. No amendment or repeal of this Article shall apply to or have any effect on any right to indemnification or advancement of expenses provided hereunder with respect to acts or omissions occurring prior to such amendment or repeal.

8.4 Severability. If any provision or application of this Article shall be invalid or unenforceable, the remainder of this Article and its remaining applications shall not be affected thereby, and shall continue in full force and effect.

ARTICLE 9 BYLAWS

Subject to the approval of the Member, bylaws of the Corporation may be adopted by the Board of Directors at any regular meeting or any special meeting called for that purpose, so long as they are not inconsistent with the provisions of these Articles. The authority to make, alter, amend or repeal bylaws is vested in the Board of Directors, subject to the approval of the Member.

ARTICLE 10 ADDRESS OF REGISTERED OFFICE AND AGENT

The address of the initial registered office of the Corporation is 925 Fourth Avenue, Suite 2900, Seattle, Washington 98104-1158. The name of the initial registered agent of the Corporation at such address is PTSGE Corp.

ARTICLE 11 DISSOLUTION

No member (other than a member that is an organization described in section 501(c)(3) of the Code), director or officer shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the Corporation or the winding up of its affairs. Upon the winding up or dissolution of the Corporation, the assets of the Corporation remaining after payment of, or provision for payment of, all debts and liabilities of the Corporation shall be distributed to another organization or organizations described in Section 501(c)(3) of the Code or to a government unit within the meaning of Sections 170(b)(1)(A)(v) and 170(c)(1) of the Code, or the corresponding provision of any future United States Internal Revenue law, and used to accomplish purposes similar to those for which the Corporation is organized.

**ARTICLE 12
INCORPORATOR**

The name and address of the incorporator is as follows:

Name	Address
Shannon Boswell	6215 30th Ave NE Seattle, WA 98115-7207

IN WITNESS WHEREOF, the undersigned incorporator has signed these Articles of Incorporation this 25th day of June, 2009.



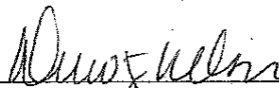
Shannon Boswell, Incorporator

CONSENT TO APPOINTMENT AS REGISTERED AGENT

PTSGE Corp. hereby consents to serve as registered agent, in the State of Washington, for the Society of Diagnostic Medical Sonography Foundation (the "Corporation"). We understand that as agent for the Corporation, it will be our responsibility to accept service of process in the name of the Corporation; to forward all mail and license renewals to the appropriate officer(s) of the Corporation; and to notify the Office of the Secretary of State immediately of our resignation or of any changes in the address of the registered office of the Corporation for which we are agent.

Date: June 26, 2009.

PTSGE Corp.

By 
Dorothy Nelson, Vice President

Registered Address:

925 Fourth Avenue
Suite 2900
Seattle, Washington 98104-1158

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ATTACHMENT 2

Bylaws

**BYLAWS
OF
SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY FOUNDATION**

**ARTICLE 1
OFFICES**

The principal office of the Corporation shall be located at its principal place of business or such other place as the Board of Directors may designate. The Corporation may have such other offices, either within or outside the State of Washington, as the Board of Directors may designate or as the business of the Corporation may require from time to time.

**ARTICLE 2
MEMBERSHIP**

2.1 Voting Membership. The sole voting member of the Corporation shall be Society of Diagnostic Medical Sonography (the “**Member**”), a Washington nonprofit corporation organized pursuant to the Washington Non-profit Corporation Act (Chapter 24.03 of the Revised Code of Washington, as amended), (the “**Act**”).

2.2 Voting Rights. The Member shall have the right to vote on the matters described in this Section 2.2 and on such other matters as the Board of Directors may determine from time to time. The Member shall have the right to vote on the following:

- (a) establishment of any additional classes of membership and/or the appointment or removal of additional members;
- (b) appointment and removal of directors;
- (c) amendment of the Articles of Incorporation and the Bylaws;
- (d) adoption of a plan of merger or consolidation with another corporation;
- (e) authorization of the sale, lease, or exchange of all or substantially all of the property and assets of the Corporation if not in the ordinary course of business;
- (f) authorization of the voluntary dissolution of the Corporation or revocation of proceedings therefor;
- (g) adoption of a plan for the distribution of the assets of the Corporation;
- (h) approval of the Corporation’s annual budget and operating plan and any material adjustments thereto; and

- (i) Hiring or appointment of an Executive Director.

2.3 Manner of Acting. The Member shall act through the Member's Designated Representative as and to the extent authorized from time to time by resolution adopted by the Member's Board of Directors or a duly authorized committee thereof.

2.4 Consent in Lieu of Meeting. Any action required or permitted to be taken at a meeting of the Member shall be taken without a meeting by a consent, in the form of a record setting forth the action so taken, which shall be executed by the Member's Designated Representative.

2.5 Consent in Lieu of Annual Meeting. The Member shall execute a consent in the form of a record in lieu of an annual meeting no less frequently than once per year for the purpose of electing directors and transacting such other business as may properly come before the Member.

2.6 Waiver of Notice. Whenever any notice is required to be given to the Member under the provisions of these Bylaws, the Articles of Incorporation or applicable Washington law, a waiver thereof in the form of a record executed by the Member's Designated Representative, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Member need be specified in the waiver of notice of such meeting.

ARTICLE 3 BOARD OF DIRECTORS

3.1 General Powers. The business and affairs of the Corporation shall be conducted under the direction of, and the control and disposal of the Corporation's properties and funds shall be vested in, its Board of Directors, except as otherwise provided in the Act or the Corporation's Articles of Incorporation or these Bylaws.

3.2 Qualifications. Directors shall be individuals who have reached the age of majority, are current members of the Society of Diagnostic Medical Sonography, and shall have such other qualifications as the Board of Directors may prescribe by resolution or amendment to these Bylaws.

3.3 Duties of Directors. Each director shall perform the duties of a director, including the duties as a member of any committee of the Board of Directors upon which the director may serve, in good faith, in a manner that such director believes to be in the best interests of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

3.4 Number of Directors; Composition. The Board of Directors shall consist of a minimum of five (5) and not more than nine (9) directors. The number of directors shall be set from time to time by a majority vote of the entire Board of Directors, unless otherwise increased

or decreased as hereinafter provided. The number of directors may be increased or decreased (within the stated limits) at any time and from time to time by a majority vote of the Board of Directors or by amendment to these Bylaws, provided that no decrease in the number of directors shall have the effect of shortening the term of any incumbent director.

3.5 Appointment. Unless the Member is reducing the number of directors as provided in these Bylaws, the Member shall appoint a successor director to replace each director whose term is ending.

3.6 Term. Each director shall serve for a term of two (2) years, provided that each director shall hold office until his or her successor is appointed and qualified, or until his or her death, resignation or removal, or he or she ceases to be a current member of the Society of Diagnostic Medical Sonography, as the case may be. A director may not serve more than two (2) consecutive two-year terms. However, this limitation shall not include any unexpired term that a director was appointed to complete. Upon serving the maximum consecutive terms, a director shall be eligible for re-appointment to the Board of Directors after at least one (1) year off of the Board of Directors.

3.7 Vacancies. The Member may appoint an individual to fill any vacancy in the position of director, provided that such individual meets the qualifications established pursuant to Section 3.2 A director who fills a vacancy shall serve for the unexpired term of his or her predecessor in office.

3.8 Resignation. Any director may resign at any time by delivering notice in the form of a record to the president or the secretary at the principal office of the Corporation, or by giving such notice at any meeting of the Board of Directors. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective; provided however, that if the resignation would result in the Corporation having no director or no director capable of serving as such, the resigning director shall continue to serve as a director until a successor director is appointed and qualified as provided in these Bylaws.

3.9 Removal. At any regular meeting, or at any special meeting called expressly for that purpose, the Member may remove from office, with or without cause, one or more directors as long as there is at least one director remaining after such removal.

3.10 Compensation. Directors shall not receive compensation for their services as such, although the reasonable expenses of directors for attendance at Board of Directors meetings or otherwise directly incident to their duties as directors may be paid or reimbursed by the Corporation. Directors shall not be disqualified from receiving reasonable compensation for services rendered to or for the benefit of the Corporation in any other capacity.

3.11 Standing or Temporary Board Committees. The Board of Directors, by resolution adopted by a majority of the directors in office, may designate and appoint from among its members one or more standing or temporary Board committees, each of which shall:

(a) Consist of two (2) or more directors, one of which shall serve as the chairperson;

(b) Be governed by the same rules regarding meetings, action without meetings, notice, and waiver of notice, and quorum and voting requirements as apply to the Board of Directors; and

(c) To the extent provided in such resolution, have and may exercise the authority of the Board of Directors in the management of the Corporation; provided, however, that the Board of Directors may not delegate its authority, if any, to:

(i) amend, alter, or repeal these Bylaws;

(ii) elect, appoint, or remove any member of any such committee or any director or officer of the Corporation;

(iii) amend the Articles of Incorporation;

(iv) adopt a plan of merger or consolidation with another corporation;

(v) authorize the sale, lease, or exchange of all or substantially all of the property and assets of the Corporation, not in the ordinary course of business;

(vi) authorize the voluntary dissolution of the Corporation or revoke proceedings therefor;

(vii) adopt a plan for the distribution of the assets of the Corporation; or

(viii) amend, alter, or repeal any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered or repealed by such committee.

The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it by law. The Board of Directors shall have the power at any time to change the members of any such committee, to fill vacancies, and to discharge any such committee.

3.11.1 Resignation of Committee Member. Any member of any committee may resign at any time by delivering notice thereof, in the form of a record, to the president, the secretary or the chairperson of such committee, or by giving such notice at any meeting of such committee. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

3.11.2 Removal of Committee Member. The Board of Directors, by resolution adopted by a majority of the directors in office, may remove from office any member of any committee appointed by it.

3.12 Advisory Committees. The Board of Directors may designate and appoint one or more advisory committees. Members of any such advisory committee may have such qualifications, serve for such terms and be elected or appointed in such manner as the Board of Directors may prescribe by resolution or amendment to these Bylaws. The Board of Directors may, in carrying out its duties and exercising the powers vested in it by these Bylaws, consult any such advisory committee at any time and from time to time; provided that, no advisory committee (i) shall possess the rights, powers or duties conferred on directors of the Corporation under the provisions of the Corporation's Articles of Incorporation, these Bylaws, or the Act; nor (ii) be vested with authority to direct the actions of the Board of Directors or any Board committee regarding the business and affairs of the Corporation.

ARTICLE 4 MEETINGS OF BOARD OF DIRECTORS

4.1 Annual Meeting. The annual meeting of the Board of Directors shall be held in conjunction with the SDMS Annual Conference on the date and at the time each year as determined by the Board of Directors, for the purpose of electing officers and for transacting such other business as may properly come before the meeting. The failure to hold an annual meeting at the time stated in these Bylaws does not affect the validity of any corporate action.

4.2 Place of Meetings. All meetings shall be held at the principal office of the Corporation or at such other place within or without the State of Washington designated by the Board of Directors, by any persons entitled to call a meeting or by a waiver of notice executed by all directors.

4.3 Regular Meetings. By resolution, the Board of Directors may specify the date, time and place for the holding of regular meetings of the Board of Directors or any committee designated by the Board of Directors. Notice of regular meetings of the Board of Directors shall be given as provided in Sections 4.9 and 4.10. No notice other than the resolution is required for regular meetings of any committee designated by the Board.

4.4 Special Meetings. Special meetings of the Board of Directors or any committee designated by the Board of Directors may be called by or at the request of the president or any one or more of the directors in office, or in the case of a committee meeting, by the chair of the committee, by providing a notice in the form of a record. The person or persons authorized to call special meetings may fix the place, either within or without the State of Washington, and time for holding any special Board of Directors or committee meeting called by them. Notice of a special meeting shall be given as provided in Sections 4.9 and 4.10.

4.5 Participation by Telephone. Members of the Board of Directors or any committee designated by the Board of Directors may participate in a meeting of such Board of Directors or committee by means of a conference telephone or similar communications equipment by which means all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.

4.6 Presumption of Assent. A director present at a Board of Directors meeting at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless:

- (a) the director's dissent or abstention from the action taken is entered in the minutes of the meeting;
- (b) the director delivers his or her dissent or abstention to such action to the person acting as the secretary of the meeting before the adjournment thereof; or
- (c) the director delivers such dissent or abstention to the secretary of the Corporation immediately after the adjournment of the meeting.

Notwithstanding the foregoing, such right to dissent or abstain shall not apply to a director who voted in favor of such action.

4.7 Quorum. Unless a greater portion is required by these Bylaws, the Articles of Incorporation, or applicable Washington law, a majority of the directors then in office shall constitute a quorum for the transaction of business or any particular item of business at any Board of Directors meeting, but in no event shall a quorum consist of less than one-third of the number of directors then in office. If a quorum is not present at a meeting, a majority of the directors present may adjourn the meeting and set a date and time for the meeting to reconvene without further notice.

4.8 Manner of Acting. Each director shall be entitled to one (1) vote and the act of the majority of the directors present at a meeting at which there is a quorum shall be the act of the Board of Directors, unless the act of a greater number is required by these Bylaws, the Articles of Incorporation or applicable Washington law. A director may not vote or act by proxy at any meeting of directors.

4.9 Notice of Meetings. For any meeting of the Board of Directors or any committee designated by the Board of Directors for which notice is required by these Bylaws or by applicable Washington law, a notice stating the place, date, and hour of the meeting shall be delivered to each director at his or her address shown on the records of the Corporation prior thereto in a tangible medium (e.g., a letter or facsimile) or by an electronic transmission (e.g., email) (as provided in Section 4.10). In addition, with respect to any meeting of the Board of Directors, such notice shall also include a meeting agenda. The method of notice need not be the same to each director. Such notice shall be delivered at least seven (7) days prior to the meeting. If notice is delivered in a tangible medium, it may be transmitted by: mail, private carrier, or

personal delivery; telegraph or teletype; or telephone, wire, or wireless equipment that transmits a facsimile of the notice. If mailed, the notice shall be deemed delivered when deposited in the United States mail addressed to the director at his or her address as it appears on the records of the Corporation with postage thereon prepaid. Other forms of notice in a tangible medium described in this paragraph are effective when received.

4.10 Notice by Electronic Transmission. If notice is provided in an electronic transmission, it must satisfy the following requirements:

(a) Notice to directors in an electronic transmission that otherwise complies with these Bylaws is effective only with respect to directors who have consented, in the form of a record, to receive notices by electronic transmission.

(i) Notice to directors includes material that these Bylaws require or permit to accompany the notice.

(ii) A director who provides consent, in the form of a record, to receipt of notices by electronic transmission shall designate in the consent the message format accessible to the recipient, and the address, location, or system to which these notices may be sent by electronic transmission.

(iii) A director who has consented to receipt of notices by electronic transmission may revoke the consent by delivering a revocation to the Corporation in the form of a record.

(iv) The consent of any director is revoked if the Corporation is unable to deliver two consecutive notices by electronic transmission in accordance with the consent, and this inability becomes known to the secretary of the Corporation or other person responsible for giving the notice. The inadvertent failure by the Corporation to treat this inability as a revocation does not invalidate any meeting or other action.

(b) Notice to directors who have consented to receipt of notices by electronic transmission may be provided by posting the notice on an electronic network and delivering to the director a separate record of the posting, together with instructions regarding how to obtain access to this posting on the electronic network.

(c) Notice provided in an electronic transmission is effective when it:

(i) Is given by electronic transmission to an address, location, or system designated by the recipient for that purpose, and is made pursuant to the consent provided by the recipient; or

(ii) Has been posted on an electronic network and a separate record of the posting has been delivered to the recipient together with instructions regarding how to obtain access to the posting on the electronic network.

4.11 Waiver of Notice.

4.11.1 Waiver by Communication. Whenever any notice is required to be given to any director under the provisions of these Bylaws, the Articles of Incorporation or applicable Washington law, a waiver thereof in the form of a record executed by the director entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Neither the business to be transacted at, nor the purpose of any regular or special meeting of the Board of Directors need be specified in the waiver of notice of such meeting.

4.11.2 Waiver by Attendance. Attendance of a director or a committee member at a meeting shall constitute a waiver of notice of such meeting, except where a director or a committee member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

ARTICLE 5 ACTIONS BY UNANIMOUS CONSENT IN LIEU OF MEETING

Any corporate action required or permitted by the Articles of Incorporation or Bylaws, or by the laws of the state of Washington, to be taken at a meeting of the directors of the Corporation or at a meeting of a committee of the Board of Directors may be taken without a meeting if a consent, in the form of a record setting forth the action so taken, shall be executed by all of the directors or all of the members of the committee, as the case may be, entitled to vote with respect to the subject matter thereof. Such consents may be executed in two or more counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one and the same document. Such consent shall have the same force and effect as a unanimous vote, and may be described as such. Any such consent shall be inserted in the minutes book as if it were the minutes of a meeting of the Board of Directors.

ARTICLE 6 OFFICERS

6.1 Positions. The officers of the Corporation shall consist of a president, a vice president, a secretary, and a treasurer, each of whom shall be a member of the Board of Directors and each of whom shall be elected by the Board of Directors. No person may hold more than one office. Appointment of an officer shall not of itself create contract rights. In the absence of the president, the vice president may preside at meetings of the Board of Directors.

6.2 President. The president, subject to the direction and control of the Board of Directors, shall have general supervision of the business and affairs of the Corporation. The president shall preside at meetings of the Board of Directors. The president shall sign deeds, mortgages, bonds, contracts, or other instruments, except when the signing and execution thereof

have been expressly delegated by the Board of Directors or by these Bylaws to some other officer or agent of the Corporation or are required by law to be otherwise signed or executed by some other officer or in some other manner. In general, the president shall perform all duties incident to the office of president and such other duties as are assigned to him or her by the Board of Directors from time to time.

6.3 Vice President. The Board of Directors shall elect a vice president who shall assist the president in carrying out the programs of the Corporation. In the event of the death of the president or his or her inability to act, the vice president shall perform the duties of the president, except as may be limited by resolution of the Board of Directors, with all the powers of and subject to all the restrictions upon the president. The vice president shall have, to the extent authorized by the president or the Board of Directors, the same powers as the president to sign deeds, mortgages, bonds, contracts or other instruments. The vice president shall perform such other duties as from time to time may be assigned by the president or the Board of Directors.

6.4 Secretary. The secretary shall be responsible for ensuring that minutes of meetings of the Board of Directors are recorded and maintained, and to the extent minutes of meetings of committees of the Board of Directors are recorded, that such minutes are maintained; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the corporate records of the Corporation or appoint such person or entity as is appropriate to act as such custodian; ensure that records are kept of the name and address of each director and each officer; sign with the president, or other officer authorized by the president or the Board of Directors, deeds, mortgages, bonds, contracts, or other instruments; and in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him or her by the president or the Board of Directors.

6.5 Treasurer. The treasurer shall have charge of and be responsible for all funds and securities of the Corporation; ensure that monies due and payable to the Corporation from any source whatsoever are properly received and that receipts are given for said monies; ensure that all such monies are deposited in the name of the Corporation in banks, trust companies or other depositories selected in accordance with the provisions of these Bylaws; and in general perform all of the duties incident to the office of treasurer and such other duties as may be assigned to him or her by the president or the Board of Directors. If requested by the Board of Directors, at the Corporation's expense, the treasurer shall give a bond for the faithful discharge of his or her duties in such amount and with such surety or sureties as the Board of Directors may determine.

6.6 Election and Term of Office. The officers of the Corporation shall be elected each year by the Board of Directors at its annual meeting. Unless an officer dies, resigns, or is removed from office, he or she shall hold office until the next annual meeting of the Board of Directors or, if later, until his or her successor is elected.

6.7 Vacancies. A vacancy in any office created by the death, resignation, removal, disqualification, creation of a new office or any other cause may be filled by the Board of

Directors for the unexpired portion of the term or for a new term established by the Board of Directors.

6.8 Resignation. Any officer may resign at any time by delivering notice to the Board of Directors in the form of a record. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

6.9 Removal. Any officer or agent elected or appointed by the Board of Directors may be removed from office, with or without cause, by the Board of Directors whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

6.10 Employees; Delegation. The Board may delegate operational and management authority to the Member as needed. The delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it by law.

ARTICLE 7 INDEMNIFICATION

7.1 Definitions. As used in this Article:

7.1.1 “Agent” means an individual who is, or was, an agent of the Corporation or an individual who, while an agent of the Corporation, is, or was, serving at the Corporation’s request as a director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise. “Agent” includes, unless the context requires otherwise, the estate or personal representative of an Agent.

7.1.2 “Corporation” means this Corporation and any domestic or foreign successor entity.

7.1.3 “Director” means an individual who is, or was, a director of the Corporation or an individual who, while a director of the Corporation, is, or was, serving at the Corporation’s request as a director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise. “Director” includes, unless the context requires otherwise, the estate or personal representative of a Director.

7.1.4 “Employee” means an individual who is, or was, an employee of the Corporation or an individual who, while an employee of the Corporation, is, or was, serving at the Corporation’s request as a director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise. “Employee” includes, unless the context requires otherwise, the estate or personal representative of an Employee.

7.1.5 “Expenses” means all fees and expenses incurred in any Proceeding, including without limitation, the fees and expenses of counsel.

7.1.6 “Indemnitee” means an individual made a Party to a Proceeding because the individual is, or was, a Director, Officer, Employee, or Agent, and who possesses indemnification rights pursuant to the Articles of Incorporation, the Corporation’s Bylaws, or other corporate action. “Indemnitee” shall also include the heirs, executors, and other successors in interest of such individuals.

7.1.7 “Liability” means the obligation to pay a judgment, settlement, penalty, or fine, including an excise tax assessed with respect to an employee benefit plan, or reasonable Expenses incurred with respect to a Proceeding.

7.1.8 “Officer” means an individual who is, or was, an officer of the Corporation or an individual who, while an officer of the Corporation, is, or was, serving at the Corporation’s request as a director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise.

7.1.9 “Party” includes an individual who was, is, or is threatened to be, named a defendant or a respondent in a Proceeding.

7.1.10 “Proceeding” means any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, and whether formal or informal.

7.2 Indemnification Rights of Directors, Officers, Employees and Agents.

7.2.1 The indemnification rights and the right to advancement of expenses of the Corporation’s Directors shall be as set forth in the Articles of Incorporation. The procedures of paragraph 7.3 shall apply to such indemnification rights and advancement of expenses unless the Board of Directors adopts or approves further indemnification and expense advancement arrangements as may be permitted by law.

7.2.2 The indemnification rights of the Corporation’s Officers, Employees and Agents shall be as set forth in these Bylaws. The Corporation shall indemnify its Officers, Employees and Agents to the full extent permitted by law, subject to RCW 23B.08.510 through RCW 23B.08.550, against Liability arising out of a Proceeding to which such individual was made a Party because the individual is or was an Officer, Employee or Agent of the Corporation. The Corporation shall advance Expenses incurred by such Officer, Employee or Agent who is a Party to a Proceeding in advance of final disposition of the Proceeding, as provided herein. Notwithstanding the foregoing, no indemnification shall be provided under this Article if payment of any such amount would result in an excess benefit transaction such that the Officer, Employee or Agent would be subject to the imposition of tax and any applicable correction procedures, including repayment of such amounts, under Section 4958 of the Internal Revenue

Code of 1986, as amended (the “Code”) or the corresponding provision of any future federal tax law.

7.3 Procedure for Seeking Indemnification and/or Advancement of Expenses.

7.3.1 Notification and Defense of Claim. Indemnitee shall promptly notify the Corporation, in the form of a record, of any Proceeding for which indemnification could be sought under this Article or the Articles of Incorporation. In addition, Indemnitee shall give the Corporation such information and cooperation as it may reasonably require and as shall be within Indemnitee’s power. With respect to any such Proceeding as to which Indemnitee has notified the Corporation:

(a) The Corporation shall be entitled to participate therein at its own expense; or

(b) Except as otherwise provided below, to the extent that it may wish, the Corporation, jointly with any other indemnifying Party similarly notified, will be entitled to assume the defense thereof, with counsel satisfactory to Indemnitee. Indemnitee’s consent to such counsel may not be unreasonably withheld.

After notice from the Corporation to Indemnitee of its election to assume the defense, the Corporation will not be liable to Indemnitee under this Article for any Expenses subsequently incurred by Indemnitee in connection with such defense. Indemnitee shall, however, continue to have the right to employ its counsel in such Proceeding, at Indemnitee’s expense; and if:

(a) The employment of counsel by Indemnitee has been authorized by the Corporation;

(b) Indemnitee shall have reasonably concluded that there may be a conflict of interest between the Corporation and Indemnitee in the conduct of such defense; or

(c) The Corporation shall not, in fact, have employed counsel to assume the defense of such Proceeding;

then the fees and Expenses of Indemnitee’s counsel shall be at the expense of the Corporation.

The Corporation shall not be entitled to assume the defense of any Proceeding brought by, or on behalf of, the Corporation or as to which Indemnitee shall reasonably have made the conclusion that a conflict of interest may exist between the Corporation and the Indemnitee in the conduct of the defense.

7.3.2 Information to be Submitted and Method of Determination and Authorization of Indemnification. For the purpose of pursuing rights to indemnification under the Articles of Incorporation and/or this Article, Indemnitee shall submit to the Board or Directors a sworn statement requesting indemnification and reasonable evidence of all amounts

for which such indemnification is requested (together, the sworn statement and the evidence constitute an “Indemnification Statement”).

Submission of an Indemnification Statement to the Board of Directors shall create a presumption that the Indemnitee is entitled to indemnification hereunder, and the Corporation shall, within sixty (60) calendar days thereafter, make the payments requested in the Indemnification Statement to, or for the benefit of, the Indemnitee, unless: (a) within such sixty (60) calendar day period it shall be determined by the Corporation that the Indemnitee is not entitled to indemnification under the Articles of Incorporation; (b) such vote shall be based upon clear and convincing evidence (sufficient to rebut the foregoing presumption); and (c) the Indemnitee shall receive notice of such determination in the form of a record, which shall disclose with particularity the evidence upon which the determination is based.

The foregoing determination shall be made (a) by the Board of Directors by majority vote of a quorum consisting of Directors not at the time parties to the Proceeding; (b) if a quorum cannot be obtained under (a) in this paragraph, by majority vote of a committee duly designated by the Board of Directors, in which designation Directors who are Parties may participate, consisting solely of two or more Directors not at the time Parties to the Proceeding; or (c) by special legal counsel as provided by RCW 23B.08.550.

Any determination that the Indemnitee is not entitled to indemnification, and any failure to make the payments requested in the Indemnification Statement, shall be subject to judicial review by any court of competent jurisdiction.

7.3.3 Special Procedure Regarding Advance for Expenses. An Indemnitee seeking payment of Expenses in advance of a final disposition of the Proceeding must furnish the Corporation, as part of the Indemnification Statement:

(a) a written affirmation, given in the form of a record, of the Indemnitee’s good faith belief that the Indemnitee has met the standard of conduct required to be eligible for indemnification; and

(b) a written undertaking, in the form of a record constituting an unlimited general obligation of the Indemnitee, to repay the advance if it is ultimately determined by the final disposition of a court of competent jurisdiction that the Indemnitee did not meet the required standard of conduct.

If the Corporation determines that indemnification is authorized, the Indemnitee’s request for advance of Expenses shall be granted.

7.3.4 Settlement. The Corporation is not liable to indemnify Indemnitee for any amounts paid in settlement of any Proceeding without the Corporation’s consent, given in the form of a record. The Corporation shall not settle any Proceeding in any manner that would impose any penalty or limitation on Indemnitee without Indemnitee’s consent, given in the form of a record. Neither the Corporation nor Indemnitee may unreasonably withhold its consent to a proposed settlement.

7.4 Contract and Related Rights.

7.4.1 Contract Rights. The right of an Indemnitee to indemnification and advancement of Expenses is a contract right upon which the Indemnitee shall be presumed to have relied in determining to serve, or to continue to serve, in his or her capacity with the Corporation. Such right shall continue as long as the Indemnitee shall be subject to any possible Proceeding. Any amendment to, or repeal of, this Article shall not adversely affect any right or protection of an Indemnitee with respect to any acts or omissions of such Indemnitee occurring prior to such amendment or repeal.

7.4.2 Optional Insurance, Contracts, and Funding. The Corporation may:

- (a) Maintain insurance, at its expense, to protect itself and any Indemnitee against any Liability;
- (b) Enter into contracts with any Indemnitee in furtherance of this Article and consistent with the Act; and
- (c) Create a trust fund, grant a security interest, or use other means (including, without limitation, a letter of credit) to ensure the payment of such amounts as may be necessary to effect indemnification as provided in this Article.

7.4.3 Severability. If any provision or application of this Article shall be invalid or unenforceable, the remainder of this Article and its remaining applications shall not be affected thereby, and shall continue in full force and effect.

7.4.4 Right of Indemnitee to Bring Suit. If (a) a claim under the Articles of Incorporation and/or this Article for indemnification is not paid in full by the Corporation within sixty (60) days after notice of a claim has been received by the Corporation; or (b) a claim under this Article for advancement of Expenses is not paid in full by the Corporation within twenty (20) days after notice of a claim, then the Indemnitee may, but need not, at any time thereafter bring suit against the Corporation to recover the unpaid amount of the claim. To the extent successful in whole or in part, the Indemnitee shall be entitled to also be paid the expense (to be proportionately prorated if the Indemnitee is only partially successful) of prosecuting such claim.

Neither (a) the failure of the Corporation (including its Board of Directors or independent legal counsel) to have made a determination prior to the commencement of such Proceeding that indemnification or reimbursement or advancement of Expenses to the Indemnitee is proper in the circumstances, nor (b) an actual determination by the Corporation (including its Board of Directors or its independent legal counsel) that the Indemnitee is not entitled to indemnification or to the reimbursement or advancement of Expenses, shall be a defense to the Proceeding or create a presumption that the Indemnitee is not so entitled.

7.5 Exceptions. Notwithstanding any other provision herein or in the Corporation's Articles of Incorporation to the contrary, the Corporation shall not be obligated pursuant to the

terms of this Article to indemnify or advance Expenses to Indemnitee with respect to any Proceeding:

(a) Initiated or brought voluntarily by Indemnitee and not by way of defense, except with respect to Proceedings brought to establish or enforce a right to indemnification under the Bylaws, or any other statute or law or as otherwise required under the statute; but such indemnification or advancement of Expenses may be provided by the Corporation in specific cases if the Board of Directors finds it to be appropriate.

(b) Instituted by Indemnitee to enforce or interpret rights under the Bylaws, if a court of competent jurisdiction determines that each of the material assertions made by Indemnitee in such Proceeding was not made in good faith or was frivolous.

(c) For which any of the Expenses or Liabilities for indemnification being sought have been paid directly to Indemnitee by an insurance carrier under an insurance policy maintained by the Corporation.

(d) If the Corporation is prohibited by its Articles of Incorporation, the Act or other applicable law as then in effect from paying such indemnification and/or advancement of Expenses.

ARTICLE 8 ADMINISTRATIVE PROVISIONS

8.1 Books and Records. The Corporation shall keep the following records at its registered office or its principal office in the State of Washington:

- (a) Current copies of its Articles of Incorporation and Bylaws, as amended;
- (b) Correct and adequate records of accounts and finances;
- (c) A record of officers' and directors' names and addresses;
- (d) Minutes of the proceedings of its Board of Directors, and any minutes that may be maintained by committees having any of the authority of the Board of Directors;
- (e) Copies of such documents as may be required to be made publicly available under the Code, including copies of its application for recognition of tax-exempt status on Form 1023 and copies of its Form 990 and Form 990-T; and
- (f) Such other records as may be necessary or advisable.

Such records may be made available in any manner and by any means permitted under the Act and the Code, as applicable. All books and records of the Corporation shall be open at any reasonable time to inspection by any director.

8.2 Fiscal Year. The accounting year of the Corporation shall be the twelve (12) months ending December 31.

8.3 Loans to Directors and Officers Prohibited. No loans or advances shall be made by the Corporation to any of its directors or officers or to the Member's directors or officers.

8.4 Rules of Order. The rules contained in the most recent edition of Robert's Rules of Order, newly revised, shall govern all meetings of directors where those rules are not inconsistent with the Articles of Incorporation, Bylaws, or other rules of order of this Corporation. The Board of Directors may suspend the rules of order during a meeting by affirmative vote a majority of the directors in office.

8.5 Amendment of Bylaws. These Bylaws may be amended or repealed by the affirmative vote of a majority of the directors then in office and with the approval of the Member.

ARTICLE 9 DEFINITIONS

Except as otherwise provided herein, as used in these Bylaws:

9.1. "Corporation" means Society of Diagnostic Medical Sonography Foundation.

9.2. "Deliver" means:

(a) Mail; or

(b) Transmit by facsimile equipment, for purposes of delivering a demand consent, notice, or waiver to the Corporation or one of its officers or directors; or

(c) Make an electronic transmission, in accordance with the officer's or director's consent and Section 4.10 of these Bylaws, for purposes of delivering a demand, consent, notice, or waiver to the Corporation or one of its officers or directors.

9.3 "Electronic transmission" means an electronic communication:

(a) Not directly involving the physical transfer of a record in a tangible medium; and

(b) That may be retained, retrieved, and reviewed by the sender and the recipient thereof, and that may be directly reproduced in a tangible medium by a sender and recipient.

9.4 "Execute" means:

- (a) Sign, with respect to a written record; or
- (b) Electronically transmit along with sufficient information to determine the sender's identity; or
- (c) File in compliance with the standards for filing with the office of the secretary of state as prescribed by the secretary of state, with respect to a record to be filed with the secretary of state.

9.5 "Member" means Society of Diagnostic Medical Sonography.

9.6 "Member's Designated Representative" means the Member's President and Chief Executive Officer or other duly appointed officer or representative.

9.7 "Record" means information inscribed on a tangible medium or contained in an electronic transmission.

9.8 "Tangible medium" means a writing, copy of a writing, facsimile, or a physical reproduction, each on paper or other tangible material.

9.9 "Writing" does not include an electronic transmission.

CERTIFICATE OF ADOPTION

The undersigned Secretary of the Society of Diagnostic Medical Sonography Foundation does hereby certify that the above and foregoing Bylaws of said Corporation were adopted by the Board of Directors as the Bylaws of said Corporation and that the same do now constitute the Bylaws of this Corporation.

DATED this 13 day of July, 2009.


_____, Secretary

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ATTACHMENT 3

IRS Form 5768

Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation

Form **5768**

**Election/Revocation of Election by an Eligible
Section 501(c)(3) Organization To Make
Expenditures To Influence Legislation**

(Rev. December 2004)

Department of the Treasury
Internal Revenue Service

(Under Section 501(h) of the Internal Revenue Code)

For IRS
Use Only ▶

Name of organization

Society of Diagnostic Medical Sonography Foundation

Employer identification number
27 0335425

Number and street (or P.O. box no., if mail is not delivered to street address)

2745 Dallas Pkwy

Room/suite
Ste 350

City, town or post office, and state

Plano, TX 75093-8730

ZIP + 4

1 Election—As an eligible organization, we hereby elect to have the provisions of section 501(h) of the Code, relating to expenditures to influence legislation, apply to our tax year ending 12/31/2009 and all subsequent tax years until revoked. (Month, day, and year)

Note: This election must be signed and postmarked within the first taxable year to which it applies.

2 Revocation—As an eligible organization, we hereby revoke our election to have the provisions of section 501(h) of the Code, relating to expenditures to influence legislation, apply to our tax year ending _____ (Month, day, and year)

Note: This revocation must be signed and postmarked before the first day of the tax year to which it applies.

Under penalties of perjury, I declare that I am authorized to make this (check applicable box) election revocation on behalf of the above named organization.

Donald Haydon, CEO/Executive Director

(Signature of officer or trustee)

(Type or print name and title)

(Date)

General Instructions

Section references are to the Internal Revenue Code.

Section 501(c)(3) states that an organization exempt under that section will lose its tax-exempt status and its qualification to receive deductible charitable contributions if a substantial part of its activities are carried on to influence legislation. Section 501(h), however, permits certain eligible 501(c)(3) organizations to elect to make limited expenditures to influence legislation. An organization making the election will, however, be subject to an excise tax under section 4911 if it spends more than the amounts permitted by that section. Also, the organization may lose its exempt status if its lobbying expenditures exceed the permitted amounts by more than 50% over a 4-year period. For any tax year in which an election under section 501(h) is in effect, an electing organization must report the actual and permitted amounts of its lobbying expenditures and grass roots expenditures (as defined in section 4911(c)) on its annual return required under section 6033. See Schedule A (Form 990 or Form 990-EZ). Each electing member of an affiliated group must report these amounts for both itself and the affiliated group as a whole.

To make or revoke the election, enter the ending date of the tax year to which the election or revocation applies in item **1** or **2**, as applicable, and sign and date the form in the spaces provided.

Eligible Organizations.—A section 501(c)(3) organization is permitted to make the election if it is not a disqualified organization (see below) and is described in:

1. Section 170(b)(1)(A)(ii) (relating to educational institutions),
2. Section 170(b)(1)(A)(iii) (relating to hospitals and medical research organizations),
3. Section 170(b)(1)(A)(iv) (relating to organizations supporting government schools),
4. Section 170(b)(1)(A)(vi) (relating to organizations publicly supported by charitable contributions),
5. Section 509(a)(2) (relating to organizations publicly supported by admissions, sales, etc.), or
6. Section 509(a)(3) (relating to organizations supporting certain types of public charities other than those section 509(a)(3) organizations that support section 501(c)(4), (5), or (6) organizations).

Disqualified Organizations.—The following types of organizations are not permitted to make the election:

- a. Section 170(b)(1)(A)(i) organizations (relating to churches),

- b. An integrated auxiliary of a church or of a convention or association of churches, or
- c. A member of an affiliated group of organizations if one or more members of such group is described in **a** or **b** of this paragraph.

Affiliated Organizations.—Organizations are members of an affiliated group of organizations only if **(1)** the governing instrument of one such organization requires it to be bound by the decisions of the other organization on legislative issues, or **(2)** the governing board of one such organization includes persons (i) who are specifically designated representatives of another such organization or are members of the governing board, officers, or paid executive staff members of such other organization, and (ii) who, by aggregating their votes, have sufficient voting power to cause or prevent action on legislative issues by the first such organization.

For more details, see section 4911 and section 501(h).

Note: A private foundation (including a private operating foundation) is not an eligible organization.

Where To File.—Mail Form 5768 to the Internal Revenue Service Center, Ogden, UT 84201-0027.



ATTACHMENT 4

IRS Form 1023 Explanations

**Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code**

IRS Form 1023: Explanations

Form 1023	<i>Page</i>
Part II Organizational Structure	2

- 1. Attach a copy of your articles of incorporation showing certification of filing with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification.**

See **Articles of Incorporation** for the Society of Diagnostic Medical Sonography (SDMS) Foundation (Attachment #1 – *Articles of Incorporation*). There have been no amendments to the Articles of Incorporation since they were originally filed with the Washington Secretary of State on June 26, 2009. The Articles of Incorporation are also available to the public on the SDMS Foundation’s website at: <http://www.sdmsfoundation.org/pdf/SDMSFOrg.pdf>

- 5. Attach a current copy of bylaws showing date of adoption.**

See **Bylaws** for the Society of Diagnostic Medical Sonography (SDMS) Foundation (Attachment #2 - *Bylaws*) which were adopted by the Board of Directors on July 12, 2009 (signed by the Board’s Secretary on July 13, 2009). There have been no amendments to the Bylaws since they were formally adopted. The Bylaws are also available to the public on the SDMS Foundation’s website at: <http://www.sdmsfoundation.org/pdf/SDMSFOrg.pdf>

Form 1023	<i>Page</i>
Part IV Narrative Description of Your Activities	2

Describe your *past, present and planned* activities in a narrative.

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a nonprofit corporation formed to provide charitable programs including, but not limited to:

- Providing grants and financial support for the training and education of individuals in the field of diagnostic medical sonography;
- Providing grants and financial support to educational institutions that provide diagnostic medical sonography educational programs and training to individuals;
- Advancing scientific research in the public interest concerning developments and advancements in diagnostic medical sonography; and
- Aiding in the exchange of information regarding developments and advancements in diagnostic medical sonography among stakeholders and other interested parties in the global medical community.

The SDMS Foundation is a new organization that was formed in June 2009 to fill a void created when the “SDMS Educational Foundation” suddenly separated from its long-time (since 1989) affiliation with the Society of Diagnostic Medical Sonography (SDMS), a Section 501(c)(6)¹ business league, and renamed itself the “International Foundation for Sonography Education and

¹ All references to “Section” herein are to the Internal Revenue Code of 1986, as amended, or to the Treasury regulations thereunder.

IRS Form 1023: Explanations

Research” (IFSER). Therefore, there is no longer any connection or affiliation between IFSER and the SDMS (nor the new SDMS Foundation).

The SDMS has approximately 19,500 sonographer members and approximately 2,300 student members in total. The SDMS is the sole voting member of the SDMS Foundation (see Attachment #1 – *Articles of Incorporation*, Article 5). As the sole voting member, SDMS has the right to appoint and remove the Directors of the SDMS Foundation and approval rights over other major corporate actions (see Attachment #1 – *Articles of Incorporation*, Article 2.2). Currently, the officers of the SDMS also serve as the officers of the SDMS Foundation. The SDMS Foundation is managed by the professional association staff of the SDMS through an Affiliation Agreement (see Attachment #12 – *Affiliation Agreement*). All members of the SDMS’s management team hold the Certified Association Executive (CAE) credential through the American Society of Association Executives and have extensive experience in managing nonprofit entities.

Past programs: Because the SDMS Foundation is a newly formed nonprofit charitable organization, there are no past programs.

Present programs: The SDMS Foundation is currently offering the following programs:

- **SDMS Annual Conference Grant Program** – The SDMS Annual Conference Grant Program provides financial assistance to sonographers and students who are members of the SDMS to attend the SDMS Annual Conference, the largest educational conference for sonographers in the world. The conference provides grant recipients with the opportunity to earn continuing medical education (CME) credits that are needed to maintain certification by national sonography certifying organizations. Grants may be used for any expense incurred by the applicant related to participating in the SDMS Annual Conference (registration, travel, hotel, meals, etc.). Grants of \$500 for sonographers and \$250 for students are awarded. The SDMS Foundation’s goal is to fund at least 150 grant applicants each year.
- **SDMS Foundation Scholarship Program** – The SDMS Foundation Scholarship Program provides \$2,500 scholarships to deserving sonography students who are members of the SDMS and who have been accepted or are currently enrolled in an educational program in diagnostic medical sonography or cardiovascular technology that has been accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP). The program also awards \$2,500 scholarships to deserving sonographers who have been accepted or are currently enrolled in an advanced sonography-related degree program (bachelor’s, master’s, or doctoral) in an accredited institution recognized by the U.S. Department of Education.
- **SDMS Foundation Sonography Certification Examination Grant Program** – The SDMS Foundation Sonography Certification Examination Grants Program provides \$250 grants (plus an appropriate review book from the *National Certification Examination Review Series*) to deserving sonography students or sonographers who are members of the SDMS and who wish to take a sonography registry certification examination. The grants may be used for examination fees, travel to examination site, or additional study materials.
- **International Sonography Donation Program** – The SDMS Foundation’s International Sonography Donation Program provides assistance to SDMS members who are working or assisting in the international healthcare arena. Examples of assistance available through this program include donation of educational and professional materials for a hospital in Ghana, Africa and donations to assist in transportation of donated sonography equipment and supplies to hospitals and clinics outside the United States (subject to any export restrictions).

IRS Form 1023: Explanations

Additional specificity regarding the operation of current programs is provided in Attachments #14 through #16 as well as in the answers to Schedule H attached hereto.

Future programs: As part of its ongoing solicitation program, the SDMS Foundation has developed a flyer (see Attachment #17 – *Sponsorship Opportunities*) to provide to potential sponsors with a brief description of current and future planned charitable programs including:

- **SDMS Foundation Fellowship Grant Program** – The SDMS Foundation Fellowship Grant Program will provide grants to qualified institutions to help support research projects related to diagnostic medical sonography. Fellowship grants would be available in three areas including 1) Research, 2) Education, and 3) Policy. The SDMS Foundation Fellowship Grant program encourages research and publication of articles related to important issues in the field of diagnostic medical sonography including the efficacy and effectiveness of sonography.
- **SDMS Foundation Public Education Grant Program** – The SDMS Foundation Public Education Grant Program will provide grants to qualified individuals or organizations to assist in development and dissemination of sonography public education programs targeting health care professionals and members of the public regarding the use of ultrasound technologies in the diagnosis and treatment of medical conditions.
- **SDMS Foundation Educational Resource Library Program** – The SDMS Foundation Educational Resource Library Program will provide complete sets of the nine-volume *SDMS National Certification Examination Series* to sonography educational programs throughout the world. The review series is based on the sonography National Education Curriculum (NEC) and the ARDMS content outlines and provide an easy-to-use outline that serves as an excellent instructional toolkit for educators.
- **SDMS Foundation Continuing Medical Education Development Grant Program** – The SDMS Foundation Continuing Medical Education Development Grant Program will provide support for the development of innovative online continuing medical education programs.
- **SDMS Foundation Educational Accreditation Grant Program** – The SDMS Foundation Educational Accreditation Grant Program will provide support to sonography education programs that need assistance in preparing for or completing the accreditation process through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) in diagnostic medical sonography or cardiovascular technology. The CAAHEP accreditation process requires extensive examination of the educational program's activities and educational offerings. The application preparation and onsite accreditation visit are both expensive and time-consuming. Through grants to educational programs preparing for accreditation, the SDMS Foundation hopes to encourage sonography educational programs to meet the national standards associated with the programmatic accreditation process.
- **SDMS Foundation Diversity Grant Program** – The SDMS Foundation Diversity Grant Program will provide support to organizations and programs that encourage ethnic and cultural diversity in the diagnostic medical sonography community.
- **SDMS Foundation International Exchange Program** – The SDMS Foundation International Exchange Program will encourage and facilitate exchange of information regarding developments and advancements in diagnostic medical sonography among stakeholders and other interested parties in the global medical community.

IRS Form 1023: Explanations

Additional specificity regarding the future planned programs is provided in Attachment #17 – *Sponsorship Opportunities*) as well as in the answers to Schedule H attached hereto. The SDMS Foundation Board of Directors may establish additional charitable or educational programs as necessary to accomplish the organization’s exempt purposes.

IRS Form 1023: Explanations

Form 1023	<i>Page</i>
Part V	Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors
	3

1a. List the names, titles, and mailing addresses of all of your officers, directors, and trustees.

Society of Diagnostic Medical Sonography (SDMS) Foundation
Board of Directors
06/26/2009

Name	Title	Address	Compensation Amount
Shannon Boswell	President, Director	6215 30th Ave NE Seattle, WA 98115-7207	None*
Joy Guthrie	Vice President, Director	37844 Myrtlewood Dr Madera, CA 93636	None*
Charlotte Henningsen	Director	671 Winyah Dr Orlando, FL 32803	None*
Kathryn Kuntz	Treasurer, Director	1195 Fallbrook Lane Woodbury, MN 55125	None*
Mani Montazemi	Director	C-1 Mahoning Terrace Danville, PA 17821	None*
Cindy Owen	Secretary, Director	257 Buena Vista Pl Memphis, TN 38112	None*
Jean Lea Spitz	Director	12316A North May Ave #272 Oklahoma City, OK 73120-3017	None*

* No compensation is provided to the SDMS Foundation Board of Directors. However, pursuant to the Bylaws (see Attachment #2, page 3 – *Bylaws*), Board members are entitled to reasonable expenses. The Board of Directors has also adopted comprehensive financial policies (see Attachment #11 – *Financial Policies*) that address expenses and reimbursement procedures.

The SDMS Foundation Board listed above consists of SDMS Board officers who have volunteered to serve as the initial Board of the organization during its formation. A new Board will be appointed to serve pursuant to Article 3, Page 2 of the Bylaws beginning with the organization’s first annual meeting in October 2009.

IRS Form 1023: Explanations

3a. For each of your officers, directors, trustees, highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

Name	Qualifications	Average Hours Worked per Week	Duties
Shannon Boswell	Sonographer/Educator specializing in abdominal, adult cardiac, breast, obstetric/gynecologic, and vascular sonography	Volunteer, as needed	Board duties, volunteer
Joy Guthrie	Sonographer/Educator specializing in abdominal, breast, adult/pediatric/fetal cardiac, neurosonology, obstetric/gynecologic, ophthalmologic and vascular sonography.	Volunteer, as needed	Board duties, volunteer
Charlotte Henningsen	Sonographer/Educator specializing in abdominal, breast, fetal cardiac, neurosonology, obstetric/gynecologic, and vascular sonography	Volunteer, as needed	Board duties, volunteer
Kathryn Kuntz	Sonographer/Educator specializing in abdominal, breast, obstetric/gynecologic, and vascular sonography	Volunteer, as needed	Board duties, volunteer
Mani Montazemi	Sonographer/Educator specializing in abdominal and obstetric/gynecologic sonography	Volunteer, as needed	Board duties, volunteer
Cindy Owen	Sonographer/Educator specializing in abdominal, breast, obstetric/gynecologic, and vascular sonography	Volunteer, as needed	Board duties, volunteer
Jean Lea Spitz	Sonographer/Educator specializing in abdominal and obstetric/gynecologic sonography	Volunteer, as needed	Board duties, volunteer

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Form 1023	<i>Page</i>
Part V	Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors
	4

5a. Provide a copy of the Conflict of Interest Policy and explain how the policy has been adopted.

The Society of Diagnostic Medical Sonography (SDMS) Foundation Board of Directors adopted a comprehensive Conflict of Interest Policy on July 12, 2009 (see Attachment #6 – *Conflict of Interest Policy*). Each Board member must complete and submit a *Conflict of Interest Disclosure Form* at least annually (or more frequently if any information materially changes during the year). Submitted forms are reviewed by the President (or his/her designee) to determine whether a possible conflict of interest exists that may require appropriate action.

9a. Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If “Yes,” provide the information requested in lines 9b through 9f.

The Society of Diagnostic Medical Sonography (SDMS) Foundation has entered into an Affiliation Agreement (see Attachment #12 – *Affiliation Agreement*) with the SDMS, a Section 501(c)(6) business league that is the SDMS Foundation’s sole voting member. The SDMS has the right to appoint and remove the Directors of the SDMS Foundation and has approval rights over major corporate action of the SDMS Foundation. In addition, the officers of the SDMS currently serve as the officers of the SDMS Foundation. The SDMS Foundation currently does not have, nor does it intend to enter into, any other agreements or contracts with any other organization at this time.

9b. Describe any written or oral arrangements you made or intend to make.

See answers to Question 9a above. Pursuant to the Affiliation Agreement between the Society of Diagnostic Medical Sonography (SDMS) Foundation and the SDMS, the SDMS will provide staffing, office space, office equipment, office furniture, office supplies, office services, and other administrative support to the SDMS Foundation, and will allow the SDMS Foundation access to certain of its intellectual property, all at no cost to the SDMS Foundation (see Attachment #12 – *Affiliation Agreement*).

9c. Identify with who you have or will have such arrangements.

See answers to Questions 9a and 9b above.

9d. Explain how the terms are or will be negotiated at arm’s length.

As noted above in the answer to Question 9b, pursuant to the Affiliation Agreement between the Society of Diagnostic Medical Sonography (SDMS) Foundation and the SDMS, the SDMS will provide staffing, office space, office equipment, office furniture, office supplies, office services, and other administrative support to the SDMS Foundation, and will allow the SDMS Foundation access to certain of its intellectual property, all at no cost to the SDMS Foundation (see Attachment #12 – *Affiliation Agreement*).

IRS Form 1023: Explanations

9e. Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.

See answer to Question 9b. Pursuant to the Affiliation Agreement, the Society of Diagnostic Medical Sonography (SDMS) Foundation is not required to provide any payment or other consideration to the SDMS in exchange for the SDMS's provision of staffing, office space, office equipment, office furniture, office supplies, office services, other administrative support and intellectual property access rights.

9f. Attach a copy of any signed leases, contracts, loans, or other agreements relating to such agreements.

See Attachment #12 – *Affiliation Agreement*

IRS Form 1023: Explanations

Form 1023		Page
Part VI	Your members and Other Individuals and Organizations That Receive Benefits From You	5

1a. Describe each program that provides goods, services or funds to individuals.

The Society of Diagnostic Medical Sonography (SDMS) Foundation currently offers the following grant and scholarship programs to individuals:

- SDMS Annual Conference Grant Program** – The SDMS Annual Conference Grant Program provides financial assistance to sonographers and students who are members of the SDMS and who attend the SDMS Annual Conference. Grants may be used for any expense incurred by the applicant related to participating in the SDMS Annual Conference (registration, travel, hotel, meals, etc.). Grants of \$500 for sonographers and \$250 for students are awarded. The SDMS Foundation’s goal is to fund at least 150 applicants each year.
- SDMS Foundation Scholarship Program** – The SDMS Foundation Scholarship Program provides \$2,500 scholarships to deserving sonography students who are members of the SDMS and who have been accepted or are currently enrolled in an educational program in diagnostic medical sonography or cardiovascular technology that has been accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP). The program also awards \$2,500 scholarships to deserving sonographers who are members of the SDMS and who have been accepted or are currently enrolled in an advanced sonography-related degree program (bachelor’s, master’s, or doctoral) in an accredited institution recognized by the U.S. Department of Education.
- SDMS Foundation Sonography Certification Examination Grant Program** – The SDMS Foundation Sonography Certification Examination Grants Program provides \$250 grants (plus an appropriate examination review book from the *National Certification Examination Review Series*) to deserving sonography students or sonographers who are members of the SDMS and who wish to take a sonography registry certification examination. The grants may be used for examination fees, travel to examination site, or additional study materials.
- International Sonography Donation Program** – The SDMS Foundation’s International Sonography Donation program provides assistance to SDMS members who are working or assisting in the international healthcare arena. Examples of assistance available through this program include donation of educational and professional materials for a hospital in Ghana, Africa and donations to assist in transportation of donated sonography equipment and supplies to hospitals and clinics outside the United States (subject to any export restrictions).

1b. Describe each program that provides goods, services or funds to organizations.

The Society of Diagnostic Medical Sonography (SDMS) Foundation does not currently offer programs that provide goods, services or funds to organizations. However, in the future, the SDMS Foundation may develop programs that provide services or funds to assist sonography educational programs to prepare for and become programmatically accredited. See answer to Part IV for further description of these planned programs and see Attachment #17 – *Sponsorship Opportunities*.

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2. Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? Explain the limitation and how recipients are selected for each program.

As described in more detail in the answer to Question 1a above and in Schedule H attached hereto, the Society of Diagnostic Medical Sonography (SDMS) Foundation currently limits its educational grant and scholarship programs to individuals who are members of the Society of Diagnostic Medical Sonography (SDMS) and who have demonstrated a need for charitable assistance in pursuit of their sonography education or other professional development. SDMS members who meet specified eligibility criteria may qualify for educational grants and scholarship assistance from the SDMS Foundation, with the exception that “Corporate/Business/Institution” members and “supporting” members (those members that are not Diagnostic Medical Sonographers) are ineligible to receive educational grants and scholarships from the SDMS Foundation (see Attachment #14 – *Program Information and Applications*). In addition, members of the SDMS Foundation Board of Directors, members of the SDMS Board of Directors, and substantial donors to the SDMS Foundation are ineligible for the SDMS Foundation’s grant and scholarship programs. Some programs planned by the SDMS Foundation will not be limited to SDMS members but will benefit the general public (e.g., those considering a career in diagnostic medical sonography or patients who may receive a sonogram). See answers to Schedule H for further detail on the SDMS Foundation’s educational grant and scholarship programs.

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Part VII Your History	5

1. Are you a successor to another organization?

No. However, as clarification, the Society of Diagnostic Medical Sonography (SDMS) Foundation is a new organization that replaces an exempt organization that was closely connected to the Society of Diagnostic Medical Sonography (SDMS). The “SDMS Educational Foundation” was closely connected to the SDMS from 1989 until May 2009 when the organization suddenly disassociated from the SDMS and renamed itself the International Foundation for Sonography Education and Research (IFSER). Therefore, there is no longer any connection or affiliation between IFSER and the SDMS (nor the new SDMS Foundation). None of the assets of the IFSER were transferred or distributed to the SDMS Foundation in connection with its disassociation from SDMS.

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Part VIII Your Specific Activities	5

2a. Explain how you attempt to influence legislation.

The Society of Diagnostic Medical Sonography (SDMS) Foundation has no specific plan or budget to engage in attempts to influence legislation. However, the SDMS Foundation has chosen to make the Section 501(h) safe harbor election (see Attachment #3 – *IRS Form 5768*) to ensure that, if necessary and subject to the limitations of Section 501(h), it can work to influence local, state, or

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federal legislation that may directly impact, either positively or negatively, our charitable programs to the sonography community and the patients served.

Article 4 of the SDMS Foundation's Articles of Incorporation (see Attachment #1, page 2) specifically prohibits the SDMS Foundation from conducting any activities that are not permitted under Section 501(c)(3) of the Internal Revenue Code. Further, Article 4 prescribes the limits on the SDMS Foundation's legislative and political activities.

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Part VIII Your Specific Activities	6

4a. Do you or will you undertake fundraising? Attach a description of each fundraising program.

The Society of Diagnostic Medical Sonography (SDMS) Foundation will undertake the following types of fundraising activities at various different times throughout the year:

- **Mail solicitations:** The SDMS Foundation will solicit members of the Society of Diagnostic Medical Sonography (SDMS) via a ‘check-off box’ on the SDMS annual membership dues invoices (see Attachment #25 – *SDMS: Renewal Invoice*). Renewing SDMS members will also receive information about the SDMS Foundation in their membership renewal packet (see Attachment #24 – *SDMS: Member Packet Insert*). Donors will be encouraged to visit the SDMS Foundation website (<http://www.sdmsfoundation.org>) to learn more about the organization and make secure donations by credit card. Donations by check or cash will be accepted through a ‘lockbox’ arrangement with the local branch of Wells Fargo Bank with a copy of each check and supporting documentation scanned into the online banking system.
- **Email solicitations:** Email solicitations will be sent to individual SDMS members or sonography related companies and organizations that have voluntarily provided their email address. No unsolicited email will be sent by the SDMS Foundation. Email solicitations will encourage donors to visit our website to make a secure donation (see Attachment #19 – *Email Solicitation*).
- **Personal solicitations:** Personal solicitations will be made at various events including the SDMS Annual Conference and state or local meetings. Personal solicitations will be made by SDMS Foundation Board members, SDMS members and/or SDMS staff who have been assigned pursuant to the Affiliation Agreement between the SDMS Foundation and the SDMS (see Attachment #12 – *Affiliation Agreement*).
- **Foundation grant solicitations:** Compatible charitable foundations will be identified and written requests for funding will be submitted according to the foundation’s grant guidelines and schedules.
- **Phone solicitations:** The SDMS Foundation does not currently have plans to solicit donations via telephone. However, at some point in the future, a portion of the SDMS membership could be solicited via telephone based on past donor activity, etc. There are no plans to hire outside staff or agencies to solicit on behalf of the SDMS Foundation.
- **Accept donations on your website:** The SDMS Foundation website (www.sdmsfoundation.org) is secured and hosted by the SDMS and uses secure PayPal PayFlow Pro credit card processing procedures (PCI compliant) for donations (see Attachment #20 – *Online Donation Form*). No specific credit card information is retained by the SDMS Foundation other than card type and last four digits of the card number. Donations are deposited into SDMS’ Wells Fargo bank account and are then transferred to the SDMS Foundation’s bank account on a monthly basis. All accounting records are separately maintained pursuant to the SDMS Foundation’s Financial Policies (see Attachment #11 – *Financial Policies*) and the Affiliation Agreement between the SDMS Foundation and the SDMS (see Attachment #12 – *Affiliation Agreement*).

The SDMS Foundation’s website (<http://www.sdmsfoundation.org>) provides information for prospective donors about the SDMS Foundation and the deductibility of contributions, subject to the SDMS Foundation’s recognition of federal tax exemption by the Internal Revenue Service (see Attachment #13 – *Website*). Donors are encouraged to consult a tax advisor for information

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on the deductibility of their donations. In response to a donation, donors immediately receive an online receipt/confirmation (see Attachment #20 – *Online Donation Form*) which can be printed. They will also receive a receipt/confirmation of their donation via email (see Attachment #21 – *Online Donation Receipt*). Both receipts/confirmations include the donor's name, address, and donation amount and otherwise comply with charitable contribution substantiation requirements under the Internal Revenue Code. Donations are also solicited via the SDMS Foundation website through a downloadable PDF file that can be mailed or faxed (see Attachment #22 – *Donation Form*).

- **Receive donations from another organization's website:** Voluntary donations are solicited and accepted by the SDMS as part of its annual printed membership renewal invoice (see Attachment #25 – *SDMS: Renewal Invoice*) and its online membership join and renewal web pages at (<http://www.sdms.org/membership/join.asp>) (see Attachment #26 – *SDMS Online Join/Renew Donation*). Donors are provided with an online receipt and a copy is delivered via email (see Attachment #27 – *SDMS: Online Join/Renew Donation Receipt*). As described above, donations are processed and initially deposited in the SDMS's bank account but then transferred to the SDMS Foundation's bank account once a month. Full records are maintained regarding each donation transaction and each monthly transfer. In addition, the SDMS Foundation will be audited each year by an independent, external auditing firm.
- **Government grant solicitations:** Compatible government grants will be identified and grant applications submitted in accordance with the government agency's requirements and timeframes.
- **Other:** The SDMS Foundation may engage in various other solicitation activities that are allowable under the Internal Revenue Code and permitted under state law such as raffle tickets at the SDMS Annual Conference. Such raffle ticket drawings would include notification to the purchaser that while the raffle ticket sales benefit the SDMS Foundation, their purchase of the raffle ticket is not considered a charitable deduction and cannot be deducted for income tax purposes.

For all donations not submitted online, the donor will be provided with a written receipt within 30 days of the donation indicating the donor's name, address, and amount contributed to the SDMS Foundation and otherwise will comply with charitable contribution substantiation requirements under the Internal Revenue Code.

4d. List all states and local jurisdictions in which you conduct fundraising.

Fundraising for the Society of Diagnostic Medical Sonography (SDMS) Foundation may occur in any state or local jurisdiction. The SDMS Foundation will not have any other organization performing its fundraising nor do we expect to raise funds for another organization. Once the SDMS Foundation has received an IRS Letter of Determination indicating Section 501(c)(3) status, the SDMS Foundation will comply with charitable solicitation registration requirements for each state in which it plans to solicit contributions in accordance with the state's requirements.

8. Describe the activities of these joint ventures in which you participate.

The Society of Diagnostic Medical Sonography (SDMS) Foundation has not entered into any joint ventures nor are any joint ventures currently planned. However, if necessary and subject to the limitations established under the Internal Revenue Code, the SDMS Foundation may enter into joint

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ventures as needed to achieve the objectives of the organization. The SDMS Foundation Board of Directors has adopted comprehensive Financial Policies (see Attachment #11, page 2 – *Financial Policies*) which prohibit the SDMS Foundation from entering into any agreement that may jeopardize its exempt status. Safeguards to ensure exempt status protection include (a) the agreement must further the SDMS Foundation’s exempt purposes, (b) the agreement must give priority to the SDMS Foundation’s exempt purposes over maximizing profits for the other participants, and (c) all agreements must be more favorable to and controlled by the SDMS Foundation.

10. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed.

The Society of Diagnostic Medical Sonography (SDMS) Foundation currently holds copyright on its logo and other published materials (e.g., Attachment #14 – *Program Information and Applications*) but no patents or trademarks. In the future, the SDMS Foundation may develop information, products, or services related to its exempt purposes. Any copyrights, patents, or trademarks accruing to the SDMS Foundation will remain the property of the SDMS Foundation. Volunteers developing any products or services subject to copyright, patent or trademark will be required to sign transfer agreements prior to performing any related development. As may be determined by the Board of Directors of the SDMS Foundation, such copyrights, patents, or trademarks may be licensed, transferred or sold in the furtherance of the SDMS Foundation’s exempt purposes. Upon dissolution of the SDMS Foundation, such copyrights, patents, or trademarks would be disposed of as required under Article 11 of the SDMS Foundation’s Articles of Incorporation (see Attachment #1, page 5 – *Articles of Incorporation*) and the applicable Internal Revenue Code.

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Part VIII Your Specific Activities (Continued)	7

11. Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights,; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? Describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.

The Society of Diagnostic Medical Sonography (SDMS) Foundation may, at the discretion of its Board of Directors, accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles. Subject to the limitations established under the Internal Revenue Code, the SDMS Foundation may establish conditions or agreements regarding the contribution. However, such conditions or agreements shall not be in conflict with the Internal Revenue Code nor shall they result in a private benefit to any Director or other disqualified person.

At the discretion of its Board of Directors, the SDMS Foundation may accept contributions of sonography related equipment that may be used for temporary or permanent museum and educational displays or other charitable purposes. Subject to the limitations established under the Internal Revenue Code, the SDMS Foundation may establish conditions or agreements regarding these contributions. However, such conditions or agreements shall not be in conflict with the Internal Revenue Code nor shall they result in a private benefit to any Director or other disqualified person.

13a. Do you or will you make grants, loans, or other distributions to organization(s)?

Currently the Society of Diagnostic Medical Sonography (SDMS) Foundation does not make grants or other distributions to any other organizations. In the future, the SDMS Foundation may provide grants to organizations (depending on availability of funding). Examples of future programs designed for organizations rather than individuals are described in the answer to Part IV above and in Attachment #17 – *Sponsorship Opportunities*.

13b. Describe how your grants, loans, or other distributions to organizations further your exempt purposes.

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable, nonprofit organization dedicated to providing educational and scientific research support to the medical community and general public relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography. The SDMS Foundation provides its grants and scholarships to individuals based on need and in furtherance of the SDMS Foundation’s mission (see Attachment #5 – *Mission Statement*) and purposes (see Attachment #1, page 1 – *Articles of Incorporation*). To the extent that the SDMS Foundation makes grants and/or distributions to other organizations in the future, such grants and distributions will further the SDMS Foundation’s mission and exempt purposes.

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13c. Attach a written contract for each of these organizations.

Currently, the Society of Diagnostic Medical Sonography (SDMS) Foundation does not make grants or other distributions to any other organizations. In the event that the SDMS Foundation implements a grant program for organizations, it will require that the grantee organization enter into a written agreement as a condition of the grant.

13d. Identify each recipient organization and any relationship between you and the recipient organization.

Currently, the Society of Diagnostic Medical Sonography (SDMS) Foundation does not make grants or other distributions to any other organizations.

13e. Describe the records you keep with respect to the grants, loans, or other distributions you make.

Currently, the Society of Diagnostic Medical Sonography (SDMS) Foundation does not make grants or other distributions to any other organizations. To the extent that the SDMS Foundation implements a grant program for organizations, the SDMS Foundation will maintain detailed records of such grants including,

- (a) Name and address of each grantee;
- (b) Amount that was given to each grantee;
- (c) The purposes for which the grant was given (including a copy of the grant recipient's grant application and project description submitted as part of the application);
- (d) The basis upon which the grant was awarded;
- (e) Any relationship between the grant recipient and any officer, director, employee, or substantial donor of the SDMS Foundation; and
- (f) Reports submitted by the grantee on the use of the grant funds.

13f. Describe your selection process.

To the extent the Society of Diagnostic Medical Sonography (SDMS) Foundation implements a grant program for organizations in the future, the SDMS Foundation will require prospective grantees to submit a grant application or grant proposal for all grant programs. Grant recipients will be selected based on objective, non-discriminatory criteria, as determined by the SDMS Foundation from time to time.

13g. Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.

Currently, the Society of Diagnostic Medical Sonography (SDMS) Foundation does not make grants or other distributions to any other organizations. To the extent the SDMS Foundation implements a grant program for organizations in the future, the SDMS Foundation will establish procedures for oversight of distributions that assure the resources provided are used to further the SDMS Foundation's exempt purposes. All grant recipients will be required to use the grant funds only for the purposes for which the grant was made and will be required to provide periodic written reports

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concerning the use of grant funds, if the grant is more than \$5,000. Grant recipients will also be required to submit a final written report and an accounting of how grant funds were used. Grant recipients will be required to acknowledge the SDMS Foundation's authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused.

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Part VIII Your Specific Activities (Continued)	8

15. Do you have a close connection with any organizations?

As described above, the Society of Diagnostic Medical Sonography (SDMS) Foundation is closely connected to the Society of Diagnostic Medical Sonography (SDMS), a Section 501(c)(6) business league. The SDMS is the sole voting member of the SDMS Foundation, and as such, has the right to appoint and remove Directors of the SDMS Foundation and has approval rights over major corporate actions of the SDMS Foundation. The officers of the SDMS currently also serve as the SDMS Foundation’s initial Board of Directors. A new Board will be appointed to serve pursuant to Article 3, Page 2 of the Bylaws beginning with the organization’s first annual meeting in October 2009. The SDMS is closely connected to a Section 527 political action committee, the Society of Diagnostic Medical Sonography (SDMS) Political Action Committee.

Each of the three organizations maintains separation from the other to ensure full compliance with Internal Revenue Code and Internal Revenue Service requirements. Each organization maintains a separate Board of Directors, holds separate Board meetings and maintains separate meeting minutes, and has separate Board policies. Each organization maintains separate financial records as required and each organization is subjected to an annual external, independent review or audit (currently performed by Sanford, Baumeister & Frazier, PLLC). As a matter of policy, the auditor meets personally with the Boards of each organization to report the results of the review or audit without staff members present unless necessary to answer specific questions. A copy of the SDMS Foundation’s IRS Form 990 will be distributed to Board members before filing with the Internal Revenue Service.

Pursuant to the ‘Affiliation Agreement,’ (see Attachment #12 – *Affiliation Agreement*) the SDMS provides management and administrative support staff and services to the SDMS Foundation. Each SDMS staff member reports time spent on each organization’s activities. All members of the management team of the SDMS hold Certified Association Executive (CAE) credentials through the American Society of Association Executives and have extensive experience in managing nonprofit entities. The management team works closely with the Board of Directors of both organizations to ensure appropriate separation of activities. In addition, the Boards and management team rely on the SDMS’ external legal counsel from K&L Gates, LLP who participates in each organization’s Board of Directors meetings, as needed.

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Part X	Financial Data	9

15. Contributions, gifts, grants, and similar amounts paid out

	2009	2010	2011	2012
Contributions	\$ 0	\$ 0	\$ 0	\$ 0
Gifts	\$ 0	\$ 0	\$ 0	\$ 0
Certification Examination Grants	\$11,760	\$11,760	\$16,760	\$20,000
Annual Conference Grants	\$50,000	\$50,000	\$50,000	\$50,000
Scholarships	\$5,000	\$10,000	\$10,000	\$20,000
Total	\$66,760	\$71,760	\$76,760	\$90,000

23. Any expense not otherwise classified, such as program services

	2009	2010	2011	2012
Bank Service Fees	\$50	\$50	\$50	\$75
Delivery & Overnight	\$50	\$ 0	\$ 0	\$ 0
Director & Officer Liability Insurance	\$ 0	\$730	\$730	\$730
Postage	\$25	\$ 0	\$25	\$50
Printing & Copying	\$150	\$ 0	\$150	\$250
Supplies	\$50	\$ 0	\$50	\$100
Total	\$325	\$780	\$1,005	\$1,205

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Part XI User Fee Information	12

1. Average annual gross receipts are expected to exceed \$10,000 over a 4-year period.

A Society of Diagnostic Medical Sonography (SDMS) Foundation's average annual gross receipts are expected to exceed \$10,000 over a 4-year period. Therefore, the SDMS Foundation's check payable to the *United States Treasury* for the user fee payment of \$750 is enclosed with this application.

Signatory Authority

On July 12, 2009, Donald F. Haydon, CAE was appointed by the SDMS Foundation Board of Directors to serve as the SDMS Foundation's Executive Director. In addition, the Board of Directors adopted its financial policies (see Attachment #11 – *Financial Policies*) which authorize him to sign official documents on behalf of the organization.

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Part I	Financial Data	25

1a. Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.

Currently, the Society of Diagnostic Medical Sonography (SDMS) Foundation provides the following educational grant programs for individuals:

Grants:

1. SDMS Annual Conference grants
2. Sonography Certification Examination grants

Scholarships:

1. Scholarships to attend accredited educational programs in Diagnostic Medical Sonography or Cardiovascular Technology leading to a certificate or degree.
2. Scholarships to seek an advanced (bachelor’s, master’s or doctoral) degree at an accredited educational program in an area related to sonography.

See Attachment #14 – *Program Information and Applications* for more information on current educational grants to individuals.

1b. Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.

Grants:

1. The SDMS Annual Conference grants provide recipients with financial assistance to attend the largest sonographer educational conference in the world. Continuing medical education (CME) credits are awarded for participation at the conference. CME credits are needed by sonographers to renew national sonography certifications. Grants are \$250 for students and \$500 for sonographers.
2. The Sonography Certification Examination grants provide recipients with financial assistance for the completion of national certification examinations (up to two per calendar year). Each grant is for \$250 (maximum of \$500 if two examinations are approved/completed in a calendar year).

Scholarships:

1. Scholarships to attend accredited educational programs in Diagnostic Medical Sonography or Cardiovascular Technology are intended to provide financial assistance to individuals entering the sonography profession. Scholarships are \$2,500 each.
2. Scholarships to seek an advanced (bachelor’s, master’s or doctoral) degree at an accredited educational program in an area related to sonography are intended to provide an opportunity for sonographers to expand their individual knowledge and expertise through additional education. Scholarships are \$2,500 each.

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See Attachment #14 – *Program Information and Applications* for more information on current educational grants to individuals.

1c. If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).

Not applicable. The Society of Diagnostic Medical Sonography (SDMS) Foundation does not currently award, nor does it intend to award any educational loans.

1d. Specify how the program is publicized.

The Society of Diagnostic Medical Sonography (SDMS) Foundation educational grant and scholarship programs are and will be publicized through:

- SDMS member email and newsletters;
- SDMS and/or SDMS Foundation websites;
- Press releases to industry media; and
- Email and direct mail to sonography educational programs and sonography-related vendors.

1e. Provide copies of any solicitations or announcement materials.

The Society of Diagnostic Medical Sonography (SDMS) Foundation has provided several announcements to the SDMS membership, sonography educator community, and sonography equipment and service companies. See Attachment #10 – *Program Announcements* and Attachment #14 – *Program Information and Applications* for a complete description of each of the SDMS Foundation's current programs.

1f. Provide a sample copy of the application used.

See Attachment #14 – *Program Information and Applications* for current program information and the applications used.

3. Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)

The Society of Diagnostic Medical Sonography (SDMS) Foundation's educational grants and scholarships are available to SDMS members who are in financial need of assistance for educational and professional development and who meet other objective, nondiscriminatory criteria established by the SDMS Foundation Board for each program. The SDMS Foundation Board has also adopted a non-discrimination policy, which applies to the SDMS Foundation's selection of educational grant and scholarship recipients (see Attachment #7 – *Non-Discrimination Policy*). See Attachment #14 – *Program Information and Applications* for a complete description of each of the SDMS Foundation's current educational grant and scholarship programs.

The application review process for grant programs is completed by SDMS staff (pursuant to the Affiliation Agreement between the SDMS Foundation and the SDMS). The criteria/scoring process

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is outlined for each grant and scholarship (see Attachment #15 – *Application Scoring Instructions*). Although manual scoring instructions are available, all scoring is actually done through a Microsoft Sharepoint-based application processing system that automatically determines eligibility based on the applicant's response to questions on the application. The application review process for scholarship programs is also completed by SDMS staff using the scoring process (see Attachment #15 – *Application Scoring Instructions*); however, the review and scoring of the required essay portion of the application is completed by panel of at least three (3) members of the SDMS Foundation Board of Directors. If a Board member has a potential conflict of interest (e.g., works with the applicant), pursuant to the SDMS Foundation's Conflict of Interest Policy (Attachment #6 – *Conflict of Interest Policy*), the Board member may be recused from the review of an individual application or may be replaced with another member of the Board of Directors without the potential conflict. Reviewer scores are averaged to determine the final essay score for the applicant.

4a. Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)

- SDMS Annual Conference Grants provide financial assistance to sonographer and student SDMS members who wish to attend the largest educational conference and exhibit for diagnostic medical sonographers in the world (see Attachment #14 page 2 – *Program Information and Applications*) based on financial need. Need assessment is based on the applicant's answers to questions on the application including:
 - Whether the applicant previously attended the SDMS Annual Conference and if so, the year last attended, preference is given to individuals who have never attended the conference with limited preference to individuals who have not attended in the past five years.
 - If employed, whether the employer provides partial or full assistance for registration fees, travel, hotel, meals, or other related expenses
- Sonography Certification Examination Grants provide financial assistance to sonographer and student SDMS members who wish to study for and take a national sonography certification examination (see Attachment #14, page 8 – *Program Information and Applications*) based on financial need. Applicants must receive approval prior to taking the certification examination (up to two per calendar year) and, if approved, are provided a copy of the applicable *National Certification Examination Review Series* book as a study aid. Upon successful completion of the certification examination, the approved grant applicant will receive a check for \$250 which serves as reimbursement for the expenses incurred related to the examination (examination fees, travel to examination site, other study materials, etc.). Need assessment is based on the applicant's answers to questions on the application including:
 - Whether the applicant already has obtained a sonography credential from a national sonography certification body. Preference is given to individuals who have not yet earned a credential. Limited preference is given to those who have only earned one credential.
 - If employed, whether the employer provides partial or full assistance for examination registration fees, study materials, or other related expenses.
 - Preference is also given to individuals who live in states that have passed legislation that requires sonographers to be licensed by the State and to hold a national sonography certification (currently New Mexico and Oregon).

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- Scholarships provide financial assistance to SDMS members who wish to either enter the sonography profession via an accredited sonography educational program or to seek an advanced degree related to sonography practice (see Attachment #14, page 5 – *Program Information and Applications*) based on financial need. Need assessment is based on the applicant’s answers to questions on the application and provision of additional documents, including:
 - Whether the applicant already has a degree. Preference is given to individuals who do not yet have a degree.
 - If employed, whether the employer provides partial or full assistance for tuition, books, fees, transportation, or other related expenses.
 - Applicants are required to submit a federal student aid report that provides the ‘estimated family contribution’ as an indicator of financial need.
 - Applicants are required to submit a typed essay (250 to 500 words) that addresses why the applicant is an excellent candidate for the scholarship, their 3 to 5 year plan, and how they will use the certificate/degree for the betterment of the sonography/health care community. The essay is reviewed and scored by a three (3) member panel composed of SDMS Foundation Board members (see Attachment #15 – *Application Scoring Instructions*).
- As a general policy, the SDMS Foundation will not make grants to individuals or organizations that are “disqualified persons,” within the meaning of Section 4958(f)(1)(A) and Treas. Reg. Section 53.4958-3(a)(1). In the event that a prospective grant or scholarship recipient is a disqualified person with respect to the SDMS Foundation, the SDMS Foundation will ensure that the grant does not result in any excess benefit to the disqualified person within the meaning of Section 4958.

4b. Describe how you determine the number of grants that will be made annually.

The number of grants and scholarships available each year is determined by the Society of Diagnostic Medical Sonography (SDMS) Foundation’s Board of Directors and is based on the anticipated budget available for grant and scholarship programs; however, depending on actual need and the total number of actual grants and scholarships awarded, the number of grants and scholarships may be adjusted accordingly. The SDMS Foundation has established an active program to solicit funding for its educational grant and scholarship programs from SDMS members (see Attachments #19 through #27) and the sonography community including equipment manufacturers and related vendors (see Attachment #17 – *Sponsorship Opportunities*).

4c. Describe how you determine the amount of each of your grants.

The amount of each grant awarded by the Society of Diagnostic Medical Sonography (SDMS) Foundation is fixed for each specific program (subject to availability of funds).

The SDMS Annual Conference Grants are based on the current registration fee and are intended to at least cover the three-day registration fee (e.g., a student registration is one-half that of a sonographer; thus, the grant award amount is one-half as much). However, grant recipients are not required to use the funds only for the registration fee; they may apply the grant funds to any related expense such as travel, hotel, food, taxi, etc. The current grant amount is \$250 for students and \$500 for sonographers and is provided on a reimbursement basis only.

IRS Form 1023: Explanations

For Certification Examination Grants, staff reviews all current sonography certification examination fees each year as not all examination fees are the same and then provides proposed grant amounts for final approval by the SDMS Foundation Board of Directors. Where grant amounts slightly exceed the examination fee, grant recipients are permitted to use any remaining grant funds for other related expenses such as study materials or travel to the examination site.

At this time, scholarship amounts (\$2,500) are based primarily on the limited availability of funds for the program. While sonography educational programs can cost \$30,000 or more, the scholarship program currently only provides an incidental amount (subject to change in the future as more funds become available). Scholarships may be used for any expense related to the educational program including tuition, fees, books, etc. Unlike the grant programs, the scholarships are paid directly to the scholarship recipient and are not based on reimbursement. However, each scholarship recipient must submit proof of successful completion of the applicable educational program or term. If a scholarship recipient fails to successfully complete the program or term, they will be required to repay the scholarship and/or will be ineligible for future scholarships or grants from the SDMS Foundation.

4d. Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant.

Certification Examination Grants: Applicants must submit proof that they are eligible to take the certification examination(s). Grant recipients must submit proof of successful completion of the certification examination before the grant funds will be issued.

SDMS Annual Conference Grants: Grant recipients must submit a signed attendance log at the conclusion of the conference as evidence of participation. Once submitted, the grant funds will be issued.

Scholarships: Scholarship applicants must provide evidence of acceptance and/or registration in an applicable educational program. Scholarship recipients are required to sign an affidavit that scholarship funds will be used in accordance with the scholarship program requirements. Scholarship funds are then provided directly to the recipient. Evidence of successful completion of the program or term is required. If a scholarship recipient fails to successfully complete the program or term, they will be required to repay the scholarship and/or will be ineligible for future scholarships or grants from the SDMS Foundation.

5. Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.

Certification Examination Grants: Grant recipients must submit proof of successful completion of the certification examination before the grant funds will be issued.

IRS Form 1023: Explanations

SDMS Annual Conference Grants: Grant recipients must submit a signed attendance log at the conclusion of the conference as evidence of participation. Once submitted, the grant funds will be issued.

Scholarships: Scholarship recipients are required to sign an affidavit that scholarship funds will be used in accordance with the scholarship program requirements. Scholarship funds are then provided directly to the recipient. Evidence of successful completion of the program or term is required. If a scholarship recipient fails to successfully complete the program or term, they will be required to repay the scholarship and/or will be ineligible for future scholarships or grants from the SDMS Foundation.

6. Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?

The Society of Diagnostic Medical Sonography (SDMS) Foundation Board of Directors establishes the criteria for grant and scholarship application review. SDMS staff assigned pursuant to the affiliation agreement (Attachment #12 – *Affiliation Agreement*) review the applications for completeness and enter the applications into a computer-based scoring system that applies the Board’s scoring criteria to each application received (subject to availability of funds).

In the case of the scholarship program, an additional step to review the applicant’s essay is required. A panel composed of at least three (3) members of the SDMS Foundation Board of Directors reviews and scores the essays. Reviewer scores are averaged to determine the final essay score.

The initial panel is composed of the following individuals (subject to change at its October 2009 Board meeting):

Name	Qualifications
Shannon Boswell	Sonographer/Educator specializing in abdominal, adult cardiac, breast, obstetric/gynecologic, and vascular sonography
Joy Guthrie	Sonographer/Educator specializing in abdominal, breast, adult/pediatric/fetal cardiac, neurosonology, obstetric/gynecologic, ophthalmologic and vascular sonography.
Charlotte Henningsen	Sonographer/Educator specializing in abdominal, breast, fetal cardiac, neurosonology, obstetric/gynecologic, and vascular sonography
Kathryn Kuntz	Sonographer/Educator specializing in abdominal, breast, obstetric/gynecologic, and vascular sonography
Mani Montazemi	Sonographer/Educator specializing in abdominal and obstetric/gynecologic sonography
Cindy Owen	Sonographer/Educator specializing in abdominal, breast, obstetric/gynecologic, and vascular sonography
Jean Lea Spitz	Sonographer/Educator specializing in abdominal and obstetric/gynecologic sonography



ATTACHMENT 5

Mission Statement



Mission Statement

Adopted by SDMS Foundation Board of Directors, July 12, 2009

The mission of the Society of Diagnostic Medical Sonography (SDMS) Foundation is to provide educational and scientific research support to the medical community and general public, relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography.



ATTACHMENT 6

Conflict of Interest Policy



Conflict of Interest Policy

Adopted by SDMS Foundation Board of Directors, July 12, 2009

Board members and other volunteers acting on behalf of the SDMS Foundation have a fiduciary duty to the SDMS Foundation, including the duties of loyalty, diligence, and confidentiality. Despite the self-interests that Board members and other volunteers inevitably have, those in positions of responsibility, in their fiduciary capacity, must act in utmost good faith on behalf of the SDMS Foundation. In accepting their positions, they undertake to give the organization the benefit of their care and best judgment and to exercise the powers conferred solely in the interest of the organization and not for their own personal interest.

Conflicts of interest arise when participants in positions of responsibility have personal, or outside financial, business, or professional interests or responsibilities that conflict with their duties to the SDMS Foundation. The immediacy and seriousness of various conflicts of interest situations can differ. Of basic importance is the degree to which the interest would tend one toward bias or pre-disposition on an issue or otherwise compromise the interests of the SDMS Foundation.

A conditional, qualified, or potential conflict of interest can arise when the outside interest is not substantial in size or does not relate significantly to any contemplated action of the SDMS Foundation. For example, a person might hold a minor financial interest in a company wishing to do business with the SDMS Foundation. Disclosure is ordinarily sufficient to deal with this type of conflict of interest, provided that there is no expectation that one's duty of loyalty to the SDMS Foundation would be affected.

A direct conflict of interest arises when an individual holds a position of responsibility with the SDMS Foundation and holds a material interest in the issue at hand. Direct conflicts of interest arise, for example, when an individual engages in a personal transaction with the SDMS Foundation or holds a material interest or position of responsibility in an organization involved in a specific transaction with the SDMS Foundation. Such a situation places the person in the impossible position of attempting to represent both the SDMS Foundation and one's personal interests or those of the other organization. The appropriate and necessary course of action in such cases is to disclose the conflict and recuses oneself, i.e., to remove oneself from the deliberations and the vote on the issue.

For service on the SDMS Foundation Board of Directors, it would be considered a conflict of interest if a prospective candidate were:

- Concurrently serving on a similar governing board of another national or international sonography/ultrasound professional association (other than the Society of Diagnostic Medical Sonography) or foundation.

In rare circumstances, an individual may have such a serious, ongoing, and irreconcilable conflict, where the relationship to an outside organization so seriously impedes one's ability to carry out the fiduciary responsibility to the SDMS Foundation, that resignation from the position with the SDMS Foundation or the conflicting entity is appropriate.

Dealing effectively with actual or potential conflicts of interest is a shared responsibility of the individual and the organization. The individual and organizational roles and responsibilities with regard to conflicts of interest follow.

SDMS Foundation Conflict of Interest Policy

Page 2

General

1. All individuals who serve in positions of responsibility within the SDMS Foundation need not only to avoid conflicts of interest, but also to avoid the appearance of a conflict of interest. This includes Board members, appointed leaders, other volunteers and staff. Decisions on behalf of the SDMS Foundation must be based solely on the interest of the SDMS Foundation. Decisions must not be influenced by desire for personal profit or other extraneous considerations.
2. Board members, volunteers and the Executive Director shall annually sign a statement acknowledging their fiduciary responsibility to the SDMS Foundation and agree to avoid conflicts of interest or the appearance of conflicts of interest. The issue of conflict of interest with regard to the remainder of the staff shall be the responsibility of the Executive Director.
3. Board members, volunteers and the Executive Director shall annually complete a form disclosing pertinent financial and career related information and will update that information as necessary to keep it current and active.
4. Board members, volunteers and the Executive Director shall annually sign a statement acknowledging that they sometimes have access to confidential information and agree to protect the confidentiality of that information.
5. Board members, volunteers and the Executive Director shall annually agree to clarify their position when speaking on their own behalf as opposed to speaking on behalf of the SDMS Foundation, or as a member of the Board.
6. Board members, volunteers and the Executive Director will periodically review the conflict of interest disclosure statements submitted to the SDMS Foundation to be aware of potential conflicts that may arise with others.
7. When a Board member, volunteer or the Executive Director believes that an individual has a conflict of interest that has not been properly recognized or resolved, the Board member, volunteer or Executive Director will raise that issue and seek proper resolution.
8. Any Board member or volunteer may raise the issue of conflict of interest by bringing it to the attention of the Board through the President or the Executive Director. The final resolution of any conflict of interest shall rest with the Board.

Board members, volunteers and the Executive Director will ensure that proper disclosure and actions taken in regard to those disclosures are a matter of record.

Disclosure Form

Board members, volunteers and the Executive Director shall annually complete a form that shall disclose the following:

1. Other Board positions, including a brief description of the nature and purposes of the organization.
2. Positions of employment, including the nature of the business of the employer, the position held, and a description of the daily responsibilities of the employment.
3. Relationships that involve holding a position of responsibility or a substantial financial interest (other than a less than 1% interest in a publicly traded company), or the receipt of any unusual gifts or favors from an outside entity or person, from which the SDMS and/or SDMS Foundation obtains substantial amounts of goods or services, or which provides services that substantially compete with the SDMS and/or SDMS Foundation.

SDMS Foundation Conflict of Interest Policy

Page 3

4. Substantial financial interests or positions of responsibility in entities providing goods or services in support of the practice of sonography (e.g., medical equipment company, practice management company, billing company, staffing company, book publisher), other than owning less than a 1% interest in a publicly traded company.
5. Any other interest the Board member, volunteer or Executive Director believes may create a conflict with the fiduciary duty to the SDMS Foundation or that may create the appearance of a conflict of interest.

The completed disclosure forms shall be provided to the President and the Executive Director. In addition, the forms will be made available to other Board members and placed in a Reference Notebook available at each Board meeting for review by members of the Board.

Additional Rules of Conduct

1. Transactions with SDMS Foundation

A Board member, volunteer or the Executive Director shall disclose his/her position of responsibility or relationship to any person or organization or company involved in an existing or potential transaction or agreement with the SDMS Foundation.

The disclosure by the involved Board member, volunteer or Executive Director shall be made prior to discussion or consideration of the transaction or agreement even if his/her position or relationship has already been disclosed in documents filed with the SDMS Foundation. The disclosure may result in the Board member, volunteer or Executive Director being excused from the discussion of the potential transaction or agreement.

2. SDMS Foundation Policy Decision

When the SDMS Foundation considers the adoption of policy that relates directly to a specific and financial focus of business or professional activity engaged in by a Board member or volunteer by such individual's employer, or by an entity in which the individual has a substantial financial interest (other than less than a 1% interest in a publicly traded corporation), the individual shall disclose the nature of the relationship to the issue before speaking to the issue.

When a motion is made for approval, the appropriate course of action in such cases is to disclose the conflict and recuse oneself, i.e., to remove oneself from the deliberations and the vote on the issue.

3. Employment Activity

The responsibilities of a Board member or volunteer to an employer may at times require such individual to engage in activity that may interfere with the goals or initiatives of the SDMS Foundation. Whenever possible the individual involved should avoid such activity, consistent with the responsibilities to the employer. When conflicts are not avoidable, the individual involved shall disclose to the President or Executive Director, in advance, any specific anticipated employment activity that may be expected to create a conflict.

In representing the employer, the individual involved shall make it clear that he or she is acting on behalf of the employer and not as a Board member of the SDMS Foundation. Should the employment activity of the individual involved require the individual to act in actual conflict with the SDMS Foundation repeatedly or over an extended period of time, the Board member or volunteer should consider whether the employment activity is compatible with service to the SDMS Foundation. The final decision on such matters rests with the individual involved, subject to the provision for removal of a Board member as contained in the Bylaws.



2745 Dallas Pkwy, Ste 350 Plano, TX 75093 214-473-8057 214-473-8563

**CONFLICT OF INTEREST
Disclosure Statement**

To be completed by the SDMS Foundation Board Members, Volunteers and Executive Director.

Name (Please Print): _____

Pursuant to the SDMS Foundation Conflict of Interest Policy requiring completion of a disclosure statement related to certain affiliations and interests, I hereby provide the following information.

1. Describe any board of director or volunteer positions (other than the SDMS Foundation Board of Directors) you hold, including a brief description of the nature and purposes of the organization(s).

2. Describe your position of employment, including the nature of the business of your employer, the position you hold and a description of your daily employment responsibilities.

SDMS Foundation Conflict of Interest Disclosure Form

Page 2

3. Describe any outside relationships that you hold with regard to any person or entity from which the SDMS Foundation obtains substantial amounts of goods and services, or which provides services that substantially compete with the SDMS Foundation where such relationship involves: a) holding a position of responsibility; b) a substantial financial interest (other than a less than 1% interest in a publicly traded company) or; c) the receipt of any unusual gifts or favors.

4. Describe any substantial financial interests or positions of responsibility in entities providing goods or services in support of the practice of sonography (e.g., medical equipment company, practice management company, billing company, staffing company, book publisher), other than owning less than a 1% interest in a publicly traded company.

SDMS Foundation Conflict of Interest Disclosure Form

Page 3

5. Describe any other interest that may create a conflict with the fiduciary duty to the SDMS Foundation or that may create the appearance of a conflict of interest.

6. By serving in a position of responsibility within the SDMS Foundation:

- a) I acknowledge my fiduciary responsibility to the SDMS Foundation and agree to avoid conflicts of interest or the appearance of conflicts of interest.
- b) I acknowledge that at times I may have access to confidential information and agree to protect the confidentiality of that information.
- c) I will clarify my position when speaking on my own behalf as opposed to speaking on behalf of the SDMS Foundation, or as a Board member or the Executive Director of the SDMS Foundation.
- d) I will update this form as needed to keep it current and accurate.
- e) I have read and will abide by the SDMS Foundation Conflict of Interest Policy as applicable to the position I hold.

Signature

Date

Rev. 07/12/2009



ATTACHMENT 7

Non-Discrimination Policy



Non-Discrimination Policy

Adopted by SDMS Foundation Board of Directors, July 12, 2009

The Society of Diagnostic Medical Sonography Foundation does not discriminate against any applicant for programs or services because of race, creed, color, religion, gender, sexual orientation, gender identity/expression, national origin, disability, age, or covered veteran status. Such factors may not be considered in any action or matter before the Board of Directors or any volunteer committee. It is also the Society of Diagnostic Medical Sonography Foundation's policy to comply with all applicable national and local laws pertaining to nondiscrimination and equal opportunity.



ATTACHMENT 8

Business Ethics and Conduct (Whistleblower) Policy



Business Ethics and Conduct Policy

Adopted by SDMS Foundation Board of Directors, July 12, 2009

SDMS Foundation volunteers are expected to be ethical in their conduct to maintain a positive reputation and insure success. The SDMS Foundation requires volunteers to carefully follow all laws and regulations and exhibit the highest standards of conduct and personal integrity.

Success is built on the sonography community's trust. Volunteers have a duty to the SDMS Foundation and its Board of Directors to act in ways that will earn continued trust and confidence.

As an organization, the SDMS Foundation will comply with all applicable laws and regulations. Volunteers are expected to conduct Foundation business in accordance with the letter, spirit, and intent of all relevant laws and not participate in activities that are illegal, dishonest, or unethical.

It is the responsibility of every SDMS Foundation volunteer to comply with the Business Ethics and Conduct Policy and to report violations or suspected violations of Foundation policies. Volunteers who ignore or do not comply with this standard of business ethics and conduct may be subject to removal from office or position.

Any action that appears questionably unethical or improper should discuss with the Executive Director or President. If a volunteer is not comfortable speaking with the Executive Director or President, or you are not satisfied with the response regarding the questionable activity, then the volunteer is encouraged to speak with the SDMS Foundation general counsel.

No volunteer who in good faith reports a violation shall suffer harassment, retaliation, or adverse consequences because of such report. A volunteer who retaliates against another volunteer because of a good faith report is subject to removal of office or position. This policy is intended to encourage and enable volunteers to raise ethics and conduct concerns within the SDMS Foundation.



ATTACHMENT 9

Board of Directors Confidentiality Statement



Board of Directors Confidentiality Statement

Adopted by SDMS Foundation Board of Directors, July 12, 2009

I hereby affirm that I will not discuss or in any manner communicate, now or in the future, identified confidential information that I may encounter while serving, and/or carrying out my responsibilities, as a member of the Society of Diagnostic Medical Sonography (SDMS) Foundation Board of Directors (BOD). I agree that this confidentiality agreement extends to all persons not on the BOD unless they are specifically employed by the SDMS Foundation (or assigned by the SDMS Foundation Executive Director) to assist with such matters (e.g., legal counsel, SDMS staff). Confidential information includes, but is not limited to, communications marked 'confidential,' including designated portions of Board meetings, Board binders, and minutes. Should I discover a breach of confidentiality, I will immediately contact the SDMS Foundation President and relay complete and detailed information regarding the incident.

Date

Signature

Print Name



ATTACHMENT 10

Program Announcements



For Immediate Release

July 24, 2009

Contact: Donald Haydon, 214-473-8057, dhaydon@sdms.org

NEWS RELEASE

Plano, Texas. The Society of Diagnostic Medical Sonography (SDMS) Foundation's Board of Directors is pleased to announce its *2009 SDMS Foundation Grant and Scholarship Program*, which provides more grant and scholarship opportunities to SDMS student and sonographer members than ever before. Applications for the *2009 SDMS Foundation Grant and Scholarship Program* are available now on the new SDMS Foundation website at www.sdmsfoundation.org/programs.

"The SDMS Foundation is excited about the opportunity to help deserving sonography students and practicing sonographers defer part of their costs in preparing to enter the profession and expand their knowledge and skills once they are practicing within the profession," stated Shannon Boswell, the SDMS Foundation's President. "The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography. Regardless of whether you have applied to other grant and scholarship programs, you should also consider applying to the SDMS Foundation for grants and scholarships."

The SDMS Foundation is offering grants for both students and sonographers to attend the 2009 SDMS Annual Conference in Nashville, Tennessee, October 15-17, 2009 at the nationally renowned Opryland Resort. According to Charlotte Henningsen, SDMS' President-Elect and a member of the SDMS Foundation Board of Directors, "We understand that many students and sonographers are faced with economic challenges this year making attendance at the SDMS Annual Conference more difficult. The SDMS Annual Conference is recognized as **the** educational meeting for sonographers – so we have established our own 'stimulus' plan and are making more conference grants available than ever before!" Grant recipients may use the funds toward expenses such as registration fees, travel or hotel related to their participation in the conference. For more information about the SDMS Annual Conference, visit www.sdms.org/meetings. [**Note:** The early bird registration deadline has been extended to **August 21!**]

Additionally, the SDMS Foundation is offering educational scholarships to deserving sonography students and sonographers seeking to further their education. SDMS members have an opportunity to apply for two \$2,500 scholarships this year, which can be used toward tuition, books, or educational fees.

**For Immediate Release**

July 24, 2009

Contact: Donald Haydon, 214-473-8057, dhaydon@sdms.org

(continued)

With health care reform and state sonographer licensure on the horizon, there is greater incentive now for all sonographers to become credentialed. According to SDMS Foundation Vice President, Joy Guthrie, "The SDMS Foundation's new Certification Examination Grant Program offers grants to students and sonographers who wish to take a national credentialing examination. The program will be very helpful in our efforts to get all sonographers credentialed." The program is available not only to recent graduates of sonography programs but also to experienced sonographers not yet certified or those wishing to become multi-credentialed. Grant recipients also receive a free copy of a *National Certification Examination Review (NCER)* Series book to help them prepare for the certification examination. Upon successful completion of the certification examination, grant recipients will receive a \$250 check that can be used to offset examination fees, travel to examination site, or other study materials they have incurred.

The SDMS Foundation Board of Directors is dedicated to identifying the needs of the profession and how the SDMS Foundation might help. The current grants and scholarships, and any future programs and services provided by the SDMS Foundation, are made possible by donations from SDMS members and the sonography community. Donations are currently being accepted to assist with expansion of the SDMS Foundation's future programs and services – visit www.sdmsfoundation.org for more information.

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The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable, nonprofit organization dedicated to providing educational and scientific research support to the medical community and general public relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography.



URGENT - TIME SENSITIVE

August 7, 2009

Only one week remains before the deadline for receipt of your application for the new SDMS Foundation's Annual Conference grant program! All applications must be received by 11:59 pm next Saturday, August 15th.

The SDMS Annual Conference Grant Program provides financial assistance, based on need, to sonographers and students who attend the SDMS Annual Conference. Grants may be used for any expense incurred by the applicant related to participating in the SDMS Annual Conference (meeting registration, travel, hotel, meals, etc.). Grant amounts are **\$500 for sonographer and \$250 for student members**.

Visit the SDMS Foundation's new website at www.sdmsfoundation.org/programs.htm for more information about the SDMS Annual Conference grant and to print an application form. While there, you can also learn about the SDMS Foundation's Certification Examination Grants and other scholarships.

Please fax your grant application to 214.473.8563 - you will be quickly notified if your application has been approved. Then be sure to register for the SDMS Annual Conference before the extended early bird deadline of August 24th!. If you have any questions regarding the grants, please contact Barb Clay at 214.473.8057 x176 (bclay@sdms.org) or Connie Ponder, CAP at 214.473.8057 x172 (cponder@sdms.org). We look forward to seeing you in Nashville!

Sincerely,

A handwritten signature in black ink that reads "Shannon Boswell". The signature is written in a cursive, flowing style.

Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President

SDMS Foundation Announces 2009 Grant and Scholarship Program

July 24, 2009

The Society of Diagnostic Medical Sonography (SDMS) Foundation's Board of Directors is pleased to announce its [2009 SDMS Foundation Grant and Scholarship Programs](#), which provides more grant and scholarship opportunities to SDMS student and sonographer members than ever before. Applications for the 2009 SDMS Foundation Grant and Scholarship Program are available now on the new SDMS Foundation website at www.sdmsfoundation.org.

"The SDMS Foundation is excited about the opportunity to help deserving sonography students and practicing sonographers defer part of their costs in preparing to enter the profession and expand their knowledge and skills once they are practicing within the profession," stated Shannon Boswell, the SDMS Foundation's President. "The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography. Regardless of whether you have applied to other grant and scholarship programs, you should also consider applying to the SDMS Foundation for grants and scholarships."

The SDMS Foundation is offering grants for both students and sonographers to attend the [2009 SDMS Annual Conference](#) in Nashville, Tennessee, October 15-17, 2009 at the nationally renowned Opryland Resort. According to Charlotte Henningsen, SDMS' President-Elect and a member of the SDMS Foundation Board of Directors, "We understand that many students and sonographers are faced with economic challenges this year making attendance at the SDMS Annual Conference more difficult. The SDMS Annual Conference is recognized as the educational meeting for sonographers -- so we have established our own 'stimulus' plan and are making more conference grants available than ever before!" Grant recipients may use the funds toward expenses such as registration fees, travel or hotel related to their participation in the conference. For more information about the SDMS Annual Conference, visit www.sdms.org/meetings. [Note: Early bird registration deadline has been extended through **August 24!**]

Additionally, the SDMS Foundation is offering educational scholarships to deserving sonography students and sonographers seeking to further their education. SDMS members have an opportunity to apply for two \$2,500 scholarships this year, which can be used toward tuition, books, or educational fees.

With health care reform and state sonographer licensure on the horizon, there is greater incentive now for all sonographers to become credentialed. According to SDMS Foundation Vice President, Joy Guthrie, "The SDMS Foundation's new Certification Examination Grant Program offers grants to students and sonographers who wish to take a national credentialing examination. The program will be very helpful in our efforts to get all sonographers credentialed." The program is available not only to recent graduates of sonography programs but also to experienced sonographers not yet certified or those wishing to become multi-credentialed. Grant recipients also receive a free copy of a National Certification Examination Review (NCER) Series book to help them prepare for the certification examination. Upon successful completion of the certification examination, grant recipients will receive a \$250 check that can be used to offset examination fees, travel to examination site, or other study materials they have incurred.

The SDMS Foundation Board of Directors is dedicated to identifying the needs of the profession and how the SDMS Foundation might help. The current grants and scholarships, and any future programs and services provided by the SDMS Foundation, are made possible by donations from SDMS members and the sonography community. Donations are currently being accepted to assist with expansion of the SDMS Foundation's future programs and services -- visit www.sdmsfoundation.org for more information.



For Immediate Release

August 31, 2009

Contact: Donald Haydon, 214-473-8057, dhaydon@sdms.org

NEWS RELEASE

Plano, Texas. The Society of Diagnostic Medical Sonography (SDMS) Foundation is pleased to announce that the Florida Hospital College of Health Sciences has agreed to provide funding for the SDMS Foundation's *Sonography Certification Examination Grant Program*. The College's sponsorship of the grant program will help the SDMS Foundation provide grants to deserving sonography students and sonographers through 2011.

"The SDMS Foundation is excited about working with the Florida Hospital College of Health Sciences to provide assistance to deserving sonography students and practicing sonographers as they work to reach the laudable goal of sonography certification," stated Shannon Boswell, the SDMS Foundation's President.

After being approved for a grant, students and sonographers who successfully complete a sonography registry examination receive a \$250 check that may be used to offset any expenses they have incurred such as examination fees, travel to examination site, and study materials. The grants also provide a free copy of a *SDMS National Certification Examination Review Series* book to assist in preparing for the certification examination. Applicants can request grants for up to two sonography certification examinations per year.

According to Charlotte Henningsen, the Chair of the Florida Hospital College of Health Sciences' Sonography Department, "The College's online Bachelor of Science degree in Diagnostic Medical Sonography is a degree completion program that requires applicants to already hold a national sonography certification before enrolling. By supporting the SDMS Foundation's grant program, we are helping the sonography community while preparing students to complete the online degree program. "

The SDMS Foundation's certification examination grants are available not only to recent graduates of sonography programs but also to experienced sonographers not yet completed their certification or to those wishing to become multi-credentialed. According to the Society of Diagnostic Medical Sonography's 2008 *Sonographer Salary and Benefits Survey Report*, there is a direct correlation between sonographer annual income and the number of credentials held – annual income rises as sonographers acquire additional credentials.

Applications for the 2009 grants will be accepted through September 30 and information about the 2010 grants will be released later this year. To learn more about the grant program, to complete an application, or to learn about other grants and scholarships, visit the SDMS Foundation's new website at: www.sdmsfoundation.org/programs.htm.

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For Immediate Release

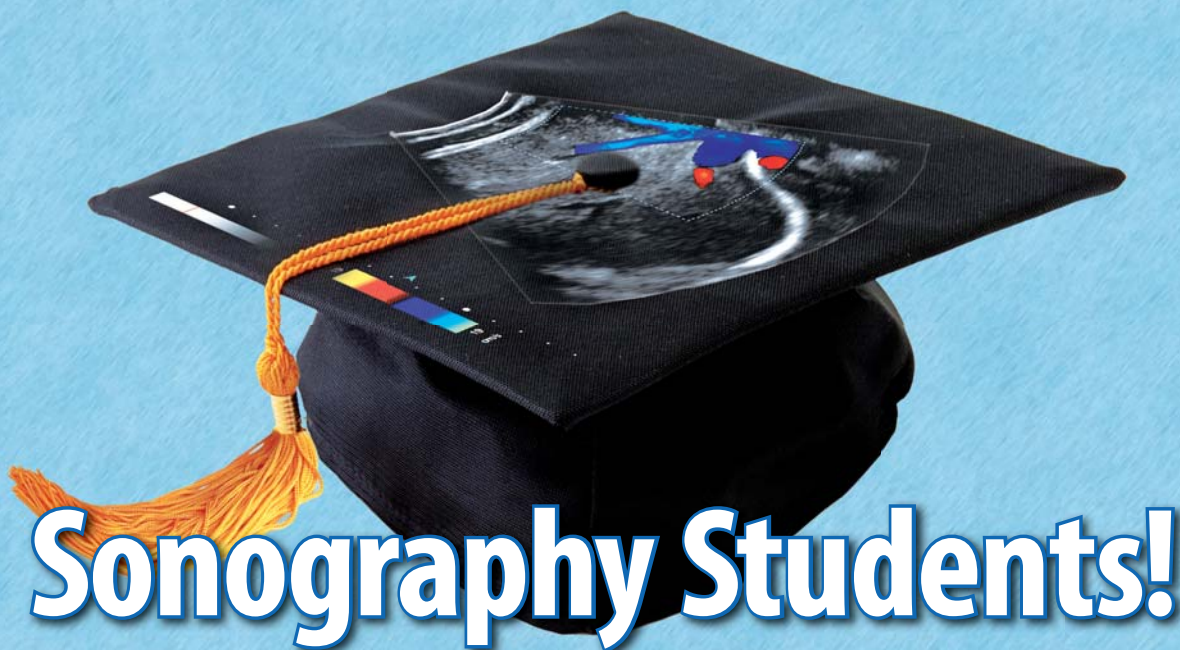
August 31, 2009

Contact: Donald Haydon, 214-473-8057, dhaydon@sdms.org

(continued)

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable, nonprofit organization dedicated to providing educational and scientific research support to the medical community and general public relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography.

The Florida Hospital College of Health Sciences Diagnostic Medical Sonography Program seeks to provide an environment where students may develop expertise in the fields of General and Cardiovascular Ultrasound integrated with Christian values. The College offers a Bachelor of Science degree program completely online that is geared towards the working professional.



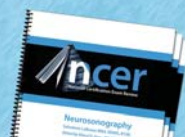
Need help with your sonography educational expenses or certification examination fees?

The Society of Diagnostic Medical Sonography (SDMS) Foundation may be able to help you! The SDMS Foundation is affiliated with the largest sonographer professional association in the world. The SDMS Foundation offers scholarships and grants to help deserving SDMS student members achieve their career goals.



Sonography Scholarship Program

With the SDMS Foundation's Sonography Scholarship Program, you could receive a **\$2,500 scholarship** to help with your sonography school-related costs including tuition, books, fees, travel, etc. Scholarships are awarded based on need and availability of donations to the scholarship program.



Sonography Certification Examination Grant Program

With the SDMS Foundation Sonography Certification Grant Program, you could receive a **\$250 grant** for each approved sonography certification examination you successfully complete (up to \$500 per year). In addition, grant recipients receive a **FREE SDMS National Certification Examination Review (NCER)** Series study guide to help prepare for the certification examinations. The NCER series has aided thousands of sonography students preparing for the sonography certification examinations.

2010 SDMS Annual Conference
Denver, CO



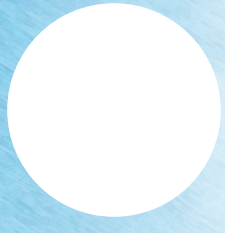
SDMS Annual Conference Grants

With the SDMS Annual Conference Grant Program, you could receive a **\$250 grant** to attend the largest sonographer conference in the world. Use the grant for registration fees (already discounted for SDMS student members), travel, hotel, food, etc. Students should also make plans to attend the **FREE** pre-conference Student Conclave.

SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION

For more information, visit: www.sdmsfoundation.org

2745 Dallas Pkwy Ste 350 • Plano, Texas 75093-8730 • 214-473-8057 • FAX 214-473-8563 • foundation@sdms.org

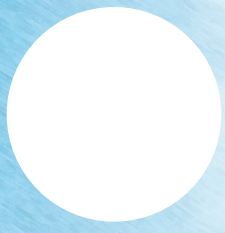


SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION



**Exam in
Progress**

Visit us online at
www.sdmsfoundation.org

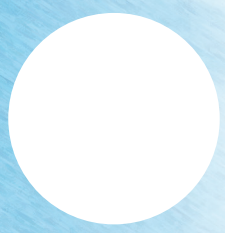


SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION



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SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION



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ATTACHMENT 11

Financial Policies



Financial Policies

Adopted by SDMS Foundation Board of Directors, July 12, 2009

FINANCIAL POLICIES

All Financial Policies will be reviewed annually.

For purposes of these financial policies:

1. **SDMS** means the Society of Diagnostic Medical Sonography.
2. **SDMS Foundation** means the Society of Diagnostic Medical Sonography Foundation.
3. **Staff** means SDMS employees who have been assigned specific duties related to the operation and management of the SDMS Foundation.

ACCRUAL ACCOUNTING SYSTEM:

1. The SDMS Foundation will use the accrual accounting system.
2. Prepaid expenses will be expensed in the period during which the expense is incurred. Prepaid expenses less than \$1,000 may be expensed in the period paid.
3. Unearned revenue will be reported as earned in the period during which the income is earned.

FISCAL YEAR:

The fiscal year is from January 1st to December 31st.

TAX YEAR:

The tax year is from January 1st to December 31st.

FINANCIAL STATEMENTS:

1. The staff will prepare financial statements including:
 - Budget-to-Actual Report (including narrative descriptions of variances from budget)
 - Statements of Activities
 - Statements of Financial Position
2. Monthly financial statements will be prepared no later than 45 days after the end of the month and approved by the Executive Director/CEO and SDMS Foundation Treasurer. After approval, the financial statements will be submitted to the SDMS Foundation Board of Directors and SDMS Board of Directors within a reasonable amount of time not to exceed 90 days from the end of the month.
3. The SDMS Foundation Treasurer will report financial statements to the SDMS Foundation Board of Directors at each Board meeting.

FINANCIAL AUDIT:

1. The Executive Director/CEO and SDMS Foundation Treasurer will have an audit conducted of the SDMS Foundation financial records following the close of each fiscal year. The SDMS Foundation will use the same auditor used by SDMS.
2. The auditor will provide copies of the completed audit report and any management letters or related findings to the Executive Director/CEO and SDMS Foundation Board of Directors.

SDMS Foundation Financial Policies

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3. The auditor will give a report of the audit at the first SDMS Foundation Board of Directors meeting following completion.

SIX-MONTH REVIEW:

1. No later than July 31st of each year, the staff will conduct a six-month review of financial transactions occurring during the first six months of the fiscal year.
2. The staff will select a random sample of 100 payments (or other withdrawals) to verify that the payments were made in accordance with these policies and the SDMS Foundation's internal operating procedures. The staff will also review all payments over \$5,000.
3. The staff will select a random sample of 200 checks received to verify that the checks were deposited properly.
4. The staff will select a random sample of transactions of at least 2 random expense accounts from the general ledger and verify that the transactions were properly coded.
5. The staff will verify the presence of unused check stock.
6. The staff selecting the samples and conducting the review may not be the same person responsible for making payments or deposits.
7. The staff will submit a report to the Executive Director/CEO and SDMS Foundation Treasurer for review and acceptance.

FIXED ASSETS:

1. The SDMS Foundation will maintain a list of all fixed assets owned by the SDMS Foundation, including any donated fixed assets.
2. Fixed assets will be reconciled to a physical count at least annually.
3. Fixed assets will be depreciated as recommended by the auditors. Fixed assets of less than \$1000 may be expensed in the period acquired.

NEGOTIABLE ASSETS:

1. Negotiable assets such as undeposited cash and unused airline tickets will be locked up overnight.
2. Unused check stock will be kept locked up.

AUTHORITY TO SIGN CONTRACTS, LEASES, AND LETTER OF AGREEMENTS:

1. The Executive Director/CEO, the SDMS Deputy Executive Director/COO (as delegated by the Executive Director/CEO) or SDMS Foundation President will sign all contracts, leases, and letter of agreements in which the SDMS Foundation is a party. The Executive Director/CEO will provide copies of all contracts, leases, and letters of agreement to the SDMS Foundation Board of Directors as requested.
2. The SDMS Foundation may enter into an affiliation or joint venture agreement with another organization with the approval of the Board of Directors. The President, Executive Director or SDMS Deputy Executive Director/COO (as delegated by the Executive Director) shall sign all affiliation or joint venture agreements to which the SDMS Foundation is a party.
3. The SDMS Foundation shall not enter into any agreement that may jeopardize its exempt status. Safeguards to ensure exempt status protection include:
 - It furthers the exempt purpose of the SDMS Foundation;
 - Gives priority to exempt purposes over maximizing profits for the other participants; and
 - That all agreements entered into by the SDMS Foundation be more favorable to and controlled by the SDMS Foundation.

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FINANCIAL RECORDS:

1. Financial records, if applicable, will be retained as follows:
 - Audited Financial Statements – Permanent
 - Bank Deposits (including credit card receipts) – Six years
 - Bank and Investment Account Statements – Ten years
 - Bank Reconciliations – Ten years
 - Budgets – Six years
 - Cash Receipts Journal – Six years
 - Cash Disbursements Journal – Six years
 - Cancelled Checks – Ten years
 - Chart of Accounts – Permanent
 - Correspondence regarding major issues – Ten years
 - Correspondence regarding minor issues – Six years
 - Employee withholding (W-4/I-9) – Five years after employee leaves
 - Employee benefit plan documents (401(k), Flex Plan, etc) – Ten years
 - Expense Vouchers – Six years
 - Fixed asset purchases (major items) – Permanent
 - Fixed asset purchases (minor) – Ten years
 - General Journals – Six years
 - General Ledger Reports – Ten years
 - Insurance policies – Six years after end of policy
 - Invoices – Six years
 - Monthly Financial Statements – Three years
 - Organizational documents (including articles of incorporation, bylaws, minutes) – Permanent
 - Payroll Records – Ten years
 - Petty Cash Records – Six years
 - Tax Returns – Permanent
2. All other records will be maintained for four years.

INTERNAL OPERATING PROCEDURES:

The Executive Director/CEO will develop and maintain internal operating procedures to ensure compliance with these policies.

BUDGET

BUDGET DEVELOPMENT:

1. The staff will submit a proposed budget for the next fiscal year at the SDMS Foundation's annual board of directors meeting.
2. The SDMS Foundation Board of Directors will modify the proposed budget as appropriate and adopt an annual budget prior to the beginning of the next fiscal year.
3. The SDMS Foundation must submit the approved budget to the SDMS Board of Directors for final approval.

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NON-BUDGETED PROJECTS OR ACTIVITIES:

1. On a monthly basis, staff will notify the SDMS Foundation Board of Directors with regard to any budget exceptions/modifications.
2. Expenditures less than \$5,000 may be incurred for non-budgeted projects or activities if the Executive Director/CEO or the SDMS Deputy Executive Director/COO (as delegated by the Executive Director/CEO) first authorizes the project or activity.
3. Expenditures greater than \$5,000 may be incurred for non-budgeted projects or activities if the SDMS Foundation Board of Directors first authorize the project or activity.
4. The SDMS Board of Directors must authorize all substantial non-budgeted project or activities before monies are incurred.

CHECKING AND INVESTMENT ACCOUNTS

ESTABLISHMENT OF ACCOUNTS:

1. The Executive Director/CEO may establish checking and investment accounts in the name of the SDMS Foundation as authorized by the SDMS Foundation Board of Directors.
2. A corporate resolution of the SDMS Foundation Board of Directors will be obtained for these accounts.

BANK STATEMENTS AND RECONCILIATIONS:

1. The staff will provide a copy of each bank and investment account statement to the SDMS Foundation Treasurer at his or her request.
2. The staff will reconcile all bank and investment accounts monthly.

PAYMENTS AND WITHDRAWALS FROM ACCOUNTS:

1. Signature cards will authorize payments and withdrawals from accounts by the single signature of the Executive Director/CEO, SDMS Deputy Executive Director/COO (as delegated by the Executive Director/CEO), SDMS Foundation President and Treasurer not to exceed \$5,000.
2. Payments or withdrawals exceeding \$5,000 require two signatures. One of the signatories on payments or withdrawals exceeding \$15,000 must be the SDMS Foundation President or the Treasurer.

CHECKING ACCOUNT:

The SDMS Foundation will maintain an interest-bearing checking account to conduct its business. The primary objective is to maintain adequate liquidity to meet day-to-day financial obligations of the SDMS Foundation. The interest generated from the Checking Account may be used for the SDMS Foundation's operating expenses.

RESERVE FUND:

The SDMS Foundation may establish an interest-bearing reserve fund. The primary objectives are to maintain adequate liquidity, safety of funds & investments, diversification to avoid unreasonable or avoidable risk, and yield. The interest generated from the Reserve Fund may be used for the SDMS Foundation's operating expenses if needed.

INVESTMENTS:

1. The Executive Director/CEO will obtain the services of a qualified investment manager to handle investments of SDMS Foundation monies.

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2. The Executive Director/CEO will transfer monies to the investment manager for investment as directed by the SDMS Foundation Board of Directors.
3. All investments must conform to the SDMS Foundation financial policies.

AUTHORIZED INVESTMENTS:

1. Government Securities: SDMS Foundation may invest in U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, or Agencies of the U.S. Government.
2. Corporate Securities: SDMS Foundation may invest in investment grade (A or better) corporate bonds.
3. Mutual Funds: SDMS Foundation may invest in mutual funds regulated by the Securities and Exchange Commission.
4. Equities: SDMS Foundation may invest in equities.
5. Certificates of Deposit: SDMS Foundation may invest in short term Certificates of Deposit issued by any FDIC-insured bank.
6. Direct Repurchase Agreements: SDMS Foundation may invest in short-term (up to one year) direct repurchase agreements through any FDIC-insured bank. The underlying security must be a US government security.

PROHIBITED INVESTMENTS:

1. SDMS Foundation may not invest in derivatives including but not limited to swaps, options, futures, collateralized mortgage obligations, inverse floating rate notes, range index notes, non-money market index based notes, dual index notes, index amortizing notes, inverse multi-index bonds, stepped inverse index bonds, and inverse index bonds.
2. SDMS Foundation may not make a direct investment in commercial paper.
3. SDMS Foundation may not invest on margin.
4. SDMS Foundation may not directly invest in real estate or real estate investment trusts.
5. SDMS Foundation may not invest directly in the stock of companies who manufacture tobacco products.
6. To avoid the appearance of a conflict of interest, SDMS Foundation may not invest directly in the stock of companies whose manufacture of ultrasound equipment or contrast agents represents more than 15% of their business.

INCOME AND RECEIPTS

CHECKS OR MONEY ORDERS NOT DRAWN ON U.S. BANK:

The SDMS Foundation will not accept monies not drawn on a U.S. bank or not in U.S. dollars.

DEDEDUCTIBILITY:

The SDMS Foundation shall apply for tax exempt charitable status through the Internal Revenue Service (IRS) as described in Section 501(c)(3) of the Internal Revenue Code. If the SDMS Foundation successfully achieves tax exempt charitable status, all donations made to the SDMS Foundation will be tax deductible to the extent permitted by law.

RECEIPTS:

1. When cash, checks or credit card monies are received, a receipt is prepared. A copy is given to the customer, and one copy stays in the office for reference.
2. When checks are received, scans of the checks are made and attached to the deposit by the accounting department.

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3. When credit card monies are received, the staff will process the credit card in accordance with procedures specified by the credit card processing company.
4. The staff will make a concerted effort to keep credit card information secure.
5. Cash is to be deposited no later than the next business day after receipt. Checks are to be deposited within four-business days of receipt. Credit cards are to be processed within five-business days.

DESIGNATED DONATIONS/FUNDS:

1. Monies designated for a specific use donated to the SDMS Foundation will require a written agreement between the donor and the SDMS Foundation describing the conditional nature of the donation.
2. Donors give up any authority over the use of the donated monies if a written agreement is not made between the donor and the SDMS Foundation.
3. Designated donations may not be used for any other purpose other than specified by the donor as stated in the written agreement between the donor and SDMS Foundation. If a donation is received without a written agreement, the monies will be used as specified by the SDMS Foundation.

RETURNED CHECKS:

When the SDMS Foundation receives a bad check from an individual/company, the staff will notify the individual/company. The staff will request the monies be replaced with credit card, certified check, or money order.

REFUSED/DECLINED CREDIT CARDS:

When the Society receives a credit card from an individual/company that is refused or declined by the credit card company, the staff will contact the individual/company to obtain corrected or substitute credit card information. If no corrected or substitute credit card information is available, the transaction will not be processed.

SAFE CREDIT CARD PAYMENT GUARANTEE

In the event that fraudulent charges are applied to an online credit card transaction, resulting through no fault of the cardholder made through the SDMS Foundation and/or SDMS web site/secure server, the SDMS Foundation will reimburse the cardholder up to \$50 for the unauthorized use of a credit card. The cardholder must notify his or her credit card provider in accordance with its reporting rules and procedures and if the issuing bank holds the cardholder liable for up to the maximum allowed under the Fair Credit Billing Act, the cardholder may request reimbursement for the actual amount of financial liability (no more than \$50). The request must be in writing and include adequate documentation of the cardholder's financial liability.

EXPENSES

EXPENSE REIMBURSEMENTS:

1. The SDMS Foundation may reimburse reasonable expenses incurred by the following persons in performance of their official duties for the SDMS Foundation:
 - Board of Directors
 - Other representatives designated by the Executive Director/CEO or SDMS Foundation President
 - Staff members
2. The SDMS Foundation may reimburse the SDMS for SDMS Foundation expenses. Expenses to be reimbursed to SDMS must be accompanied by a receipt and approved by the SDMS Foundation Treasurer.
3. Reimbursement may not exceed actual reasonable expenses. In addition, reimbursements are subject to limitations imposed by these financial policies.

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4. All receipts must be itemized. Receipts that are not itemized may be submitted with the approval of the Executive Director/CEO or SDMS Foundation Treasurer.
5. Every effort must be made to secure the lowest possible travel fares. Reimbursement may be denied or reduced if the lowest available fares are not obtained.
 - Reimbursement for travel by car will be paid at the published IRS mileage reimbursement rate. Mileage will be based on the Rand McNally Standard Highway & Mileage Guide or a similar source designated by the Executive Director/CEO.
 - Reimbursement for a rental car will be denied unless approved in advance by the Executive Director/CEO.
 - All airplane travel should be arranged through the SDMS staff.
 - Air fares above coach class will not be booked at the SDMS Foundation's expense.
 - A person who is six feet or taller may be approved by the Executive Director/CEO to book a business class (first class if business class is not available) fare.
 - The SDMS Foundation will not pay any fees for ticket changes without prior approval from the Executive Director/CEO.
 - Reimbursement for personally arranged airplane travel may not exceed the best rate for coach fare obtainable through the SDMS Foundation.
 - Parking and tolls will be reimbursed at actual cost.
 - Reimbursement will be allowed for the cost of necessary ground transportation (i.e. taxi, shuttle).
6. Lodging will be reimbursed if the meeting is two days or more or if travel needs necessitate an overnight stay. Lodging will be reimbursed at the prevailing single rate at the hotel where the meeting occurs.
7. Wireless or wired Internet access will not be reimbursed unless approved in advance by the Executive Director/CEO.
8. The actual reasonable cost of meals will be reimbursed not to exceed \$75 per day. Reimbursement for alcoholic beverages will be denied. The actual reasonable cost of meals for the SDMS Foundation President and Executive Director/CEO will be reimbursed in full.
9. The SDMS Foundation will reimburse members of the SDMS Foundation Board of Directors for the reasonable cost of copying, postage, telephone, and other expenses incurred in the performance of their official duties.
10. The SDMS Foundation will not advance payment for reimbursable expenses unless approved by the Executive Director/CEO.
11. Reimbursement will be denied if not submitted within 30 days of the expense being incurred.
12. Reimbursements will be processed and mailed within 30 days of receipt by the staff.
13. A written report of the SDMS Foundation supported activity must be submitted to the Executive Director/CEO and SDMS Foundation President within 30 days of the activity to receive reimbursement.

ALCHOLIC BEVERAGES:

1. The SDMS Foundation may allow alcoholic beverages to be served at SDMS Foundation sponsored functions and events.

ACCOUNTS PAYABLE:

1. The SDMS Foundation will maintain files of all unpaid invoices.
2. An appropriate staff member will review each invoice for accuracy. If there is a discrepancy, the staff member will resolve the discrepancy with the vendor.
3. A concentrated effort will be made to utilize discounts that are available for early payments.
4. Checks for accounts payable will be issued weekly.

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EXPENSE VOUCHERS:

All expenses are to be paid out of the SDMS Foundation's Checking Account in accordance with the following procedure:

1. An Expense Voucher must be prepared for each expense.
2. An appropriate staff person must approve the expense voucher before payment is issued.
3. Each Expense Voucher must contain the following information:
 - A description of the expenditure
 - The specific account to which the expense is to be charged
 - An accurate total of expenses
 - Receipts for all items
 - To whom the check is to be issued, including the mailing address if not on the invoice
 - The initials of the staff member authorizing payment of the expense
4. The Executive Director/CEO or SDMS Foundation Treasurer must approve expense vouchers for expenses not included in the current year's budget in advance of payment.

STALE CHECKS:

If a check written by the SDMS Foundation has not been cashed within 180 days after the check was issued, the staff will mail a letter to the payee at the payee's last known address stating that the check has not been cashed and offering to replace the check. If the letter is returned or no response is received within 45 days, a "Stop Payment" will be issued and the check will be voided.

INSURANCE COVERAGE:

1. The SDMS Foundation will obtain (through direct purchase or as a rider to the SDMS insurance policies) the following insurance coverage:
 - Directors and Officers liability insurance
2. The Director's and Officers' liability insurance shall:
 - Cover the SDMS Foundation Board of Directors and staff
 - Protect against claims for errors and omissions and acts of negligence or personal injury while carrying out SDMS Foundation business



ATTACHMENT 12

Affiliation Agreement

**AFFILIATION AGREEMENT BETWEEN
SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY AND
SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY FOUNDATION**

THIS AGREEMENT (the "Agreement") is made and effective this 12th day of July, 2009 ("Effective Date"), by and between the Society of Diagnostic Medical Sonography, a Washington nonprofit corporation, with its principal place of business at 2745 Dallas Pkwy, Ste 350, Plano, Texas 75093 ("SDMS"), and the Society of Diagnostic Medical Sonography Foundation, a Washington nonprofit corporation, with its principal place of business at 2745 Dallas Pkwy, Ste 350, Plano, Texas 75093 ("SDMS Foundation") (SDMS and SDMS Foundation are collectively referred to hereinafter as the "Parties" and individually as a "Party").

WHEREAS, SDMS and SDMS Foundation, while separate, distinct and independent corporate entities, have certain common goals and interests in the field of diagnostic medical sonography, such goals and interests which are in furtherance of the respective tax-exempt purposes of both SDMS and SDMS Foundation;

WHEREAS, in furtherance of such common goals and interests, SDMS and SDMS Foundation may desire to coordinate certain complementary activities; and WHEREAS, given such common goals and interests, the mutual desire of the Parties to maximize the opportunities available to them, and the mutual desire of the Parties to eliminate duplication of effort and minimize their administrative expenses, the Parties desire to enter into this Agreement, under which SDMS may provide, and SDMS Foundation may accept, certain staffing, office space, office equipment, office furniture, office supplies, office services, and other administrative support, and under which SDMS may license, and SDMS Foundation may accept, certain intellectual property.

NOW THEREFORE, in consideration of the premises set forth above and the promises set forth below, the sufficiency and receipt of which are hereby acknowledged, the Parties hereby agree as follows:

I. Term, Termination, and Amendment.

This Agreement shall be effective as of Effective Date and shall remain in full force and effect for a period of one (1) year from such date and year. Thereafter, this Agreement shall automatically renew for successive one (1) year terms without any further action by either Party. Notwithstanding the foregoing, this Agreement may be terminated by either Party for any reason upon written notice provided by either Party to the other Party no less than ninety (90) calendar days prior to the effective date of any such termination. In the event of a material breach of this Agreement, this Agreement may be terminated by the non-breaching Party immediately upon written notice to the other Party, such termination which shall be contingent upon the breaching Party failing to cure such breach within ninety (90) calendar days of its receipt of such written notice from the non-breaching Party.

No modification of this agreement shall be effective without a written amendment signed by both parties.

II. Staffing, Office Space, Office Services, and Other Administrative Support.

During the Term of this Agreement, as an in-kind donation to SDMS Foundation and in furtherance of SDMS' tax exempt purposes, SDMS agrees to make available and provide to SDMS Foundation certain professional and administrative staffing, office space, office equipment, office furniture, office supplies, office services, and other administrative support, and to allow SDMS Foundation access to certain

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intellectual property of SDMS, as may be required by SDMS Foundation and as agreed to by SDMS in its sole discretion, subject to the following terms and conditions:

A. Professional Services and Staffing.

SDMS shall provide SDMS Foundation, at no cost to SDMS Foundation, with the services of some or all of its employees as may be required by SDMS Foundation from time to time and as agreed to by SDMS in its sole discretion, such agreement by SDMS which may be modified or withdrawn at any time in SDMS' sole discretion. All SDMS employees who perform services for or on behalf of SDMS Foundation shall maintain contemporaneous written time logs reflecting the amount of time spent by such employees on SDMS Foundation programs, activities and administration, as well as the amount and nature of all other time logged by such employees. The financial value of such time spent by SDMS employees on SDMS Foundation programs, activities and administration (i.e., the financial value of the allocable share of the relevant SDMS employees' compensation, benefits and employment taxes, calculated, in part, by reference to the written time logs maintained by SDMS employees) shall be treated by SDMS and SDMS Foundation as an in-kind donation from SDMS to SDMS Foundation.

B. Office Space, Equipment, Furniture, Supplies, and Services.

SDMS shall provide SDMS Foundation, at no cost to SDMS Foundation, with the use of office space within SDMS's offices (the "SDMS Offices"), which offices are presently located at 2745 Dallas Pkwy Ste 350, Plano, Texas 75093. SDMS shall provide such office space to SDMS Foundation within the SDMS Offices as may be required by SDMS Foundation from time to time and as agreed to by SDMS in its sole discretion, such agreement by SDMS, which may be modified or withdrawn at any time in SDMS' sole discretion.

SDMS also shall provide SDMS Foundation with the use of such office equipment, office furniture, office supplies, office services, and other administrative support as may be required by SDMS Foundation from time to time and as agreed to by SDMS in its sole discretion, such agreement by SDMS which may be modified or withdrawn at any time in SDMS' sole discretion.

The financial value of such office space, office equipment, office furniture, office supplies, office services, and other administrative support shall be treated by SDMS and SDMS Foundation as an in-kind donation from SDMS to SDMS Foundation. Where possible and practical, the financial value of such services and support should be calculated, in part, by reference to the written time logs maintained by SDMS employees (e.g., if five percent (5%) of all SDMS employee time was spent on SDMS Foundation matters during a given month, then five percent (5%) of the cost of SDMS' mortgage/rental payment(s), utility payments, etc. for that month should be treated as an in-kind donation from SDMS to SDMS Foundation). Wherever the direct costs of providing such services and support can be readily ascertained (e.g., postage costs, overnight mail charges, courier service charges), such direct costs of SDMS should be treated as an in-kind contribution from SDMS to SDMS Foundation.

III. Intellectual Property License.

A. Name.

During the Term of this Agreement, SDMS grants to SDMS Foundation a non-exclusive, limited license to use the service marks "Society of Diagnostic Medical Sonography" and "SDMS," and all other marks consisting of letters, words or graphics in which SDMS may have a proprietary interest or property right

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(collectively, "Marks"), in the name or description of SDMS Foundation and in programs and activities undertaken by SDMS Foundation, pursuant to the terms and conditions of this Section.

B. Other Intellectual Property.

During the Term of this Agreement, SDMS may grant to SDMS Foundation a non-exclusive, limited license to use other names, trademarks, service marks, certification marks, copyrights, and any such other intellectual property in which SDMS may have a proprietary interest or property right (collectively, "Other Property"), including but not limited to all SDMS mailing, fax and electronic mail lists. Such approval may or may not be granted by SDMS in SDMS' sole discretion.

C. Sublicenses.

During the Term of this Agreement, SDMS Foundation shall not have rights to sublicense ("Sublicense") any and all Marks and Other Property licensed to it by SDMS to third parties ("Sublicensees") without the prior written approval of SDMS and such approval may or may not be granted by SDMS in SDMS' sole discretion. All such Sublicenses shall be subject to the same restrictions on use of such Marks and Other Property and the same confidentiality requirements as are imposed upon SDMS Foundation under this Agreement. SDMS Foundation shall take all reasonable and prudent steps in order to ensure that all Sublicensees comply with the restrictions on use and confidentiality requirements imposed under this Agreement.

D. Ownership of Marks and Other Property.

Notwithstanding any provision contained herein, SDMS Foundation hereby recognizes the exclusive residual ownership by SDMS of all rights, proprietary interests, and property rights in the Marks and Other Property.

E. Restrictions on Use of Marks or Other Property.

SDMS Foundation shall not use, authorize others to use, or permit the use of Marks or Other Property except in programs and activities that are consistent with this Agreement and any written reservation of rights provided by SDMS. SDMS Foundation shall not use, authorize others to use, or permit the use of Marks or Other Property that would materially decrease the value of such Marks and Other Property or the goodwill or reputation associated with SDMS. SDMS Foundation shall take all reasonable and prudent steps to ensure that any use of the Marks or Other Property pursuant to the limited license granted herein, either by themselves or by any Sublicensee, shall contain the applicable copyright, trademark or service mark notices, pursuant to the requirements of any applicable laws or regulations and any other guidelines provided under this Agreement or that SDMS may have heretofore or may hereafter prescribe in writing.

F. Notification of Claims; Assistance in Registration; Termination.

SDMS Foundation shall promptly notify SDMS of any claim related to or potentially affecting the ownership or use of the Marks or Other Property. SDMS Foundation shall not object to, or impede registration by, SDMS of the Marks or Other Property, and shall provide all reasonable assistance requested by SDMS in SDMS' efforts to protect the Marks and Other Property and/or to avoid their unauthorized use. Upon any termination or expiration of this Agreement, all use by SDMS Foundation and all Sublicensees of the Marks and Other Property shall cease immediately. SDMS Foundation's

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obligations herein to protect the Marks and Other Property shall survive any termination or expiration of this Agreement.

IV. Boards of Directors Meetings.

For reasons of convenience and cost efficiency, if reasonably feasible, the Annual Meeting of the SDMS Foundation Board of Directors should be held on the same or proximate date and at the same general location as the Annual Meeting of the SDMS Board of Directors. In addition, if reasonably feasible, all other in-person regular meetings, if any, of the SDMS Foundation Board of Directors should be held on the same or proximate date and at the same general location as regular meetings, if any, of the SDMS Board of Directors. All Board of Directors meetings of SDMS Foundation shall be separate and distinct from SDMS Board of Directors meetings.

V. Coordinated Activities.

In the event that SDMS and SDMS Foundation mutually determine to coordinate certain activities, the Parties shall ensure that the separateness and independence of the Parties is respected at all times with respect to finances, marketing, assets, and in all other respects. The Parties also shall ensure that there is full accountability for the use by one Party of the services and assets of the other Party.

VI. Separate Entities.

The Parties further agree that they are, and shall remain, separate entities and that no partnership, joint venture or agency relationship shall be actually or constructively created under this Agreement.

VII. Confidential Information.

The Parties shall maintain the confidentiality of all of the confidential and proprietary information and data ("Confidential Information") of the other Party. The Parties also shall take all reasonable steps to ensure that no use, by themselves or by any third parties, shall be made of the other Party's Confidential Information without such other Party's consent. Each Party's Confidential Information shall remain the property of that Party and shall be considered to be furnished in confidence to the other Party when necessary under the terms of this Agreement. Upon the termination or expiration of this Agreement, each Party shall: (i) deliver immediately to the other Party all Confidential Information of the other Party, including but not limited to all written and electronic documentation of all Confidential Information, and all copies thereof; (ii) make no further use of it; and (iii) make reasonable efforts to ensure that no further use of it is made by either that Party or its officers, directors, employees, agents, contractors, or any other person or third party. Each Party's confidentiality obligations under this Section shall survive any termination or expiration of this Agreement.

VIII. Indemnification.

Each Party hereby agrees to indemnify, save and hold harmless the other Party and the other Party's subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, attorneys, heirs, successors, and assigns, and each of them, from and against any and all claims, actions, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of every kind and character whatsoever, which may arise by reason of: (i) any act or omission of the Party or any of its officers, directors, employees, or agents in their capacity as officers, directors, employees, or agents of the Party; and/or (ii) the inaccuracy or breach of any of the covenants, representations or warranties made by the Party under this Agreement. The indemnity under this Section

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shall require the payment of costs and expenses by the liable Party as they are incurred. The Party seeking reimbursement or indemnity under this Section shall promptly notify the liable (other) Party upon receipt of any claim or legal action referenced in this Section. The indemnified Party shall not at any time admit liability or otherwise attempt to settle or compromise said claim action or demand, except upon the express prior written instructions of the indemnifying Party or upon the repudiation or denial of indemnification by the indemnifying Party. For purposes of this Section, a repudiation or denial of indemnification shall be deemed to occur if the Party seeking indemnification does not receive written confirmation of indemnification from the Party from whom indemnification is sought within thirty (30) calendar days of notice of the claim, action or demand by the Party seeking indemnification. The Party seeking indemnification shall make all reasonable efforts to provide the Party from whom reimbursement is sought with all information that may be useful in determining whether indemnification is proper. The provisions of this Section shall survive any termination or expiration of this Agreement.

IX. Warranties.

Each Party covenants, warrants and represents that it shall comply with all laws and regulations applicable to this Agreement, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any termination or expiration of this Agreement.

X. Waiver.

Either Party's waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of that or any further or future right under this Agreement.

XI. Governing Law and Jurisdiction for Dispute Resolution.

All questions with respect to the construction of this Agreement or the rights and liabilities of the Parties hereunder shall be determined in accordance with the laws of the State of Texas. Any legal action taken or to be taken by either Party regarding this Agreement or the rights and liabilities of Parties hereunder shall be brought only before a federal, state or local court of competent jurisdiction located within the State of Texas. Each Party hereby consents to the jurisdiction of the federal, state and local courts located within Dallas County, Texas.

XII. Headings.

The headings of the various paragraphs herein are intended solely for the convenience of reference and are not intended for any purpose whatsoever to explain, modify or place any construction upon any of the provisions of this Agreement.

XIII. Assignment.

Except as otherwise provided herein, this Agreement may not be assigned, or the rights granted herein transferred or sublicensed, by either Party without the express prior written consent of the other Party. Any attempted assignment in contravention of this Section shall be of no force or effect and shall not act to relieve either Party of any responsibility or liability under this Agreement. Any attempted assignment in contravention of this Section shall not act to convey, transfer or assign any rights to any third party and no such rights shall inure to the benefit of any such third party.

SDMS/SDMS Foundation Affiliation Agreement

XIV. Heirs, Successors and Assigns.

This Agreement shall be binding upon and inure to the benefit of each Party, its subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, heirs, successors, and assigns, without regard to whether it is expressly acknowledged in any instrument of succession or assignment, notwithstanding Section XIII herein.

XV. Severability.

All provisions of this Agreement are severable. If any provision or portion hereof is determined to be unenforceable in arbitration or by a court of competent jurisdiction, then the remaining portion of the Agreement shall remain in full force and effect.

XVI. Entire Agreement.

This Agreement: (i) constitutes the entire agreement between the Parties with respect to the subject matter hereof; (ii) supersedes and replaces all prior agreements, oral and written, between the Parties relating to the subject matter hereof; and (iii) may be amended only by a written instrument clearly setting forth the amendment(s) and executed by both Parties.

XVII. Force Majeure.

Neither Party shall be liable for failure to perform its obligations under this Agreement due to events beyond that Party's reasonable control, including, but not limited to, strikes, riots, wars, fire, acts of God, and acts in compliance with any applicable law, regulation or order (whether valid or invalid) of any governmental body.

XVIII. Counterparts.

This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument.

XIX. Notice.

All notices and demands of any kind or nature that either Party may be required or may desire to serve upon the other in connection with this Agreement shall be in writing and may be served personally, by fax, by certified mail, or by overnight courier, with constructive receipt deemed to have occurred on the date of the mailing, sending or faxing of such notice, to the following addresses or fax numbers:

If to SDMS:

Society of Diagnostic Medical Sonography
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
Fax: 214-473-8563

If to SDMS FOUNDATION:


Society of Diagnostic Medical Sonography Foundation
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
Fax: 214-473-8563

SDMS/SDMS Foundation Affiliation Agreement

Page 7 of 7

IN WITNESS WHEREOF, the Parties hereto have caused duplicate originals of this Agreement to be executed by their respective duly authorized representatives as of the date and year first above written.

Society of Diagnostic Medical Sonography

By: 
Charlotte Henningsen, MS, RT(R), RDMS, RVT, FSDMS
President-Elect

Society of Diagnostic Medical Sonography Foundation

By: 
Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President



ATTACHMENT 13

Website



**The following pages are screen captures taken from the
SDMS Foundation website on
August 5, 2009 at 8:35 am
(*subject to change*)**

Note: where content is longer than a single screen, the site header/footer and navigation have been omitted.

Additional website content not included here:

1. SDMS Foundation Articles of Incorporation/Bylaws (see Attachments #2 and #3)
2. 2009 SDMS Foundation Grants and Scholarship Information and Application (see Attachment #14)

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FOUNDATION



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[Home](#)

Welcome!

Who We Are

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a nonprofit charitable organization permanently affiliated with the Society of Diagnostic Medical Sonography. The new SDMS Foundation is committed to operating with full transparency and to remain focused on its mission. The SDMS Foundation will operate in a manner similar to the SDMS, where sound financial policies and financially conservative investment strategies carefully protect the monies entrusted to the SDMS Foundation by our members and the sonography community.

What We Do

The SDMS Foundation provides a variety of charitable programs that benefit the sonography community and the patients they serve. To learn more about all the SDMS Foundation's programs, [click here](#).

How You Can Help

The SDMS Foundation is able to provide its charitable programs through the generous support of individual and corporate donors. To learn how you can help, [click here](#).

Giving

Think of giving not as a duty but as a privilege

~ JOHN D. ROCKEFELLER, JR.

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Society of Diagnostic Medical Sonography Foundation

2745 Dallas Pkwy Ste 350

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foundation@sdms.org

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Programs

The Society of Diagnostic Medical Sonography (SDMS) Foundation is pleased to announce its [2009 Grant and Scholarship Program](#) (requires FREE Adobe Reader 9.x - [click here](#))! Among other available grants, SDMS members can apply to receive a grant to help defray the costs to attend the [2009 SDMS Annual Conference](#) in Nashville, Tennessee October 15-18, 2009. [Click here](#) for more information about currently available SDMS Foundation grants and scholarships.

The SDMS Foundation is in the planning stage for a number of exciting and innovating charitable programs. Be sure to check back for important updates on the programs offered by the SDMS Foundation! To suggest a new grant or scholarship program, please contact foundation@sdms.org.

Non-Discrimination Policy

The Society of Diagnostic Medical Sonography Foundation does not discriminate against any applicant for programs or services because of race, creed, color, religion, gender, sexual orientation, gender identity/expression, national origin, disability, age, or covered veteran status. Such factors may not be considered in any action or matter before the Board of Directors or any volunteer committee. It is also the Society of Diagnostic Medical Sonography Foundation's policy to comply with all applicable national and local laws pertaining to nondiscrimination and equal opportunity.

Giving

We make a living by what we get, but we make a life by what we give.

~ SIR WINSTON CHURCHILL

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Society of Diagnostic Medical Sonography Foundation

2745 Dallas Pkwy Ste 350

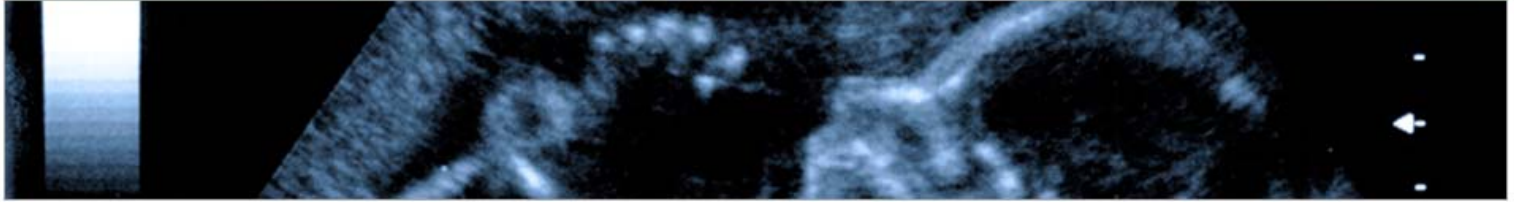
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News

SDMS Foundation Announces 2009 Grant and Scholarship Program

July 24, 2009. The Society of Diagnostic Medical Sonography (SDMS) Foundation's Board of Directors is pleased to announce its [2009 SDMS Foundation Grant and Scholarship Programs](#). The program consists of grants and scholarships for sonography students and sonographers. The SDMS Foundation will be providing more grant and scholarship opportunities to SDMS members than ever before. The SDMS Foundation is committed to providing support to sonography students, practicing sonographers, the medical community and the general public related to diagnostic medical sonography. [\[more...\]](#)

SDMS Forms New Nonprofit, Charitable Organization: SDMS Foundation

June 30, 2009. On June 25, the SDMS Board of Directors formally approved the organizational documents for a new nonprofit, charitable organization, the Society of Diagnostic Medical Sonography Foundation (SDMS Foundation). The SDMS Board of Directors is committed to ensuring that the new SDMS Foundation operates with full transparency and remains focused on its mission. The SDMS Foundation will operate in a manner similar to the SDMS, where sound financial policies and financially conservative investment strategies carefully protect the monies entrusted to the SDMS Foundation by our members and the sonography community. The SDMS Executive Committee members have agreed to serve as the interim Board of Directors for the new SDMS Foundation - a new SDMS Foundation Board of Directors will be named by October. The new SDMS Foundation is expected to receive widespread support from SDMS members and the entire sonography community to help sustain its mission of providing programs that benefit the sonography community and the patients we serve. [\[more...\]](#)

Giving

It is every man's obligation to put back into the world at least the equivalent of what he takes out of it.

~ ALBERT EINSTEIN

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SDMS Foundation Announces 2009 Grant and Scholarship Program

July 24, 2009

The Society of Diagnostic Medical Sonography (SDMS) Foundation's Board of Directors is pleased to announce its [2009 SDMS Foundation Grant and Scholarship Programs](#), which provides more grant and scholarship opportunities to SDMS student and sonographer members than ever before. Applications for the 2009 SDMS Foundation Grant and Scholarship Program are available now on the new SDMS Foundation website at www.sdmsfoundation.org.

"The SDMS Foundation is excited about the opportunity to help deserving sonography students and practicing sonographers defer part of their costs in preparing to enter the profession and expand their knowledge and skills once they are practicing within the profession," stated Shannon Boswell, the SDMS Foundation's President. "The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography. Regardless of whether you have applied to other grant and scholarship programs, you should also consider applying to the SDMS Foundation for grants and scholarships as well."

The SDMS Foundation is offering grants for both students and sonographers to attend the [2009 SDMS Annual Conference](#) in Nashville, Tennessee, October 15-18, 2009 at the nationally renowned Opryland Resort. According to Charlotte Henningsen, SDMS' President-Elect and a member of the SDMS Foundation Board of Directors, "We understand that many students and sonographers are faced with economic challenges this year making attendance at the SDMS Annual Conference more difficult. The SDMS Annual Conference is recognized as the educational meeting for sonographers – so we have established our own 'stimulus' plan and are making more conference grants available than ever before!" Grant recipients may use the funds toward expenses such as registration fees, travel or hotel related to their participation in the conference. For more information about the SDMS Annual Conference, visit www.sdms.org/meetings.

Additionally, the SDMS Foundation is offering educational scholarships to deserving sonography students and sonographers seeking to further their education. SDMS members have an opportunity to apply for two \$2,500 scholarships this year, which can be used toward tuition, books, or educational fees.

With health care reform and state sonographer licensure on the horizon, there is greater incentive now for all sonographers to become credentialed. According to SDMS Foundation Vice President, Joy Guthrie, "The SDMS Foundation's new Certification Examination Grant Program offers grants to students and sonographers who wish to take a national credentialing examination. The program will be very helpful in our efforts to get all sonographers credentialed." The program is available not only to recent graduates of sonography programs but to experienced sonographers not yet certified or those wishing to become multi-credentialed. Grant recipients also receive a free copy of a National Certification Examination Review (NCER) Series book to help them prepare for the certification examination. Upon successful completion of the certification examination, grant recipients will receive a \$250 check that can be used to offset examination fees, travel to examination site, or other study materials they have incurred.

The SDMS Foundation Board of Directors is dedicated to identifying the needs of the profession and how the SDMS Foundation might help. The current grants and scholarships, and any future programs and services provided by the SDMS Foundation, are made possible by donations from SDMS members and the sonography community. Donations are currently being accepted to assist with expansion of the SDMS Foundation's future programs and services – visit www.sdmsfoundation.org for more information.

SDMS Forms New Nonprofit, Charitable Organization: SDMS Foundation

June 30, 2009

On June 25, the SDMS Board of Directors formally approved the organizational documents for a new nonprofit, charitable organization, the Society of Diagnostic Medical Sonography Foundation (SDMS Foundation). The SDMS Board of Directors is committed to ensuring that the new SDMS Foundation operates with full transparency and remains focused on its mission. The SDMS Foundation will operate in a manner similar to the SDMS, where sound financial policies and financially conservative investment strategies carefully protect the monies entrusted to the SDMS Foundation by our members and the sonography community. The SDMS Executive Committee members have agreed to serve as the interim Board of Directors for the new SDMS Foundation - a new SDMS Foundation Board of Directors will be named by October. The new SDMS Foundation is expected to receive widespread support from SDMS members and the entire sonography community to help sustain its mission of providing programs that benefit the sonography community and the patients we serve.

The formation of the new SDMS Foundation occurred after the Board of Directors of the SDMS Educational Foundation announced its formal separation from its long-time affiliation with SDMS and changed its name to the International Foundation for Sonography Research and Education (IFSER). To avoid further confusion, the new SDMS Foundation has been structured to be permanently affiliated with the SDMS to ensure continued support of educational and research programs in the sonography community.

Charitable scholarship programs are important resources to SDMS student and sonographer members who need financial assistance for tuition and books, whether for initial education or to continue and advance their professional development. Educational grants to attend the SDMS Annual Conference can also engage students from the very beginning of their careers to become dedicated and loyal professionals. With employers far less likely to provide financial support to sonographers for continuing education, grants can help defray the cost of attending the SDMS Annual Conference while providing an important opportunity to refresh and expand their knowledge, to network with sonographers from across the world, and to learn about the latest technological advancements.

As the SDMS Foundation develops its new charitable programs, SDMS members are encouraged to offer their opinions on the needs of the profession and how the SDMS Foundation might help meet those needs. If you have any ideas or suggestions, please send them to: foundation@sdms.org

About the SDMS Foundation

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a nonprofit charitable organization permanently affiliated with the Society of Diagnostic Medical Sonography. The SDMS Foundation was formed in June, 2009.

The SDMS Foundation plans to apply soon to the Internal Revenue Service (IRS) for recognition as an tax exempt public charity described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, any donation to the SDMS Foundation will be deductible to the extent permitted by law (donors should consult a tax professional for more information).

SDMS Foundation Board of Directors

- [Click here](#) to meet the SDMS Foundation Board of Directors

SDMS Foundation Mission and Purpose

- [Click here](#) for information on the SDMS Foundation's mission.

SDMS Foundation - A Integral Piece in the "SDMS Puzzle"

- [Click here](#) to learn more about how the SDMS Foundation fits into the "SDMS Puzzle".

SDMS Foundation Organizational Documents and Tax Exempt Disclosures

- [Click here](#) for information on the SDMS Foundation's organizational documents and federal tax exempt disclosures.

SDMS Foundation Frequently Asked Questions (FAQs)

- Have a question about the SDMS Foundation? [Click here](#) to view answers to frequently asked questions.

Want to know more about the SDMS Foundation?

- [Contact us](#) with any questions.

Initial SDMS Foundation Board of Directors

Note: The Initial Board of Directors
will serve until a new Board is appointed
at the SDMS Foundation's
Annual Meeting in October.



Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President



Joy Guthrie, DHSc, RDMS, RDCS, RVT, RCS, RVS, ROUB
Vice President



Kathryn Kuntz, MEd, RT(R), RDMS, RVT, FSDMS
Treasurer



Cindy Owen, RDMS, RVT, FSDMS
Secretary



Charlotte Henningsen, MS, RT(R), RDMS, RVT, FSDMS
Director



Mani Montazemi, RDMS
Director



Jean Lea Spitz, MPH, RDMS, FSDMS
Director

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Mission and Purpose

Mission

The mission of the Society of Diagnostic Medical Sonography (SDMS) Foundation is to provide educational and scientific research support to the medical community and general public, relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography.

Purpose

The Society of Diagnostic Medical Sonography (SDMS) Foundation is organized exclusively for one or more of the purposes specified in Section 501(c)(3) of the Internal Revenue Code, including without limitation:

1. providing grants and financial support for the training and education of individuals in the field of diagnostic medical sonography;
2. providing grants and financial support to educational institutions that provide diagnostic medical sonography educational programs and training to individuals;
3. advancing scientific research in the public interest concerning developments and advancements in diagnostic medical sonography; and
4. aiding in the exchange of information regarding developments and advancements in diagnostic medical sonography among stakeholders and other interested parties in the global medical community.

The SDMS Foundation may undertake other charitable programs as determined by the Board of Directors, in consultation with the Society of Diagnostic Medical Sonography.

Giving

*Any person who contributes to
prosperity must prosper in turn.*
~ EARL NIGHTINGALE

Piecing Together the SDMS Puzzle

You might wonder why there are three organizations with "Society of Diagnostic Medical Sonography" in their name. Each organization is a piece of the "SDMS puzzle" - separate corporations but each permanently connected by an overall focus - Diagnostic Medical Sonography.

Each organization has a separate purpose and function:

- **Society of Diagnostic Medical Sonography (SDMS):** the SDMS is a membership association for individuals involved in Diagnostic Medical Sonography. The SDMS provides its members with continuing medical education, publishes a scientific medical journal, advocates for sonographer interests, and much more. [\[more...\]](#)
- **Society of Diagnostic Medical Sonography (SDMS) Foundation:** The mission of the Society of Diagnostic Medical Sonography (SDMS) Foundation is to provide educational and scientific research support to the medical community and general public, relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography. [\[more...\]](#)
- **Society of Diagnostic Medical Sonography (SDMS) Political Action Committee:** the SDMS PAC is a political organization that was established to assist in SDMS' efforts to promote issues related to Diagnostic Medical Sonography at the Federal level. The SDMS PAC is an essential component in the Society's efforts to represent the interests of the membership. It enables the association to send a strong, collective, bipartisan message to members of Congress that the sonographer members of SDMS are committed to support those candidates in Congress that are engaged and supportive of our efforts to further the interests and policy positions of the SDMS. [\[more...\]](#)



	SDMS website	SDMS Foundation website	SDMS Political Action Committee (PAC) website
Organizational Structure			
Year formed	1970	2009	2008
Nonprofit corporation	Yes	Yes	Yes
State of Incorporation	Washington	Washington	Washington
State of Principal Operation	Texas	Texas	Texas
Tax exempt	Yes	Pending †	Yes
Distribution restrictions	Yes	Yes	Yes
Board of Directors			
Size of Board	13	5	7
Election/Appointment	Elected by SDMS membership	Appointed by SDMS Board	SDMS Board Officers plus CEO
Term of Office	2 years	2 years	2 years
Term Limits	Two consecutive 2-year terms in a position	Two consecutive 2-year terms in a position	Two consecutive 2-year terms in a position
Programs and Services			
Member benefits	Yes	No	No
Educational Meetings	Yes	Yes	Yes
Continuing Medical Education	Yes	Yes	No
Grants/Scholarships	No	Yes	No
Educational & Sonography Pride Products	Yes	No	No
Publish scientific journal	Yes	No	No
Permitted Activities			
Lobbying	Yes	Yes ‡	Yes
Participate in government elections	Limited	No	Yes
Make contributions to candidate campaigns	No	No	Yes
Internal Revenue Service Classification			
General Category	Business League IRC § 501(c)(6)	Public Charity † IRC § 501(c)(3)	Political Action Committee IRC § 527
Deductibility of donations/contributions	Yes ◊	Yes ◊◊	No

† SDMS Foundation will request IRS 501(c)(3) designation within 15 months of formation.

‡ Subject to IRC § 501(h) limits

◊ Dues amount minus the percentage spent by SDMS on lobbying (currently 14%) may be deductible as ordinary business expense (consult a tax professional)

◊◊ To the extent permitted by law (consult a tax professional); subject to approval of exempt status by IRS

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Organizational Documents and Tax Exempt Disclosures

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a nonprofit charitable organization permanently affiliated with the Society of Diagnostic Medical Sonography. The SDMS Foundation operates with full transparency and remains focused on its mission.

The SDMS Foundation plans to apply soon to the Internal Revenue Service (IRS) for recognition as a tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, donations to the SDMS Foundation will be deductible to the extent permitted by law.

SDMS Foundation Organizational Documents

- [Click here](#) to view the SDMS Foundation's organizational documents (Articles of Incorporation and Bylaws).

SDMS Foundation Tax Exempt Disclosures

- [Click here](#) to view federal tax exempt status disclosures.

If you have any questions about the SDMS Foundation, please feel free to [contact us](#).

Giving

Generosity is giving more than you can, and pride is taking less than you need.

~ KAHLIL GIBRAN

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Society of Diagnostic Medical Sonography Foundation

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foundation@sdms.org

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SDMS Foundation

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The Society of Diagnostic Medical Sonography (SDMS) Foundation is a non-profit charitable organization permanently affiliated with the Society of Diagnostic Medical Sonography. The SDMS Foundation plans to apply soon to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code.

Therefore, at this time, there are no required disclosures.

Frequently Asked Questions

- [Who is the SDMS Foundation?](#)
- [What is a charitable organization and why is it important to the SDMS and members like me?](#)
- [How is the SDMS Foundation funded?](#)
- [Who is on the SDMS Foundation Board and how are Board members selected?](#)
- [Will there be more charitable programs available from the SDMS Foundation?](#)
- [Will the SDMS Foundation be involved in lobbying?](#)

Got a question that is not answered here? Send it to foundation@sdms.org!

Who is the SDMS Foundation?

The SDMS Foundation is a nonprofit corporation that is permanently affiliated with the Society of Diagnostic Medical Sonography (SDMS).

What is a charitable, nonprofit organization and why is it important to the SDMS and members like me?

A charitable organization is a type of nonprofit organization (NPO). Its focus is centered around goals of a general philanthropic nature (e.g. charitable, educational, religious, or other activities serving the public interest or common good). Charitable organizations may apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the organization receives this recognition from the IRS, the recipient organization does not have to pay income tax on the donation and the donor may receive a deduction on their tax return (depending on their particular tax situation).

The SDMS Foundation plans to apply soon to the IRS for recognition as an tax exempt public charity. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible for income, gift and estate tax purposes to the extent permitted by law (donors should consult a tax professional for more information).

The various programs offered or under development by the SDMS Foundation will benefit individual SDMS members (as recipients of grants or scholarships) as well as the entire sonography community.

How is the SDMS Foundation funded?

The SDMS Foundation is funded through the generous donations of individuals and corporations. Donations may be a single or multi-year donation. Donations will also be accepted through planned giving programs. Please consider making a [donation](#) to help support your SDMS colleagues and the sonography community.

Who is on the SDMS Foundation Board and how are Board members selected?

The "initial" [Board of the SDMS Foundation](#) is composed of the members of the Executive Committee of the SDMS. These SDMS members volunteered to assist the SDMS Foundation get established and will guide it during its initial activities. Beginning in October, 2009, the SDMS Board of Directors will appoint a new SDMS Foundation Board. To ensure coordination between the SDMS and the SDMS Foundation, some of the SDMS Foundation Board members will be SDMS Board members as well. Other SDMS members will be appointed to serve on the SDMS Foundation Board. Board members must be SDMS members in good standing and will serve two year terms. As each incoming SDMS President prepares to take office, they request volunteers to serve on SDMS Committees - the SDMS Board will use this same process to identify candidates for appointment to the SDMS Foundation Board of Directors. SDMS Foundation Board members may not serve more than two consecutive terms.

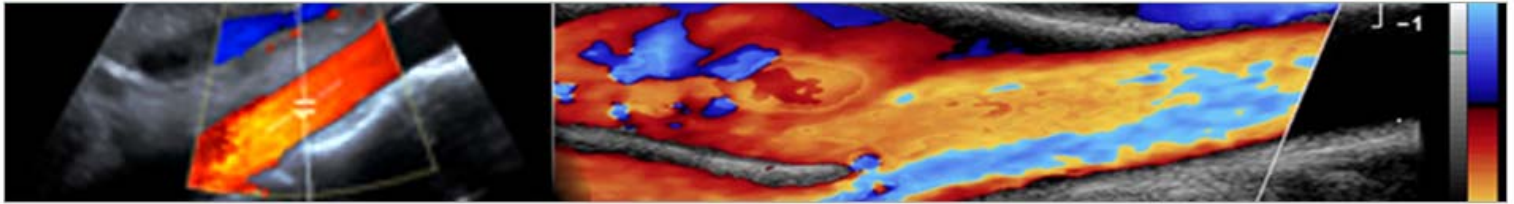
Will there be more charitable programs available from the SDMS Foundation?

Absolutely! The [2009 SDMS Foundation programs](#) include several individual grants and scholarships which are available to SDMS members who demonstrate a need. Other programs are also being considered including grants to educational institutions to aid in applying for CAAHEP programmatic accreditation, fellowships (in education, research, and policy), and much more...but all the SDMS Foundation programs depend on the generous contributions of SDMS members and corporations. Please consider making a [donation](#) to help support your SDMS colleagues and the sonography community.

Will the SDMS Foundation be involved in lobbying?

The SDMS Foundation currently has no plans to be involved in any lobbying; but if it chose to in the future, it's lobbying efforts would be related to legislative or regulatory issues that directly impact the SDMS Foundation or its charitable programs. Some incorrectly believe that a 501(c)(3) tax exempt organizations cannot lobby. But in fact, federal law and IRS regulations permit such organizations to lobby at the local, state, or federal levels if the organization's lobbying activities are "insubstantial" (a fairly nebulous, undefined term) or the organization has elected a "safe harbor" under Internal Revenue Code 501(h) (which establishes specific maximum lobbying expenditures for the organization based on its size). The SDMS Foundation plans to seek 501(c)(3) tax exempt status in the near future and will elect the "safe harbor" option because it allows the SDMS Foundation to know the lobbying limit (rather than guessing what the IRS will consider to be "insubstantial"). Note that the SDMS Foundation is prohibited by its [organizing documents](#) and federal law from participating in campaigns for local, state, or federal office.

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Contact the SDMS Foundation

To contact the Society of Diagnostic Medical Sonography (SDMS) Foundation:

SDMS Foundation
2745 Dallas Pkwy Ste 350
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[214.473.8057](tel:214.473.8057)
[214.473.8563](tel:214.473.8563) FAX
foundation@sdms.org

Giving

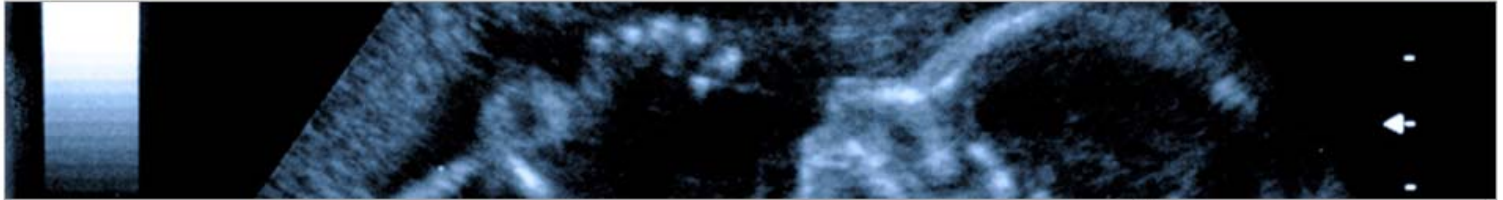
*I have found that among its
other benefits, giving liberates
the soul of the giver.*

~ MAYA ANGELOU

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Donate to the SDMS Foundation

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a nonprofit charitable organization permanently affiliated with the Society of Diagnostic Medical Sonography.

The SDMS Foundation plans to apply soon to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (donors should consult a tax professional for more information).

Make a Donation

- [Online Donation](#) (using credit card) [coming soon]
- [Print Donation Form](#) (cash, check, credit card)

Giving

No one has ever become poor by giving.

~ ANNE FRANK

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[214.473.8057](tel:214.473.8057)

[214.473.8563](tel:214.473.8563) FAX

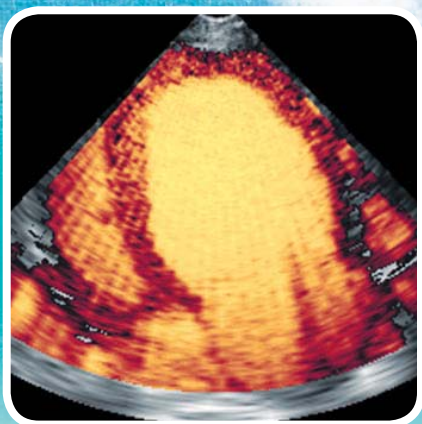
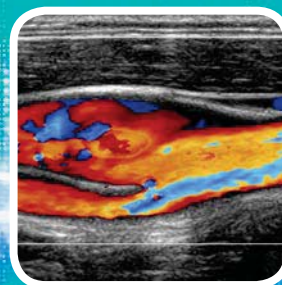
foundation@sdms.org

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SDMS Foundation



ATTACHMENT 14

Program Information and Applications



2009

SDMS Foundation Grant and Scholarship Program Information and Applications

SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
FOUNDATION



2745 Dallas Pkwy Ste 350 • Plano, Texas 75093-8750 • 214.473.8057 • 214.473.8563 FAX
foundation@sdms.org • www.sdmsfoundation.org
Federal Tax ID: 27-0335425



About the Society of Diagnostic Medical Sonography Foundation

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable, nonprofit whose programs include educational scholarships and grants to members of the SDMS who have a demonstrated need. A limited number of grants and scholarships are available.

Our grants and scholarships are made possible by donations from SDMS members and the sonography community. Please consider making a donation to assist your fellow SDMS members. Visit <http://www.sdmsfoundation.org> for more information.

General Eligibility

Any current SDMS member in good standing (excluding Corporate/Business/Institution or Supporting categories) may apply for SDMS Foundation grants or scholarships. However, scholarships can only be awarded for attendance at educational institutions in the United States or Canada.

Members of the SDMS Foundation Board of Directors, SDMS Board of Directors, SDMS employees, and substantial donors (more than \$5,000), including their families, are not eligible for SDMS Foundation grants or scholarships.

Non-Discrimination Policy

adopted by SDMS Foundation Board of Directors, July 12, 2009

The Society of Diagnostic Medical Sonography Foundation does not discriminate against any applicant for programs or services because of race, creed, color, religion, gender, sexual orientation, gender identity/expression, national origin, disability, age, or covered veteran status. Such factors may not be considered in any action or matter before the Board of Directors or any volunteer committee. It is also the Society of Diagnostic Medical Sonography Foundation's policy to comply with all applicable national and local laws pertaining to nondiscrimination and equal opportunity.

General Process

To be considered for a SDMS Foundation grant or scholarship, the SDMS member must complete and submit an application by the applicable deadline. The application must be completed fully, including required signature(s), to be accepted for SDMS Foundation consideration. Generally, grants and scholarships are considered based upon availability of funds, date received, and applicant need.

SDMS Annual Conference Grants

The SDMS Annual Conference Grant Program provides financial assistance to sonographers and students who attend the SDMS Annual Conference. Grants may be used for any expense incurred by the applicant related to participating in the SDMS Annual Conference (registration, travel, hotel, meals, etc.).

Grant Amount

\$500 for sonographers; \$250 for students

Grant Application Deadline

August 15, 2009 (applications must be **received** by the SDMS Foundation on or before the deadline)

Grant Eligibility

1. Current SDMS member in good standing (Corporate/Business/Institution and Supporting members are not eligible)
2. Demonstrate need by fully completing the SDMS Annual Conference Grant Application, including required signature(s), before the application deadline. Incomplete applications cannot be considered and will be returned to the applicant.

Grant Process

1. Completed applications are reviewed based on eligibility criteria and availability of grant funds.
2. A notification will be sent via email to each applicant indicating whether a grant will be awarded.
3. Selected grant recipients must confirm within 7 days that they wish to accept the grant (or the grant may be made available to another applicant).
4. Grant recipients must register for and attend the full 3-day 2009 SDMS Annual Conference. It is the grant recipient's responsibility to meet registration deadlines to obtain the lowest registration fee (i.e., early bird discount).
5. Grant recipients must submit a signed SDMS Annual Conference CME Log at the conclusion of the conference as verification of attendance. The CME Log should be submitted ONSITE and should not be mailed.
6. Within three weeks following the SDMS Annual Conference, a check will be mailed to the grant recipient.

Note: Only one SDMS Foundation grant or scholarship may be awarded to an individual in a calendar year.



2009 SDMS Annual Conference • October 15-18, 2009 • Gaylord Opryland • Nashville, TN



SDMS Annual Conference Grant Application

DEADLINE: August 15, 2009

(applications must be received by the SDMS Foundation on or before the deadline)

Applicant Information

Type of Application: Student Sonographer

SDMS Member # E-mail

Last Name First Name

Address

City State/Province Zip+4/Postal Code Country (if not US)

Daytime Phone

Office Use Only

Date Received: _____

Reviewed by: _____

Status: Complete
 Incomplete
 Approved
 Denied

Determination of Need

Have you attended the SDMS Annual Conference in the past? No Yes, I last attended in (year)

Employment

Are you currently employed?

No Yes

If Yes, does your employer provide any financial support toward your attendance at the SDMS Annual Conference?

Employer Provided Financial Support

SDMS Annual Conference Expenses

	None	Partial (provide percentage)	Full
1. Registration Fees	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
2. Travel (air, car, etc.)	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
3. Hotel/lodging	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
4. Meals/per diem	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
5. Other costs (taxi, tips, etc.)	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>

Employer Affirmation

I hereby affirm that the information provided in this section of the grant application is accurate. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

Supervisor Signature Date

Supervisor First Name Supervisor Last Name

Employer/Company Name

Address

City State Zip/Postal Code Country

Daytime Phone Email Address

Determination of Need (continued)

Are you currently enrolled as a student in a sonography educational program? No Yes

If Yes, please have your sonography educational program director complete the following section:

Program Director Affirmation

I hereby affirm that the grant applicant is currently accepted or enrolled in a sonography-related educational program and the information provided in this section of the grant application is accurate. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Program Director Signature

Date

Anticipated Graduation Date

Program Director information

First Name

Last Name

Educational Program Name

Address

City

State

Zip/Postal Code

Country

Daytime Phone

Email Address

Applicant Affirmation

I hereby affirm that the information provided on this application is accurate and true. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Signature

Date

Submit completed application to:

SDMS Foundation, 2745 Dallas Pkwy Ste 350, Plano, TX 75093-8750 or FAX to 214.473.8563



SDMS Foundation Scholarship Program



The 2009 SDMS Foundation Scholarship Program provides a \$2,500 scholarship to a deserving sonography student who has been accepted or is currently enrolled in a 2009 term (semester or quarter) in an educational program in diagnostic medical sonography or cardiovascular technology which has been accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP).

The 2009 SDMS Foundation Scholarship Program also awards a \$2,500 scholarship to a deserving sonographer who has been accepted or is currently enrolled in a 2009 term (semester or quarter) in an advanced sonography-related* degree program (bachelor's, master's, or doctoral) in an accredited institution recognized by the U.S. Department of Education.

Scholarships can be used for tuition, books, or educational fees.

* *including, but not limited to, degrees in management, health, education, etc.*

Scholarship Amount

\$2,500

Scholarship Application Deadline

August 31, 2009

Scholarship Eligibility

1. Current SDMS member in good standing (Corporate/Business/Institution and Supporting members are not eligible). Scholarships are only available for enrollment in educational programs located within the United States.
2. Accepted or enrolled in accredited educational program
3. Demonstrate need by fully completing the SDMS Foundation Scholarship Program Application, including required essay and signature(s), before the application deadline. Incomplete applications cannot be considered and will be returned to the applicant.

Scholarship Process

1. Completed applications are reviewed based on eligibility criteria and availability of grant funds.
2. A letter will be sent to each applicant indicating whether a scholarship will be awarded (please allow for 4 weeks for the applications to be processed).
3. Within three weeks of approval, a check will be mailed to the scholarship recipient.

Note: Only one SDMS Foundation grant or scholarship may be awarded to an individual in a calendar year.



SDMS Foundation Scholarship Program Application

DEADLINE: August 31, 2009

(applications must be received by the SDMS Foundation on or before the deadline)

Applicant Information

Type of Application: Student Sonographer

SDMS Member # E-mail

Last Name First Name

Address

City State/Province Zip+4/Postal Code Country (if not US)

Daytime Phone

Office Use Only

Date Received: _____

Reviewed by: _____

Status: Complete
 Incomplete
 Approved
 Denied

Applicant Type Accepted/Enrolled in:

Sonography educational program: Certificate Associate Degree Bachelor's Degree

- OR -

Advanced sonography-related degree*: Bachelor's Degree Master's Degree Doctorate Degree

Degree will be in what area/specialty:

*sonography-related degree could include a management, health, education, etc. degree

Determination of Need

Do you currently have a degree? No Yes If Yes, list type of degree (e.g., BA, MS, etc.):

Have you previously received a scholarship from the SDMS Foundation? No Yes

If Yes, please provide the year:

Employment

Are you currently employed? No Yes

If Yes, does your employer provide any financial support toward your attendance in the educational program?

Employer Provided Financial Support

College Expenses	2009 Estimated Expenses	None	Partial (provide percentage)	Full
1. Tuition	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
2. Books	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
3. Fees	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
4. Transportation	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
5. Other costs	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>

Employer Affirmation

I hereby affirm that the information provided in this section of the grant application is accurate. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

Supervisor Signature Date

Supervisor First Name Supervisor Last Name
Employer/Company Name
Address
City State Zip/Postal Code Country
Daytime Phone Email Address

Acceptance/Enrollment

College/School Name
Anticipated Graduation Date Degree to be awarded
(certificate, associate, bachelor's, master's, doctorate)
Contact Person
Address
City State Zip/Postal Code Country
Daytime Phone Email Address

Required Documentation

1. Copy of letter of acceptance or proof of current enrollment from the educational program
2. A copy of your 2009-2010 Federal Student Aid Report (see <http://fafsa.ed.gov>)*
3. Provide a typed essay (250 to 500 words). The essay must address why you are an excellent candidate for the scholarship, your 3 to 5 year plan, and how you will use the certificate/degree for the betterment of the sonography/health care community.

* The Expected Family Contribution (EFC) measures your family's financial strength and is used to determine your eligibility for federal student aid during one school year. Your EFC will be displayed on your Student Aid Report (SAR) after your Free Application for Federal Student Aid (FAFSA) is processed. The information you reported on your FAFSA is used to calculate your EFC. The SDMS Foundation uses the EFC to determine your federal student aid eligibility and scholarship need.

Applicant Affirmation

I hereby affirm that the information provided on this application is accurate and true. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

Signature Date

Submit completed application and required documentation to:
SDMS Foundation, 2745 Dallas Pkwy Ste 350, Plano, TX 75093-8750 or FAX to 214.473.8563

SDMS Foundation Certification Examination Grant Program

The SDMS Sonography Certification Examination Grant Program provides grants to deserving sonography students and sonographers who successfully complete a sonography registry* examination after being approved for a grant (paid as reimbursement).

The grant may be used for examination fees, travel to examination site, or study materials.

* *Note: for purpose of this grant program, only applicants for sonography-related examinations administered by the American Registry for Diagnostic Medical Sonography (ARDMS) and Cardiovascular Credentialing International (CCI) are eligible for grants.*

Grant Amount

\$250 plus a free *SDMS National Certification Examination Review* book** (may apply for two examination grants on the same application)

Grant Application Deadline

September 30, 2009

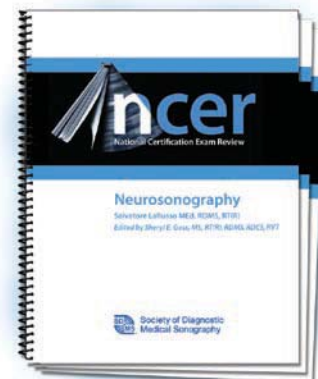
Grant Eligibility

1. Current SDMS member in good standing (Corporate/Business/Institution and Supporting members are not eligible).
2. Submit proof of acceptance by ARDMS or CCI to take a sonography examination.
3. Demonstrate need by fully completing the SDMS Foundation Certification Examination Grant Program Application, including required signature(s), before the application deadline. Incomplete applications cannot be considered and will be returned to the applicant.

* *Note: only one SDMS Foundation grant or scholarship may be awarded to an individual in a calendar year. However, a SDMS Foundation Certification Examination Grant may be awarded with two examinations on the same grant application.*

Grant Process

1. Completed applications are reviewed based on eligibility criteria and availability of grant funds.
2. Up to two registry examinations may be approved as part of a single grant application (e.g., Sonography Principles and Instrumentation and Abdomen).
3. A grant award letter will be sent to each applicant indicating whether a grant has been approved.
4. Only registry examinations which are successfully completed after a grant has been awarded are eligible.
5. The applicant must submit proof of successful completion of the registry certification examination listed in the award letter to be eligible for grant payment.
6. Approval is for a calendar year. Certification examination must be completed by December 31, 2009. Request for grant payment must be received by the SDMS Foundation no later than **January 15, 2010**.
7. Within three weeks of submission of proof of successful completion, a check will be mailed to the grant recipient.



The recipient of a SDMS Foundation Certification Exam Grant also receives a free **SDMS National Certification Examination Review** study guide.**

** subject to availability



SDMS Foundation Certification Examination Grant Program Application

DEADLINE: September 30, 2009

(applications must be received by the SDMS Foundation on or before the deadline)

Applicant Information

Type of Application: Student Sonographer

SDMS Member # E-mail

Last Name First Name

Address

City State/Province Zip+4/Postal Code Country (if not US)

Daytime Phone

Office Use Only

Date Received: _____

Reviewed by: _____

Status: Complete
 Incomplete
 Approved
 Denied

Determination of Need

Do you currently have sonography credentials? No Yes

If Yes, list all sonography credentials:

Employment

Are you currently employed?

No Yes

If Yes, does your employer provide any financial support toward your certification examination fee(s)?

Certification Examination Expenses	Employer Provided Financial Support		
	None	Partial (provide percentage)	Full
1. Examination Fees	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
2. Study materials	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>
3. Other costs: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/> %	<input type="checkbox"/>

Employer Affirmation

I hereby affirm that the information provided in this section of the grant application is accurate. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

Supervisor Signature Date

Supervisor First Name Supervisor Last Name

Employer/Company Name

Address

City State Zip/Postal Code Country

Daytime Phone Email Address

Applying for Certification Examinations (select up to two certification examinations):

American Registry for Diagnostic Medical Sonography (ARDMS)

- Sonography Principles and Instrumentation
- Abdomen
- Adult Echocardiography
- Breast
- Fetal Echocardiography
- Neurosonology
- Obstetrics and Gynecology
- Pediatric Echocardiography
- Vascular Technology

Cardiovascular Credentialing International (CCI)

- Cardiovascular Science
- Non-Invasive Echo Registry
- Non-Invasive Vascular Registry

Required Documentation

1. Copy of letter of acceptance from the ARDMS and/or CCI to sit for the examination(s) selected above.
2. Proof of successful completion of the registry examination(s) will be required before grant payments may be processed.

Applicant Affirmation

I hereby affirm that the information provided on this application is accurate. I understand that providing false or misleading information may result in denial of the application and other actions deemed appropriate by the SDMS Foundation.

Signature

Date

Submit completed application and required documentation to:

SDMS Foundation, 2745 Dallas Pkwy Ste 350, Plano, TX 75093-8750 or FAX to 214.473.8563



ATTACHMENT 15

Application Scoring Instructions



SDMS Foundation Scholarship Program: Essay Scoring

Each scholarship candidate was asked to provide a typed essay (250 to 500 words). The essay must address the following elements:

1. Why they are an excellent candidate for the scholarship;
2. Their 3 to 5 year plan; and
3. How they will use the certificate/degree for the betterment of the sonography/health care community.

A reviewer may assign each scholarship candidate up to 10 points. The reviewer will assign a ranking comparison of the top five (5) candidates within each scholarship program on the score sheet (1 through 5 only using each number only once; 1 = highest). The comparative ranking will only be used in case of a tie.

Score	Career Goals/Plans	Grammar, Word Usage, Sentence Structure*
1	<ul style="list-style-type: none"> • Unclear or extremely limited; inappropriate examples or reasons; did not address the required elements 	<ul style="list-style-type: none"> • Grammar and word usage mistakes are frequent and interfere with meaning; poor mechanics • Poor use of language; indicates very limited vocabulary and poor word choice • Frequent problems with sentence structure
2	<ul style="list-style-type: none"> • Demonstrates critical thinking skill but applied inconsistently; inadequate examples, reasons or rationale; inadequately addressed the required elements 	<ul style="list-style-type: none"> • Contains many mistakes in grammar word usage and mechanics • Displays developing use of language; contains indications of weak vocabulary and poor word selection • Some problems with sentence structure; lacks a variety of sentence structures
3	<ul style="list-style-type: none"> • Demonstrates competent critical thinking skill; example, reasons and rationale are adequate; addressed the required elements 	<ul style="list-style-type: none"> • Contains some mistakes in grammar, word usage and mechanics • Displays adequate, but inconsistent, use of language; vocabulary used is generally appropriate • Good sentence structure; demonstrates some variety of sentence structure
4	<ul style="list-style-type: none"> • Demonstrates strong critical thinking skill; examples, reasons and rationale are generally appropriate; addressed the required elements 	<ul style="list-style-type: none"> • Generally free of mistakes in grammar, word usage and mechanics • Displays competent use of language; uses appropriate vocabulary • Good sentence structure; demonstrates variety in sentence structure
5	<ul style="list-style-type: none"> • Goals and plan has been effectively and insightfully developed through outstanding critical thinking skill; examples, reasons and rationale are clearly appropriate; addressed the required elements 	<ul style="list-style-type: none"> • Free of most mistakes in grammar, word usage and mechanics • Displays skillful use of language; vocabulary is accurate and varied; words are appropriately and skillfully chosen • Good sentence structure; demonstrates meaningful and skilled variety of sentence structure

*Additional Consideration:

You may also take into consider the candidate’s use of appropriate sonography terminology (e.g., incorrect name of a scientific journal or use of “ultrasound tech” instead of sonographer); you should weigh this more heavily for an advanced degree scholarship candidate (who has presumably already worked in the sonography field).



2009 Grant and Scholarship Scoring Instructions

SDMS Annual Conference Grant

Step 1. Verify application received before deadline

Step 2. Verify that application is complete. If not, contact applicant or return application

Step 3. Verify SDMS membership status (current member; not CBI or SUP member)

Step 4. Score Determination of Need section

- Previously attended SDMS Annual Conference:..... _____
 - No = 2 point
 - Yes (2003 or before) = 1 point
 - Yes (between 2004-2008) = 0 point
- Employment
 1. Registration Fees: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 2. Travel: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 3. Hotel/Lodging: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 4. Meals/Per Diem: _____
 - None or partial = 1 point
 - Full = 0 points
 5. Other Costs: _____
 - None or partial = 1 point
 - Full = 0 points
- TOTAL..... _____

Step 5. Applications with a total score of eight (8) or more (maximum = 13) will be processed in the order received (early determination) – subject to availability of grant funds. If an application has a score of six (6) or seven (7), it will only be considered following the application deadline based on date received and score – subject to availability of grant funds. Applications with a total score of five (5) or less will not be approved.

Step 6. Notify applicant via mail and email (or phone if no email address provided).

2009 SDMS Foundation Grant and Scholarship Program

Scoring Instructions

Page 2

Scholarship Program – Sonography Educational Program

Step 1. Verify application received before deadline

Step 2. Verify that application is complete. If not, contact applicant or return application

- Copy of letter of acceptance or proof of current enrollment
- Copy of 2009-2010 Federal Student Aid Report
- Typed essay (250 to 500 words)

Step 3. Verify SDMS membership status (current member; not CBI or SUP member)

Step 4. Verify applicant type meets criteria

Step 5. Score Determination of Need section

- Currently have a degree: _____
 - No = 1 point
 - Yes = 0 point
- Employment
 1. Tuition: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 2. Books: _____
 - None or partial = 1 point
 - Full = 0 points
 3. Fees: _____
 - None or partial = 1 point
 - Full = 0 points
 4. Transportation: _____
 - None or partial = 1 point
 - Full = 0 points
 5. Other Costs: _____
 - None or partial = 1 point
 - Full = 0 points
- FAFSA Student Aid Report _____
 - Less than 5,000 = 3 points
 - 5,000 –9,999 = 2 points
 - 10,000 – 19,999 = 1 point
 - 20,000 or more = 0 points
- Essay (10 points) – send essay to reviewers and assign average score (rounded) _____
- TOTAL..... _____

Step 6. Applications with a total score of eleven (11) or more (maximum = 21) will be considered for scholarship – subject to availability of grant funds. If a tie occurs, date the application is received will be determinant factor. Applications with a total score of ten (10) or less than will not be considered.

Step 7. Notify applicant via mail and email (or phone if no email address provided).

2009 SDMS Foundation Grant and Scholarship Program

Scoring Instructions

Page 3

Scholarship Program – Advanced Sonography-Related Degree

Step 1. Verify application received before deadline

Step 2. Verify that application is complete. If not, contact applicant or return application

- Copy of letter of acceptance or proof of current enrollment
- Copy of 2009-2010 Federal Student Aid Report
- Typed essay (250 to 500 words)

Step 3. Verify SDMS membership status (current member; not CBI or SUP member)

Step 4. Verify applicant type meets criteria (sonography-related including management, health, education, etc.)

Step 5. Score Determination of Need section

- Currently have a degree: _____
 - No = 1 point
 - Yes = 0 point
- Employment
 1. Tuition: _____
 - None = 3 points
 - Partial (50+) = 2 points
 - Partial (<50) = 1 point
 - Full = 0 points
 2. Books: _____
 - None or partial = 1 point
 - Full = 0 points
 3. Fees: _____
 - None or partial = 1 point
 - Full = 0 points
 4. Transportation: _____
 - None or partial = 1 point
 - Full = 0 points
 5. Other Costs: _____
 - None or partial = 1 point
 - Full = 0 points
- FAFSA Student Aid Report _____
 - Less than 5,000 = 3 points
 - 5,000 –9,999 = 2 points
 - 10,000 – 19,999 = 1 point
 - 20,000 or more = 0 points
- Essay (10 points) – send essay to reviewers and assign average score (rounded) _____
- TOTAL..... _____

Step 6. Applications with a total score of eleven (11) or more (maximum = 21) will be considered for scholarship – subject to availability of grant funds. If a tie occurs, date the application is received will be determinant factor. Applications with a total score of ten (10) or less than will not be considered.

Step 7. Notify applicant via mail and email (or phone if no email address provided).

2009 SDMS Foundation Grant and Scholarship Program

Scoring Instructions

Page 4

Certification Examination Grant Program

Step 1. Verify application received before deadline

Step 2. Verify that application is complete. If not, contact applicant or return application

Step 3. Verify SDMS membership status (current member; not CBI or SUP member)

Step 4. Verify applicant type meets criteria (sonography-related including management, health, education, etc.)

Step 5. Score Determination of Need section

- Currently have a sonography credentials _____
 - No = 2 point
 - Yes, only one = 1 point
 - Yes, more than one = 0 point
- Currently reside in a state that requires certification _____
 - Yes = 1 point (currently NM, OR only)
 - No = 0 point
- Employment
 - 1. Examination Fees: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 - 2. Study Materials: _____
 - None = 3 points
 - Partial (49% or less) = 2 points
 - Partial (50% or more) = 1 point
 - Full = 0 points
 - 3. Other Costs: _____
 - None = 1 points
 - Partial or Full = 0 points
- TOTAL _____

Step 6. Applications with a total score of five (5) or more (maximum = 10) will be processed in the order received – subject to availability of grant funds. Applications with a total score of four (4) or less than will not be approved.

Step 7. Notify applicant via mail and email (or phone if no email address provided).



ATTACHMENT 16

Grant and Scholarship Award Notification



August 13, 2009

«FirstName» «LastName»
«Address1»
«Address2»
«City», «State» «Zip»
«Country»

Dear «FirstName»:

Thank you for applying for the Society of Diagnostic Medical Sonography (SDMS) Foundation's 2009 SDMS Annual Conference Grant Program. I am pleased to inform you that **your grant application has been approved**. We hope the grant will enable you to fully enjoy the unique educational experience offered by the 2009 SDMS Annual Conference at the Gaylord Opryland Resort in Nashville, Tennessee, October 15-18.

The SDMS Annual Conference grant is provided on a reimbursement (not pre-paid) basis and may be used for any expense associated with your attendance at the conference including registration, travel, hotel, meals, taxi, etc. **To receive the grant, you must:**

- Register for the full 3-day (October 16-18) conference. The pre-conference tutorials on October 15 are optional. Note that the SDMS has extended its early-bird registration deadline (\$100 savings) to August 24.
- Submit a signed SDMS Annual Conference CME Log as verification of attendance – **the CME Log should be submitted ONSITE** at the conclusion of the 2009 SDMS Annual Conference and should NOT be mailed to SDMS nor the SDMS Foundation.

Within approximately three weeks following the 2009 SDMS Annual Conference, a «GrantAmount» check will be mailed to the address listed above. Be sure to notify us if your email, telephone number or mailing address changes during the next few months.

Please note that you may only receive one grant or scholarship from the SDMS Foundation in a calendar year. If you have applied for another grant or scholarship and do not wish to accept this grant, please contact the SDMS Foundation as soon as possible so the funds can be awarded to another deserving SDMS member. We also hope you will consider "paying it forward" at some point in the future by supporting the SDMS Foundation so we may assist more of your SDMS colleagues.

If you have any questions regarding your grant, please contact Connie Ponder, CAP at 214.473.8057 x172 or cponder@sdms.org. We look forward to seeing you in Nashville!

Sincerely,

A handwritten signature in black ink that reads "Shannon Boswell".

Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President

Note: The funding for your grant was provided to the SDMS Foundation by:

Society of Diagnostic Medical Sonography
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
214.473.8057
info@sdms.org



August 13, 2009

«FirstName»«LastName»
«Address1»
«Address2»
«City», «State» «Zip»
«Country»

Dear «FirstName»:

Thank you for applying for the Society of Diagnostic Medical Sonography (SDMS) Foundation's *Certification Examination Grant Program*. I am pleased to inform you that **your grant application has been approved**. Each grant includes a book from the newly updated *National Certification Examination Review Series* (subject to availability) to help you prepare for the following certification examination(s): «Exams»

The certification examination grants are provided as a reimbursement (not pre-paid) basis; upon successful completion of the approved certification examination(s), you will receive your grant payment. The grant funds may be used for any expense associated with your successful completion of the examination including examination fee, travel, other study materials, etc. **To receive the grant funds, you must:**

- Successfully complete the pre-approved examination(s) **before December 31, 2009**. Requests for reimbursement must be received by the SDMS Foundation **no later than January 15, 2010**.
- Provide written evidence of successful completion of the pre-approved certification examination(s). Examinations completed prior to the date of this letter are ineligible for reimbursement. If you are pre-approved for two examinations, you may request reimbursement separately for each. Reimbursement may not be requested for failed examinations.

Within three weeks of receipt of all required documentation, a «GrantAmount» check for each examination will be mailed to the address listed above. Be sure to notify us if your email, telephone number or mailing address changes.

Please note that you may only receive one grant or scholarship from the SDMS Foundation in a calendar year. If you have applied for another SDMS Foundation grant or scholarship and do not wish to accept this grant, please contact the SDMS Foundation as soon as possible so the funds can be awarded to another deserving SDMS member. We also hope you will consider "paying it forward" at some point in the future by supporting the SDMS Foundation so we may assist more of your SDMS colleagues.

If you have any questions regarding your grant, please contact Connie Ponder, CAP at 214.473.8057 x172 or cponder@sdms.org. We wish you the best as you prepare and take your certification examination(s)!

Sincerely,

A handwritten signature in black ink that reads "Shannon Boswell". The signature is written in a cursive, flowing style.

Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President

Note: *The funding for your grant was provided to the SDMS Foundation by:*

Society of Diagnostic Medical Sonography
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
214.473.8057
info@sdms.org



ATTACHMENT 17

Sponsorship Opportunities



Sponsorship Opportunities

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable, nonprofit organization dedicated to providing educational and scientific research support to the medical community and general public relating to Diagnostic Medical Sonography. The SDMS Foundation fosters professional learning and excellence by working to improve the field of Diagnostic Medical Sonography.

SDMS Annual Conference Grant Sponsor

The SDMS Annual Conference Grant Program provides financial assistance to sonographers and students who attend the SDMS Annual Conference. Grants may be used for any expense incurred by the applicant related to participating in the SDMS Annual Conference (registration, travel, hotel, meals, etc.). Grants of \$500 for sonographers and \$250 for students are awarded. The SDMS Foundation's goal is to fund at least 150 applicants each year.

SDMS Foundation Scholarship Sponsor

The SDMS Foundation Scholarship Program provides \$2,500 scholarships to deserving sonography students who have been accepted or are currently enrolled in an educational program in diagnostic medical sonography or cardiovascular technology which has been accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP). The program also awards \$2,500 scholarships to deserving sonographers who have been accepted or are currently enrolled in an advanced sonography-related degree program (bachelor's, master's, or doctoral) in an accredited institution recognized by the U.S. Department of Education.

SDMS Foundation Sonography Certification Examination Grant Sponsor

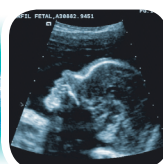
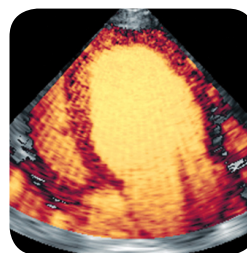
The SDMS Foundation Sonography Certification Examination Grants Program provides \$250 grants (plus an appropriate review book from the National Certification Examination Review series) to deserving sonography students or sonographers who wish to take a sonography registry certification examination. The grants may be used for examination fees, travel to examination site, or additional study materials.

SDMS Foundation Fellowship Grant Sponsor

The SDMS Foundation Fellowship Grant Program provides grants to qualified institutions to help support research projects related to diagnostic medical sonography. Fellowship grants would be available in three areas including 1) Research, 2) Education, and 3) Policy. The SDMS Foundation Fellowship Grant program encourages research and publication of articles related to important issues in the field of diagnostic medical sonography.

SDMS Foundation Public Education Grant Sponsor

The SDMS Foundation Public Education Grant Program provides grants to qualified individuals or organizations to assist in development of sonography public education programs targeting at health care professionals and members of the public.



SDMS Foundation Educational Resource Library Program

The SDMS Foundation Educational Resource Library Program provides complete sets of the nine-volume *SDMS National Certification Examination* series to sonography educational programs **throughout the world**. The review series is based on the sonography National Education Curriculum (NEC) and the ARDMS content outlines and provide an easy-to-use outline that serves as an excellent instructional toolkit for educators.

SDMS Foundation Continuing Medical Education Development Grant Program

The SDMS Foundation Continuing Medical Education Development Grant Program provides support for the development of innovative online continuing medical education programs.

SDMS Foundation Educational Accreditation Grant Program

The SDMS Foundation Educational Accreditation Grant Program provides support to sonography education programs that need assistance in preparing for or completing the accreditation process.

SDMS Foundation Diversity Grant Program

The SDMS Foundation Diversity Grant Program provides support to organizations and programs that encourage ethnic and cultural diversity in the diagnostic medical sonography community.

SDMS Foundation International Exchange Program

The SDMS Foundation International Exchange Program encourages and facilitates exchange of information regarding developments and advancements in diagnostic medical sonography among stakeholders and other interested parties in the global medical community.

Commitment Levels

Exclusive and non-exclusive sponsorship commitments are available for the programs listed above. The SDMS Foundation also encourages multi-year commitments to ensure programs can be offered on an ongoing basis.

Deductibility of Donations

The SDMS Foundation is applying to the Internal Revenue Service (IRS) for recognition as a tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation would be deductible to the extent permitted by law (consult a tax professional). Contact the SDMS Foundation for the current status of the tax exempt application and ruling.

Do you have other suggestions for charitable programs?

The SDMS Foundation welcomes your suggestions for other charitable programs that might be offered to the sonography community. Contact the SDMS Foundation's Executive Director, Don Haydon at 800-229-9506 x185 or dhaydon@sdms.org.





ATTACHMENT 18

Sponsorship Agreements



Sponsorship Agreement

THIS AGREEMENT (the "Agreement") is made and effective this <<DAY>>th day of <<MONTH>>, <<YEAR>> ("Effective Date"), by and between the Society of Diagnostic Medical Sonography Foundation ("SDMS Foundation") and <<COMPANY NAME>> ("COMPANY"). For purposes of this agreement, SDMS Foundation and <<COMPANY>> are collectively referred to hereinafter as the "Parties" and individually as a "Party."

WHEREAS, <<COMPANY>> wishes to provide sponsorship funding to the SDMS Foundation to support its charitable programs;

NOW THEREFORE, in consideration of the premise set forth above and the promises set forth below, the sufficiency and receipt of which are hereby acknowledged, the Parties hereby agree as follows:

I. Purpose.

The purpose of the annual sponsorship payment by <<COMPANY>> to the SDMS Foundation is to provide <<NUMBER>> (<<#>>) SDMS Annual Conference grants. As of the Effective Date, each grant award consists of \$500 to sonographers and \$250 to students. <<COMPANY>> acknowledges that the grant program is subject to change at the SDMS Foundation's sole discretion.

II. <<COMPANY>>'s Obligations.

<<COMPANY>> agrees to provide three (3) annual sponsorship payments of \$<<AMOUNT>> each to the SDMS Foundation according to the following schedule:

- <<DATE1>> \$<<AMOUNT1>>
- <<DATE2>> \$<<AMOUNT2>>
- <<DATE3>> \$<<AMOUNT3>>

<<COMPANY>> also agrees to provide the necessary rights for the SDMS Foundation to use and display the <<COMPANY>>'s logo in conjunction with the SDMS Foundation's sponsorship recognition program. The SDMS Foundation's use of the logo in its recognition activities will be subject to prior written approval by <<COMPANY>>.

III. SDMS Foundation Obligations

The SDMS Foundation agrees to:

- Provide a press release to the SDMS membership and imaging-related media regarding <<COMPANY>>'s sponsorship.
- Announce grant award recipients receiving grant awards provided by <<COMPANY>> in the SDMS' electronic newsletter, *News Wave* pursuant to the affiliation agreement between the SDMS and the SDMS Foundation.
- Publish a list of the grant award recipients in at least one issue of the *Journal of Diagnostic Medical Sonography* pursuant to the affiliation agreement between the SDMS and the SDMS Foundation.
- Provide letters to each grant award recipients receiving funding provided by <<COMPANY>> that will include recognition and contact information of the <<COMPANY>>. The SDMS Foundation reserves the right to rotate sponsors as necessary.

SDMS Foundation Sponsorship Agreement

Page 2

- Within 30 days of payment to a grant award recipient, provide <<COMPANY>> with the name, mailing address, and email address of a recipient receiving funds provided by <<COMPANY>>.
- Include each annual sponsorship payment in the calculation of the SDMS and SDMS Foundation's annual sponsorship recognition award program.
- Include <<COMPANY>>'s logo on a sponsorship recognition page on the SDMS Foundation's website until <<TERMINATION DATE>>.
- Provide an annual report by March 31 summarizing the SDMS Foundation's use of sponsorship funds from the prior year.

The SDMS Foundation agrees to invoice <<COMPANY>> at least 30 days prior to the scheduled annual payment.

VI. IRS Tax Exempt Status and Deductibility of Sponsorships.

<<COMPANY>> acknowledges that it fully understands that the SDMS Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, sponsorship funds paid to the SDMS Foundation may be deductible to the extent permitted by law. <<COMPANY>> further acknowledges that the SDMS Foundation has made no assertions or warranties regarding deductibility of such sponsorships and it remains the responsibility of <<COMPANY>> to consult a tax professional regarding deductibility of sponsorship funds.

V. Administrative Fee and Use of Grant Sponsorship Funds.

The SDMS Foundation will deduct a one-time administrative fee from each annual grant sponsorship payment of \$<<ADMIN FEE>>. The remainder of each annual sponsorship payment will be used by the SDMS Foundation to provide SDMS Annual Conference grants to eligible applicants (subject to the program specifications, requirements and procedures established solely at the discretion of the SDMS Foundation). The SDMS Foundation has the sole right to determine who shall be awarded grants. Any unspent sponsorship funds provided by <<COMPANY>> shall be carried forward to the following calendar year and used for SDMS Annual Conference grants. If any sponsorship funds provided by <<COMPANY>> remain unspent at the expiration or termination of this Agreement, the unspent funds may be used for other purposes at the sole discretion of the SDMS Foundation.

<<COMPANY>> acknowledges that it will not receive any substantial return or *quid pro quo* benefit for its sponsorship and no one affiliated with <<COMPANY>> will be eligible to receive such grant funds awarded by the SDMS Foundation.

VI. Term.

This Agreement shall be effective as of the Effective Date and continue in effect until <<TERMINATION DATE>>.

VII. Amendment.

No modification of this agreement shall be effective without a written amendment signed by both parties.

VIII. Termination.

In the event of a material breach of this Agreement, this Agreement may be terminated by the non-breaching Party immediately upon written notice to the other Party. Such termination shall be

SDMS Foundation Sponsorship Agreement

Page 3

contingent upon the breaching Party failing to cure such breach within ninety (90) calendar days of its receipt of such written notice from the non-breaching Party.

IX. Indemnification.

Each Party hereby agrees to indemnify, defend save and hold harmless the other Party and the other Party's subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, attorneys, heirs, successors, and assigns, and each of them, from and against any and all third-party claims, actions, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of every kind and character whatsoever, which may arise by reason of: (i) any act or omission of the Party or any of its officers, directors, employees, or agents in their capacity as officers, directors, employees, or agents of the Party; and/or (ii) the inaccuracy or breach of any of the covenants, representations or warranties made by the Party under this Agreement.

The indemnity under this Section shall require the payment of costs and expenses by the liable Party as they are incurred. The Party seeking reimbursement or indemnity under this Section shall promptly notify the liable (other) Party upon receipt of any claim or legal action referenced in this Section, although the failure to provide such notice shall only relieve the indemnifying Party of its indemnification obligations if and to the extent the indemnifying Party has been actually prejudiced by the failure to provide notice. The indemnified Party shall not at any time admit liability or otherwise attempt to settle or compromise said claim action or demand, except upon the express prior written instructions of the indemnifying Party or upon the repudiation or denial of indemnification by the indemnifying Party. The indemnifying Party may not effect any compromise or settlement of a claim without the consent of the indemnified Party, and the indemnified Party shall not unreasonably withhold its consent.

An indemnifying Party may, however, effect a compromise or settlement of a Claim without an indemnified Party's consent if: (i) there is no admission of guilt or liability by the indemnified Party, (ii) any monetary damages or settlement amounts are paid in full by the indemnifying Party and (iii) the compromise or settlement includes, as an unconditional term, the claimant's or the plaintiff's release of the Indemnified Party, in form and substance satisfactory to the indemnified Party, from all liability in respect of the Claim. For purposes of this Section, a repudiation or denial of indemnification shall be deemed to occur if the Party seeking indemnification does not receive written confirmation of indemnification from the Party from whom indemnification is sought within thirty (30) calendar days of notice of the claim, action or demand by the Party seeking indemnification. The Party seeking indemnification shall make all reasonable efforts to provide the Party from whom reimbursement is sought with all information that may be useful in determining whether indemnification is proper. The provisions of this Section shall survive any termination or expiration of this Agreement.

X. Warranties; Use of Logo.

Each Party covenants, warrants and represents that it shall comply with all laws and regulations applicable to this Agreement, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. <<COMPANY>> warrants that it has the necessary rights for the SDMS Foundation to use and display the <<COMPANY>>'s logo, and agrees to indemnify the SDMS Foundation from all claims related to the SDMS Foundation's use of the <<COMPANY>>'s logo, including any claims that the use was not authorized or that the logo infringes any copyright, trademark, trade name, trade secret or other proprietary or intellectual property right of a third-party. The provisions of this Section shall survive any termination or expiration of this Agreement.

SDMS Foundation Sponsorship Agreement

Page 4

XI. Limitation of Liability

EXCEPT FOR A PARTY'S INDEMNIFICATION OBLIGATIONS, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING (WITHOUT LIMITATION) LOSS OF PROFIT, INCOME OR SAVINGS, EVEN IF ADVISED OF THE POSSIBILITY THEREOF. EXCEPT FOR A PARTY'S INDEMNIFICATION OBLIGATIONS, IN NO EVENT WILL THE LIABILITY OF EITHER PARTY EXCEED THE LESSER OF (A) \$<<GRANT TOTAL>> OR (B) THE TOTAL AMOUNTS ACTUALLY RECEIVED FROM <<COMPANY>> AS SPONSORSHIP PAYMENTS, REGARDLESS OF THE LEGAL THEORY UNDER WHICH SUCH LIABILITY ALLEGED OR ARISING UNLESS OTHERWISE PROHIBITED BY LAW.

XII. Waiver.

Either Party's waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of that or any further or future right under this Agreement.

XIII. Governing Law and Jurisdiction for Dispute Resolution.

All questions with respect to the construction of this Agreement or the rights and liabilities of the Parties hereunder shall be determined in accordance with the laws of the State of Texas without reference to conflict of law principles. Any legal action taken or to be taken by either Party regarding this Agreement or the rights and liabilities of Parties hereunder shall be brought only before a State or Federal court of competent jurisdiction located in Dallas County, Texas, And each Party hereby consents to personal jurisdiction and exclusive venue in the State and Federal courts within Dallas County, Texas.

XIV. Headings.

The headings of the various paragraphs herein are intended solely for the convenience of reference and are not intended for any purpose whatsoever to explain, modify or place any construction upon any of the provisions of this Agreement.

XV. Assignment.

Except as otherwise provided herein, this Agreement may not be assigned, or the rights granted herein transferred or sublicensed, by either Party without the express prior written consent of the other Party. Any attempted assignment in contravention of this Section shall be of no force or effect and shall not act to relieve either Party of any responsibility or liability under this Agreement. Any attempted assignment in contravention of this Section shall not act to convey, transfer or assign any rights to any third party and no such rights shall inure to the benefit of any such third party.

XVI. Heirs, Successors and Assigns.

This Agreement shall be binding upon and inure to the benefit of each Party, its subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, heirs, successors, and assigns, without regard to whether it is expressly acknowledged in any instrument of succession or assignment, notwithstanding Section XV herein.

XVII. Severability.

All provisions of this Agreement are severable. If any provision or portion hereof is determined to be unenforceable in arbitration or by a court of competent jurisdiction, then the remaining portion of the Agreement shall remain in full force and effect.

SDMS Foundation Sponsorship Agreement

Page 5

XVIII. Entire Agreement.

This Agreement: (i) constitutes the entire agreement between the Parties with respect to the subject matter hereof; (ii) supersedes and replaces all prior agreements, oral and written, between the Parties relating to the subject matter hereof; and (iii) may be amended only by a written instrument clearly setting forth the amendment(s) and executed by both Parties.

XIX. Force Majeure.

Neither Party shall be liable for failure to perform its obligations under this Agreement due to events beyond that Party’s reasonable control, including, but not limited to, strikes, riots, wars, fire, acts of God, and acts in compliance with any applicable law, regulation or order (whether valid or invalid) of any governmental body.

XX. Counterparts.

This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument.

XXI. Notice.

All notices and demands of any kind or nature that either Party may be required or may desire to serve upon the other in connection with this Agreement shall be in writing and may be served personally, by fax, by certified mail, or by overnight courier, with constructive receipt deemed to have occurred on the date of the mailing, sending or faxing of such notice, to the following addresses or fax numbers:

If to SDMS Foundation:

Donald F. Haydon, CAE
Executive Director
SDMS Foundation
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
Fax: 214.473.8563

If to <<COMPANY>>:

<<FIRSTNAME>> <<LASTNAME>>
<<TITLE>>
<<COMPANY>>
<<ADDRESS>>
<<CITY>>, <<STATE>> <<ZIP>>
Fax: <<FAX>>

IN WITNESS WHEREOF, the Parties hereto have caused duplicate originals of this Agreement to be executed by their respective duly authorized representatives as of the date and year first above written.

**On behalf of the Society of Diagnostic Medical
Sonography (SDMS) Foundation**

On behalf of <<COMPANY>>

Donald F. Haydon, CAE
Executive Director
SDMS Foundation

<<FIRSTNAME>> <<LASTNAME>>
<<TITLE>>
<<COMPANY>>



ATTACHMENT 19

Email Solicitation



August 13, 2009

«FirstName»«LastName»
«Address1»
«Address2»
«City», «State» «Zip»
«Country»

Dear «FirstName»:

The Society of Diagnostic Medical Sonography (SDMS) Foundation was established to provide charitable programs to SDMS members and the patients that they serve. In its first few months of operation, the SDMS Foundation has already awarded over educational grants to more than 150 of your colleagues. But there is so much more that the SDMS Foundation wants to do for the sonography community!

To accomplish our goals, we are going to need your assistance. Please take a few minutes to learn more about the new SDMS Foundation at www.sdmsfoundation.org and consider providing a donation to the SDMS Foundation. You can make an online donation with a credit card or print a donation form and mail it with your check to the SDMS Foundation. You have our commitment to use your donation to serve the sonography community through the SDMS Foundation's charitable programs.

Thank you for taking the time to consider making a donation to the SDMS Foundation. If you have any questions regarding the SDMS Foundation or its programs, please contact Donald Haydon, CAE at 214.473.8057 x175 or dhaydon@sdms.org.

Sincerely,

A handwritten signature in black ink that reads "Shannon Boswell". The signature is written in a cursive, flowing style.

Shannon Boswell, BS, RDMS, RDCS, RVT, FSDMS
President



ATTACHMENT 20

Online Donation Form



[Home](#) [Programs](#) [Sponsors](#) [News](#) [About](#) [Contact](#) [Donate](#)

[Go to SDMS Website](#)

Donor Information

Are you a SDMS member? Yes No

SDMS#: (6 digits)

First Name:

Last Name:

Company:

Country :

Mailing Address 1:

Mailing Address 2:

City:

State/Province:

Zip+4/Postal Code: -

Daytime Phone: Ext.:

(Ex. xxx-xxx-xxxx)

Email Address:

Confirm Email Address:

Donation

\$25 \$50 \$100 \$250 \$500 \$1000 \$5000

Other Amount: \$ (max donation amount is \$10,000)

Please Contact me as I am interested in:

- Making a large donation to the SDMS Foundation (over 10,000)
- Making a multi-year pledge to the SDMS Foundation
- Donating stock to the SDMS Foundation
- Making a planned gift or a bequest in my will to the SDMS Foundation

Payment

Credit Card (\$10 minimum charge for credit/debit card)

Same as above

Credit Card Type:

Giving

*Think of giving not as a duty
but as a privilege*

- JOHN D. ROCKEFELLER, JR.

Visa

Credit Card #: 4111111111111111

3 or 4-digit Card Security Code: 1234 [? more information](#)

Expiration Date: 2 - 2010

Name on Card: Charlie Brown

Card Billing Address: PO Box 1234

Card Billing Address:

City: Coppell

Country (if not US): United States

State/Province: Texas

Zip+4/Postal Code: 75019 - 2865

I hereby authorize the above charge to my credit card. I understand that donations are non-refundable.

I accept the Terms and Conditions

Submit

* The Society of Diagnostic Medical Sonography (SDMS) Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).

[Home](#) [Programs](#) [Sponsors](#) [News](#) [About](#) [Contact](#) [Donate](#)

Society of Diagnostic Medical Sonography Foundation

2745 Dallas Pkwy Ste 350

Plano, Texas 75093-8730

214.473.8057

214.473.8563 FAX

foundation@sdms.org

Copyright © 2009

SDMS Foundation



ATTACHMENT 21

Online Donation Receipt



[Home](#) [Programs](#) [Sponsors](#) [News](#) [About](#) [Contact](#) [Donate](#)

[Go to SDMS Website](#)

Donation Information

Thank you for making an online donation to the SDMS Foundation. Please print this page as verification of your donation. If you have any questions, please feel free to contact us at foundation@sdms.org or 214-473-8057 x169.

Payment Information

SDMS
Foundation \$100.00
Donation:
Date Paid: 9/4/2009
Credit Card: Visa [xxxxxxxxxxx1111]
Approval #: 404PNI
Transaction #: V78A1E1C3092

Donor Information

SDMS Member #:
First Name: Charlie
Last Name: Brown
Address: PO Box 1234
Address:
City: Coppell
State/Province: TX
Zip/Postal Code: 75019-2865
Country: US
Daytime Phone: 214-473-5555
Email: cbrown@coppell.org

I hereby authorize the above charge to my credit card. Membership dues to the SDMS are not deductible as a charitable contribution for U.S. Federal tax purposes, but may be partially deductible as a business expense. The SDMS estimates 15% of your dues are not deductible because of the SDMS' lobbying activities on behalf of its members(consult a tax professional).

Refund Policy: Membership dues are non-refundable except in the event of overpayment. A member can choose to have an overpayment applied to future membership renewals or toward the purchase of SDMS products. Donations are non-refundable.

No goods or services were provided by the Society of Diagnostic Medical Sonography (SDMS) Foundation in exchange for this donation. The SDMS Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code.

Giving

*Think of giving not as a duty
but as a privilege*
- JOHN D. ROCKEFELLER, JR.

Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).

[Home](#) [Programs](#) [Sponsors](#) [News](#) [About](#) [Contact](#) [Donate](#)

Society of Diagnostic Medical Sonography Foundation

2745 Dallas Pkwy Ste 350

Plano, Texas 75093-8730

214.473.8057

214.473.8563 FAX

foundation@sdms.org

Copyright © 2009

SDMS Foundation



ATTACHMENT 22

Donation Form



Donation Form

Thank you for your support of the Society of Diagnostic Medical Sonography (SDMS) Foundation!

Donor Information

SDMS Member # E-mail (receipt will be sent to this address)

Last Name First Name

Company (if applicable)

Address

City State/Province Zip+4/Postal Code Country (if not US) Daytime Phone

Office Use Only

Date Received _____

Notes: _____

Donation*

- \$25
 \$50
 \$100
 \$250
 \$500
 \$1000
 \$5000
 Other Amount: \$

Please contact me as I am interested in:

- Making a large donation to the SDMS Foundation
 Donating stock to the SDMS Foundation
 Making a multi-year pledge to the SDMS Foundation
 Making a planned gift or a bequest in my will to the SDMS Foundation

Payment Type:

- Cash
 Credit Card (\$10 minimum charge for credit/debit card)

 American Express
 Discover
 MasterCard
 Visa

Check Number:
(drawn on U.S. bank and payable in U.S. funds to the SDMS Foundation; Federal Tax ID 27-0335425)

Cardholder's Name (as it appears on the card):

Cardholder's Billing Address (as it appears on statements):

City State/Province Zip+4/Postal Code

Credit Card Number Expiration Date 3 or 4-digit Security Code

* The Society of Diagnostic Medical Sonography (SDMS) Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).

**I hereby authorize the above charge to my credit card.
I understand that donations are non-refundable.**
Signature _____

Thank you for your support of the SDMS Foundation!



ATTACHMENT 23

Donation Receipt



Donor Receipt

Thank you for your donation to the Society of Diagnostic Medical Sonography (SDMS) Foundation. Your generous donation will assist the SDMS Foundation in meeting its charitable mission. If you have any questions about the SDMS Foundation, please feel free to contact us at 214.473.8057 or by email at foundation@sdms.org.

Date: August 16, 2009

Donor Information

First Name: John
Last Name: Doe
Mailing Address: 1234 Main Street

City: Anywhere
State/Province: TX
Zip/Postal Code: 12345
Country (if not US):

Telephone: 555.555.5555
Email: jdoe@anywhere.com

Donation Information

†Donation Amount: \$20.00
Payment Method: Visa (-1234)
Approval #: 123456
Transaction #: VB12D4567890

† No goods or services were provided by the the Society of Diagnostic Medical Sonography (SDMS) Foundation in exchange for this donation. The SDMS Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).



ATTACHMENT 24

SDMS: Member Packet Insert



WE'RE HERE FOR YOU!

The Society of Diagnostic Medical Sonography (SDMS) Foundation is a charitable nonprofit organization created to provide support and assistance to SDMS members and the members you serve.

If you are in need of assistance or if you would like to help your sonography colleagues around the country and the world, the SDMS Foundation can help!

Make a donation as part of your annual SDMS membership renewal or visit our website at www.sdmsfoundation.org/donate.htm to make an online donation today.

In its first two months, the SDMS Foundation has already provided more than 120 educational grants to SDMS members needing assistance to attend the SDMS Annual Conference.

The SDMS Foundation is providing help to SDMS members who wish to earn their sonography credential (or to obtain additional credentials).

And the SDMS Foundation is also offering scholarships to students for initial sonography education as well as to help SDMS sonographer members meet their advanced education needs.

SDMS Foundation
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
214.473.8057
214.473.8057
foundation@sdms.org



ATTACHMENT 25

SDMS: Renewal Invoice



PO Box 200971
Dallas, TX 75320-0971
(214) 473-8057 or (800) 229-9506
(214) 473-8563 FAX

RENEWAL NOTICE

Disregard if payment has already been submitted.

2nd Notice
08/05/2009

SDMS OFFICE USE ONLY	
Payment Type:	_____
Amt: \$	_____
Batch #:	Item #: _____
_____	_____

SDMS Member #: 099999
Member Category: ACT
Membership Expires: 9/30/2009

- All member benefits will cease on **9/30/2009** if unpaid.

John Doe
123 Main St
Plano TX 75093

PLEASE COMPLETE AND RETURN THIS ENTIRE FORM – DO **NOT** TEAR OFF TOP OR BOTTOM

It is important that SDMS have your current contact information to deliver important news and benefits to you promptly. Please verify the following information and make any necessary changes or corrections. (PLEASE PRINT):

Name/Mailing Address:

John Doe RDMS
123 Main St
Plano TX 75093

Daytime Phone: 214-444-5555 ext.

Email: jdoe@nowhere.org
(provides you with monthly *SDMS Sound News*, and important reminders)

Currently Practicing in these Specialty(ies):

- | | | | | |
|---|--|---|---|--|
| <input checked="" type="checkbox"/> Abdomen | <input checked="" type="checkbox"/> Breast | <input checked="" type="checkbox"/> Cardiac (Adult) | <input checked="" type="checkbox"/> Cardiac (Ped) | <input type="checkbox"/> Cardiac (Fetal) |
| <input type="checkbox"/> Neurosonology | <input checked="" type="checkbox"/> Ob/Gyn | <input checked="" type="checkbox"/> Ophthalmology | <input checked="" type="checkbox"/> Vascular | <input type="checkbox"/> Veterinary |
| <input type="checkbox"/> None | | | | |

Registrations/Certificates you hold:

- | | | | | | |
|--|--|---|---------------------------------|---|------------------------------|
| <input checked="" type="checkbox"/> RDMS | <input checked="" type="checkbox"/> RDCS | <input checked="" type="checkbox"/> RVT | <input type="checkbox"/> ROUB | <input type="checkbox"/> RVS | <input type="checkbox"/> RCS |
| <input type="checkbox"/> RT(CV) | <input type="checkbox"/> RT(M) | <input type="checkbox"/> RT(S) | <input type="checkbox"/> RT(VS) | <input checked="" type="checkbox"/> MD/DO | <input type="checkbox"/> RN |
| <input type="checkbox"/> None | | | | | |

Registry Number(s):

ARDMS: 44444 ARRT: _____ CCI: _____

ARDMS/CCI Specialties Registered in:

- | | | | | |
|---|--|---|---|--|
| <input checked="" type="checkbox"/> Abdomen | <input type="checkbox"/> Breast | <input checked="" type="checkbox"/> Cardiac (Adult) | <input checked="" type="checkbox"/> Cardiac (Ped) | <input type="checkbox"/> Cardiac (Fetal) |
| <input type="checkbox"/> Neurosonology | <input checked="" type="checkbox"/> Ob/Gyn | <input type="checkbox"/> Ophthalmology | <input checked="" type="checkbox"/> Vascular | <input type="checkbox"/> None |

Highest Educational Level Completed:

- | | | |
|--|---|--|
| <input type="checkbox"/> High School/GED | <input type="checkbox"/> Associate's Degree | <input type="checkbox"/> Bachelor's Degree |
| <input type="checkbox"/> Master's Degree | <input checked="" type="checkbox"/> Doctorate | |

Please provide us with the following information. It will be used strictly for verification and CME tracking purposes only.

Date of Birth: ___/___/___ Social Security #: XXX - XX - _____ Gender: Female Male
mm dd yyyy (last 4 digits only)

SDMS Member Dues

(SDMS estimates 15% of your dues are not tax deductible because of the SDMS' lobbying activities on behalf of its members.)

\$145.00

Donation to the SDMS Foundation: \$10 \$15 \$25 \$50 \$75 \$100 Other: \$ _____

(The Society of Diagnostic Medical Sonography (SDMS) Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as a tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law.)

Contribute to the SDMS Political Action Committee online at <http://www.sdmspac.org/contribute.aspx>

(Helps support the SDMS' expanding lobbying activities to help protect sonographers' careers and interests. Contributions are not tax deductible.)

TOTAL AMOUNT DUE: _____

Indicate payment – PLEASE PRINT (U.S. dollars drawn on U.S. bank)

Check/Money Order enclosed Charge* \$ _____ to: American Express Discover MasterCard Visa

Credit Card Number: _____ Expiration Date: _____

Cardholder's Name: _____ Signature: _____

(as it appears on card)

Amount Enclosed

Cardholder's Billing Address: _____

(As it appears on statement - Please include address, city, state/province, and zip/postal code)

* To expedite your membership renewal, use your credit card and renew online now at www.sdms.org/membership/renew.asp



ATTACHMENT 26

SDMS: Online Join/Renew Donation

SDMS: Online Membership Join (including SDMS Foundation Donation)



SDMS Online Membership Join Application

Instructions



Are you renewing your SDMS membership (current member or expired within past 60 days)? If so, [click here](#).

Fields highlighted in **RED** are required fields.
Fields highlighted in **BLUE** are required only if the mailing address is in the United States, Canada, or Australia.
Additional fields may be required depending on your selections.

1. Member Information

Prefix:

First Name:

Middle Initial:

Last Name:

Suffix (II, III, Jr, Sr, etc):

Credentials:

If you plan to use your work address as your preferred mailing address, please complete this information:

Organization:

Department:

Country Code (if not US):

Mailing Address:

Mailing Address:

City:

State/Province:

Zip+4/Postal Code: -

Daytime Phone (US/Canada only): **Ext:**
(Ex. xxx-xxx-xxxx)

Email: [privacy policy](#)

For identity verification and CME tracking purposes, please provide the following:

Birthdate (MM/DD/YYYY): / /

Social Security #: XXX-XX- (last 4 digits only)

Gender: Female Male

2. Specialties Practicing and Registrations/Certificates

A. Currently Practicing

- [AB] Abdominal
- [BR] Breast
- [AE] Cardiac (Adult)
- [FE] Cardiac (Fetal)
- [PE] Cardiac (Pediatric)
- [NE] Neurosonology
- [OB] Ob/Gyn
- [OP] Ophthalmology
- [VT] Vascular
- [VET] Veterinary

B. Registrations/Certificates you hold:

- RDMS
- RDMS
- RT(CV)
- RDCS
- RT(M)
- ROUB
- RT(S)
- RPVI
- RT(VS)
- RVT
- RT(BS)
- RVS
- RN
- RCS
- MD/DO

C. Registry Numbers (if applicable)

ARDMS **

CCI

ARRT

** Required for SDMS CME Tracker

D. Education: Highest Diploma/Degree

- High School Diploma/G.E.D.
- Associate's Degree
- Bachelor's Degree
- Master's Degree
- Doctorate

3. Membership Dues

Membership Category:	United States/International
[ACT] Active	<input type="radio"/> \$145 USD
[ASC] Associate	<input checked="" type="radio"/> \$145 USD
[SUP] Supporting Member	<input type="radio"/> \$145 USD
[CBI] Corporate/Business/Institution <small>*Organization* required in section 1. Member Information</small>	<input type="radio"/> \$495 USD
[STU] Student	Not available online - complete a Student application
[APS®] Advanced Practice Sonographer®	Not available online - complete an APS® application

4. Source Code

Source Code

If you received an SDMS membership application, enter the source code (located near bottom right or top right corner) If you received a postcard, enter the source code (located near the bottom)

Source Code:

5. Promotional Code

Promotional Code

If you have a promotional code enter it below and click the apply button

Promotional Code:

6. Donations

SDMS Foundation

* The Society of Diagnostic Medical Sonography (SDMS) Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).

Donation: \$

SDMS Political Action Committee

Please consider contributing to the SDMS Political Action Committee (PAC). Your contribution is an important investment in your career as a Diagnostic Medical Sonographer. It enables us to send a strong, collective, bipartisan message to members of Congress that our members are committed to supporting those candidates in Congress that are engaged and supportive of our efforts to further the interests and policy positions of the SDMS. Note: SDMS member number required to make a contribution. To learn more about the SDMS PAC or to make a contribution, [click here](#).

7. Payment

Check if member information is the same as credit card.

Credit Card Type:

Credit Card #:

3 or 4-digit Card Security Code: [? more information](#)

Expiration Date (MMYY):

Name on Card:

Card Billing Address:

Card Billing Address:

City:

Country Code (if not US):

State/Province:

Zip+4/Postal Code: -



We Accept:

*AMEX

*Discover

*Mastercard

*Visa

I hereby authorize the above charge to my credit card. Membership dues to the SDMS are not deductible as a charitable contribution for U.S. Federal tax purposes, but may be partially deductible as a business expense. The SDMS estimates 15% of your dues are not deductible because of the SDMS' lobbying activities on behalf of its members.

Refund Policy: Membership dues are non-refundable except in the event of overpayment. A member can choose to have an overpayment applied to future membership renewals or toward the purchase of SDMS products. Donations are non-refundable.

I accept the Terms and Conditions

SDMS: Online Membership Renewal (including SDMS Foundation Donation)



Instructions

Fields highlighted in **RED** are required fields.
Fields highlighted in **BLUE** are required only if the mailing address is in the United States, Canada, or Australia.
Additional fields may be required depending on your selections.

1. Member Information

SDMS#: 000105

Expiration Date: 8/31/2063 - **Note: Renewal is not yet due!**

Prefix: Mr.

First Name: Charles

Middle Initial:

Last Name: Lowenberg

Suffix (II, III, Jr, Sr, etc):

Credentials:

If you plan to use your work address as your preferred mailing address, please complete this information:

Organization:

Department:

Country Code (if not US): United States

Mailing Address: 2745 N Dallas Pkwy Ste 350

Mailing Address:

City: Plano

State/Province: Texas

Zip+4/Postal Code: 75092 -

Daytime Phone (US/Canada only): 972-265-0780 **Ext:** 22222
(Ex. xxx-xxx-xxxx)

Email: clowenberg@sdms.org [privacy policy](#)

For identity verification and CME tracking purposes, please provide the following:

Birthdate (MM/DD/YYYY): / /

Social Security #: XXX-XX- (last 4 digits only)

Gender: Female Male

2. Specialties Practicing and Registrations/Certificates

A. Currently Practicing

- [AB] Abdominal
- [BR] Breast
- [AE] Cardiac (Adult)
- [FE] Cardiac (Fetal)
- [PE] Cardiac (Pediatric)
- [NE] Neurosonology
- [OB] Ob/Gyn
- [OP] Ophthalmology
- [VT] Vascular
- [VET] Veterinary

B. Registrations/Certificates you hold:

- | | |
|--|--|
| <input type="checkbox"/> RDMS | <input checked="" type="checkbox"/> RT(CV) |
| <input type="checkbox"/> RDCS | <input checked="" type="checkbox"/> RT(M) |
| <input checked="" type="checkbox"/> ROUB | <input checked="" type="checkbox"/> RT(S) |
| <input type="checkbox"/> RPVI | <input type="checkbox"/> RT(VS) |
| <input type="checkbox"/> RVT | <input type="checkbox"/> RT(BS) |
| <input type="checkbox"/> RVS | <input type="checkbox"/> RN |
| <input type="checkbox"/> RCS | <input type="checkbox"/> MD/DO |

C. Registry Numbers (if applicable)

ARDMS **

CCI

ARRT

** Required for SDMS CME Tracker

D. Education: Highest Diploma/Degree

- High School Diploma/G.E.D.
- Associate's Degree
- Bachelor's Degree
- Master's Degree
- Doctorate

3. Membership Dues

Membership Category: ASC

Membership Dues: \$100.00

4. Source Code

Source Code

If you received an SDMS membership application, enter the source code (located near bottom right or top right corner)
If you received a postcard, enter the source code (located near the bottom)

Source Code:

5. Donations

SDMS Foundation

* The Society of Diagnostic Medical Sonography (SDMS) Foundation plans to apply to the Internal Revenue Service (IRS) for recognition as an tax exempt charitable organization described in Section 501(c)(3) of the Internal Revenue Code. Assuming the SDMS Foundation receives this recognition from the IRS, your donation will be deductible to the extent permitted by law (consult a tax professional).

Donation: \$

SDMS Political Action Committee


Please consider contributing to the SDMS Political Action Committee (PAC). Your contribution is an important investment in your career as a Diagnostic Medical Sonographer. It enables us to send a strong, collective, bipartisan message to members of Congress that our members are committed to supporting those candidates in Congress that are engaged and supportive of our efforts to further the interests and policy positions of the SDMS. Note: SDMS member number required to make a contribution. To learn more about the SDMS PAC or to make a contribution, [click here](#).

6. Payment

Check if member information is the same as credit card.

Credit Card Type:

Credit Card #:

3 or 4-digit Card Security Code:  [more information](#)

Expiration Date (MMYY): MM YY

Name on Card:

Card Billing Address:

Card Billing Address:

City:

Country Code (if not US):

State/Province:

Zip+4/Postal Code: -



We Accept:

- *AMEX
- *Discover
- *Mastercard
- *Visa

I hereby authorize the above charge to my credit card. Membership dues to the SDMS are not deductible as a charitable contribution for U.S. Federal tax purposes, but may be partially deductible as a business expense. The SDMS estimates 15% of your dues are not deductible because of the SDMS' lobbying activities on behalf of its members.

Refund Policy: Membership dues are non-refundable except in the event of overpayment. A member can choose to have an overpayment applied to future membership renewals or toward the purchase of SDMS products. Donations are non-refundable.

I accept the Terms and Conditions



ATTACHMENT 27

SDMS: Online Join/Renew Donation Receipt

SDMS: Online Membership Join (including SDMS Foundation Donation Receipt)



SDMS Online Membership Join Application

Payment Information

Membership Dues: \$145.00
Donation: \$0.00
Promotional Code: \$0.00
Total Amount Paid: \$145.00
Date Paid: 8/12/2009 3:57 PM
Credit Card: Visa [xxxxxxxxxxxx1111]
Approval #: 802PNI
Transaction #: V18A1F399E33

Membership Information

SDMS Member #: 075504
Member Category: [ACT] Active Member
Expiration Date: 8/31/2010

Member Information



Prefix: Mr.
First Name: Jon
Last Name: Smith
Middle Initial: A
Suffix:
Credentials:
Organization:
Department:
Address: 2745 Dallas Pkwy Ste 350
Address:
City: Plano
State/Province: TX
Zip/Postal Code: 75093-8730
Country Code: US
Daytime Phone:
Email: test@test.com
Birth Date: 2/24/1977
Social Security #:
Gender: M
Practicing Specialties: AB, BR, AE
Registrations/Certificates:
Credentials: ROUB, RT(CV), RT(M), RT(S), RT(VS), RT(BS), RN, MD
ARDMS #:

ARRT #:

CCI #:

Education:

SDMS: Online Membership Renewal Receipt (including SDMS Foundation Donation)

 Society of Diagnostic Medical Sonography Your best career investment 	
SDMS Online Membership Renewal Application	
Payment Information	
Membership Dues:	\$100.00
Donation:	\$0.00
Total Amount Paid:	\$100.00
Date Paid:	8/13/2009 5:06 PM
Credit Card:	Visa [xxxxxxxxxxxx1111]
Approval #:	184PNI
Transaction #:	V19A1F3BC682
Membership Information	
SDMS Member #:	000105
Member Category:	[ASC] Associate Member
Expiration Date:	8/31/2065
Member Information	
Prefix:	Mr.
First Name:	Charles
Last Name:	Lowenberg
Middle Initial:	
Suffix:	
Credentials:	
Organization:	
Department:	
Address:	2745 N Dallas Pkwy Ste 350
Address:	
City:	Plano
State/Province:	TX
Zip/Postal Code:	75092
Country Code:	US
Daytime Phone:	972-265-0780 Ext: 22222
Email:	clowenberg@sdms.org
Birth Date:	
Social Security #:	
Gender:	M
Practicing Specialties:	AB, BR, AE, FE
Registrations/Certificates:	
Credentials:	ROUB, RT(CV), RT(M), RT(S)
ARDMS #:	
ARRT #:	
CCI #:	
Education:	B
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